

Minutes
NWSWD Board of Supervisors Meeting
April 6, 2016

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held its regular board meeting on Wednesday April 6, 2016 at the District Offices, 158 Morse Drive Georgia, VT at 6:30 PM.

Chairman Bill Rowe called the meeting to order at 6:34 PM.

Supervisors Present:

David Clark, Fletcher	Paul Lambert, Georgia
Barry Kade, Montgomery	Tim Green, Richford
Ben Lowell, Highgate	Al Voegele, St. Albans Town
Dave Bennion, Franklin	Bill Rowe, So. Hero
John Lawrence, Grand Isle	Jim Richards, No. Hero
James Lintereur, Bakersfield	Carlo Micheli, Swanton

Supervisors Absent:

Terry Anderson, Isle La Motte
Vincent Hickey, Berkshire
Amy Mashtare, Alburgh
Jaime Tibbits, Fairfield
Dave Supernault, Sheldon

Others Present:

John Leddy, Executive Director
Pam Bolster, Business Manager

Guests:

Phillip Woodward, Esq.

1) Agenda Review: Nothing to add or change.

2) VOTE: Minutes of the March 9, 2016 Board Meeting: Mr. Richards moved to accept the minutes as written. Mr. Kade seconded. All were in favor and the minutes passed without opposition. Abstention from Jim Richards who was not at the meeting.

3) Executive Session: Mr. Kade moved to enter Executive Session at 6:45 PM to discuss legal matters concerning past employee Thomas Reynolds with attorney Philip Woodward as pre-mature public disclosure could negatively impact The District. The Executive Director and Business Manager are invited to attend. Mr. Lintereur seconded the motion. All were in favor and the motion passed. Executive Session adjourned at 7:05.

4) Old Business:

a) Director's Report:

Mr. Leddy discussed the Swip required recent survey, informed the board that the survey is now closed and data will be analyzed in the near future.

He discussed the beginning implementation of changes in reaction to the recent Safety Audit with the most crucial items taking precedence. Discussion ensued.

Mr. Leddy reminded the board of recent Legislative testimony he gave about the need for increased funds from the state to the Solid Waste Community to assist with meeting the goals of the Universal Recycling Law. He reported that the continued push back from the state's top haulers and surprising neutrality from ANR's top ranks killed this legislation. He noted that the response from the District Manager's Association was "we'll do what we can but will not extend ourselves to help implement things that aren't our express responsibility".

Mr. Leddy discussed the Proposal the District will be submitting for a residential food scrap collection. Board discussion occurred.

Mr. Leddy discussed an operations committee meeting for the coming month and as well invited the operations committee members to come to the Georgia location to view our operations in action so they can give educated feedback in the planning of what we could be doing better. He will send out invitations in the coming week.

b) Financial Reports:

Ms. Bolster highlighted the pertinent issues regarding the Profit & Loss. Income and Expense sides are both in good shape and are on target for successful completion of our fiscal year. There are some line item variances due to unexpected expenses but the bottom line looks good. A strong focus is put on safety this year, thus many safety items are included in our expenses.

Outstanding A/R is getting better with recent payments from a few of our most outstanding accounts. No major concerns.

Recycling finances both income and expense was discussed with the board.

Ms. Bolster concluded with the fact that we are entering our final quarter for the year and that the District will watch finances closely.

5) New Business:

a) Sign Customer Information Form to initiate signature cards for two new accounts at the Merchants Bank as previously approved by the board:

Ms. Bolster sent the form around for signature. Form must be signed by Chair, Vice Chair, & Executive Director. This form will initiate signature cards & resolution paperwork which will be brought to the board for signatures when it is provided by the bank.

- b) Approve Resolution for Peoples Trust Company Bank Accounts – an update requirement to initiate the Promissory Note from People’s Trust Company as approved in the March Board Meeting. Clarify for the record that the board has made no finding that the loan cannot be paid out of the ordinary operating income as discussed at the 3-9-16 board meeting.**

Mr. Lintereur moved that the board has discussed the matter and made no finding that the loan cannot be paid out of ordinary annual income as discussed at the 3/9/16 board meeting. Mr. Kade seconded the motion. All were in favor and the motion passed.

6) Other Business: Annual Organizational Meeting of the Board.

- i. Nomination and Election of District Officers for coming fiscal year: Board Chair, Vice Chair, Treasurer, and Clerk.** Board Discussion.

Mr. Lintereur nominated William Rowe for Chairman of the Board. Mr. Kade moved to close nominations for Chairman. Mr. Clark asked for the clerk to place one ballot for William Rowe. All were in favor and the motion passed.

Mr. Clark nominated Mr. Voegele for Vice Chair. Mr. Rowe moved to close nominations for Vice Chair. Mr. Kade asked for the clerk to place one ballot for Mr. Voegele. All were in favor and the motion passed. Note: This position had been designated by the board as Chairman in training in anticipation of Mr. Rowe stepping next year.

Mr. Clark nominated John Leddy for Treasurer. Mr. Kade moved to close nominations. Mr. Clark asked for the clerk to place one ballot for Mr. Leddy. All were in favor and the motion passed.

Mr. Kade nominated Pam Bolster for Clerk. Mr. Lintereur moved to close nominations. Mr. Clark asked for the chair to cast one ballot for Ms. Bolster. All were in favor and the motion passed.

- ii. Review Committee Assignments:**

Volunteers were solicited and committees were re-structured. Members not in Attendance will be solicited via email. Once complete the new committee Member list will be distributed.

- iii. Review Terms of Supervisors:**

Discussion and review.

- iv. Determine meeting schedule for coming year:**

The board discussed the meeting schedule for the upcoming year. Mr. Voegele Made a motion for the following meeting schedule. NWSWD Board Meetings will occur in June, August, October, November, December, February, & April. Mr. Lintereur seconded the motion, all were in favor and the motion passed.

7) Public Comment- None

Full Board Adjourns 7:50PM.