

**Minutes**  
**NWSWD Executive Committee Meeting**  
**May 6, 2015**

The Executive Committee of the Northwest Vermont Solid Waste Management District held a meeting on Wednesday May 6, 2015 at the District Offices, 158 Morse Drive Georgia, VT at 4:00 PM.

Chairman Bill Rowe called the meeting to order at 4:00 PM.

**Supervisors Present:**

Barry Kade  
Bill Rowe  
Jim Lintereur

**Supervisors Absent:**

Bill Cioffi  
Dave Supernault

**Others Present:**

John Leddy, Executive Director  
Pam Bolster, Business Manager

**Executive Committee Agenda**

**1) District Updates**

**a) Discussion: Operations Updates.**

Mr. Leddy reviewed Green Up Day Activity and the organizational goals for Green Up Day next year.

Mr. Leddy informed the board of his meeting with Myers, their discussion of promoting C&D Recycling. He reviewed our collections of c&d and the potential for having an informational day here at the district with Myers present to help promote it.

Myers as well would like our assistance in composting. They would like to offer the composting service to large generators (ie: Price Chopper, St. A Town School) but have us do the pick-up and delivery of the material while retaining the administrative pieces. They would send small generators directly to us.

Mr. Leddy discussed our HHW Collections Season and noted to the board the rental of a 26' truck with a lift gate to assist this years collections. As well a discussion ensued of the purchase of a new or used truck with a lift gate.

Mr. Leddy noted that we will no longer be sorting plastic and that it will free up some time to initiate other programs such as AG Plastic.

Mr. Leddy discussed Baler Maintenance and confined space maintenance and cleaning and stated we would be doing costs analysis' to see if modification of

our baler or if monthly cleaning by an outside service would be more economical.

Mr. Leddy discussed warehouse staffing and the addition of full time warehouse staff being advertised for at this time.

**b) Discussion: Legislative Updates.**

Mr. Leddy stated that the State Act 148 Funding did not pan out but that the state will look at it again next year.

Mr. Leddy made mention of a possible VT State Tire Disposal Program similar to the electronics program that is being discussed and considered.

**c) Discussion: Finance Updates.**

Ms. Bolster said income and expense projected out appears to be fairly close to our budget as we wind down the fiscal year. A tighter budget than in the past but we anticipated this and seem to have budgeted well. We are implementing good programs both what we are required to and what we should do.

Ms. Bolster noted the goal to put together detailed cost analysis' of each program.

**2) District Open Meeting and Public Records Compliance.**

No new updates on this but a discussion of minutes for both board meetings and committee meetings occurred. Board meeting and Executive Committee voice recordings will be saved going forward with written minutes more limited to motions and voting items.

**3) Executive Session. Personnel Performance Discussion.**

A motion was made to move into executive session at 5:45 PM. All were in favor and the motion passed.

The board moved out of executive session at 6:30 PM.

The Executive Committee meeting adjourned at 6:30 PM.