

Minutes
NWSWD Board of Supervisors Meeting
February 3, 2016

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held its regular board meeting on Wednesday February 3, 2016 at the District Offices, 158 Morse Drive Georgia, VT at 6:30 PM.

Vice Chairman David Clark called the meeting to order at 6:35 PM.

Supervisors Present:

David Clark, Fletcher
Jim Richards, No. Hero
Barry Kade, Montgomery
Ben Lowell, Highgate
Terry Anderson, Isle La Motte
Vincent Hickey, Berkshire
Amy Mashtare, Alburgh

Jaime Tibbits, Fairfield
Paul Lambert, Georgia
Tim Green, Richford
Al Voegele, St. Albans Town
Adam Paxman, Swanton

Supervisors Absent:

Dave Bennion, Franklin
John Lawrence, Grand Isle
James Lintereur, Bakersfield

Dave Supernault, Sheldon
Bill Rowe, So. Hero

Others Present:

John Leddy, Executive Director
Pam Bolster, Business Manager

Guests:

Carlo Micheli

- 1) **Agenda Review:** Add under new business a discussion about a potential truck purchase.
- 2) **VOTE:** Minutes of the December 2, 2015 Board Meeting: Mr. Kade moved to accept the minutes as written. Mr. Paxman seconded. Two spelling corrections were pointed out. All were in favor of accepting the minutes with the two corrections and the motion passed.
- 3) **Old Business:**
 - a) **Director's Report:**

Mr. Leddy gave an update on recycling markets. Discussion ensued.

He updated the board on the new driver for the District Matt Cadieux and noted that our replacement driver Butch King is back in the warehouse.

He updated the board on the new e-waste contract. Mr. Leddy discussed with the board the possibility of an additional loading dock. He informed the board about the burglary that the District experienced and informed the board that the District is in the process of increasing the security for the building – security camera's, window & door alarms, new safe's etc. Discussion ensued.

Mr. Leddy informed the board of the current situation in Fletcher with North Fairfield Enterprises collection of trash & recycling. He noted that the Town of Fletcher has asked the district check out the Town Garage as a potential location for Trash services. Discussion occurred.

b) Financial Reports:

Ms. Bolster reviewed the profit and loss with the board. All is on target. A discussion about past due A/R including the Duffy's situation, Burns' last payment & final balance as well as Tuttles outstanding balance.

c) Ms. Bolster gave an audit review for the FY15 Fiscal Year. Brief discussion ensued. Ms. Bolster noted that she would be sending an RFP for future audit services.

d) Ms. Bolster handed out and explained the current Drop Off Site comparison that included the first two quarters of FY16, FY15, FY14 & FY13. This included trash and recycling comparisons. Discussion ensued.

Mr. Leddy reviewed the data gathered for the yearly supervisors report which prompted some conversation. The District increased its diversion rate in 2015 to 32% which has increased steadily over the past years. The pounds of waste per person in our District is below the national average.

4) New Business:

a) A brief discussion of banking issues which will be further discussed at the next board meeting.

b) A brief discussion of RFP's sent out for trash tipping services and metal services.

c) Discussion & Possible Vote: Potential New Truck Purchase – Discussion with options relayed prior to additional negotiation. Discussion of used vs. new and warrantee info occurred. Mr. Clark asked for a motion. Shall the board vote to hold a March board meeting to approve the purchase amount and method of payment (truck purchase was already approved) of a new truck with a lift gate. Mr. Voegele made the motion to hold a special board meeting on March 2, 2016 to review and

vote on both the new truck issue and on banking issues mentioned above. Mr. Kade seconded the motion. All were in favor and the motion passed. Two abstentions – Jim Richards and Jaime Tibbits.

5) Other Business:

- a) Discussion of possible upcoming committee meetings.
Operations Committee will meet prior to the next board meeting to review issues about the potential new truck purchase and some long term operational planning.
Administration Committee will meet within the next month to begin work on some policy development issues.
Emails will be sent to schedule these meetings.

8:50 PM - Full Board Adjourns.