

Minutes
NWSWD Board of Supervisors Meeting

November 1, 2017

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their re-scheduled board meeting on Wednesday November 1, 2017 at the District Offices, 158 Morse Drive Georgia, VT at 6:30 PM.

Chairman Al Voegele called the meeting to order at 6:35 PM.

Supervisors Present:

Terry Anderson, Isle La Motte
Dave Bennion, Franklin
David Clark, Fletcher
Barry Kade, Montgomery
Leitz, Tom, St. Albans City
James Lintereur, Bakersfield
Ben Lowell, Highgate

Jim Richards, No. Hero
Bill Rowe, So. Hero
Dave Supernault, Sheldon
Al Voegele, St. Albans Town

Supervisors Absent:

Jennifer Bright, Enosburg
Tim Green, Richford
Vincent Hickey, Berkshire
Paul Lambert, Georgia
Amy Mashtare, Alburgh
Carlo Micheli, Swanton

Jaime Tibbits, Fairfield

Others Present:

John Leddy, Executive Director
Pam Bolster, Business Manager

Guests:

1) Agenda Review-Additions/Deletions:

Personnel Update – Old Business – Executive Session

2) VOTE: Minutes of the October 4, 2017 Board Meeting: Mr. Voegele asked for a motion to approve the 10/4/2017 minutes as written. Mr. Supernault made the motion. All were in favor and the motion passed without opposition, three abstentions, Jim Richards and Jim Linereur for attendance and Barry Kade for lack of ability to read presented minutes.

3) Old Business:

a) Executive Session to discuss potential civil litigation and attorney-client communication where premature general public knowledge would put the District at a disadvantage:

Mr. Kade made a motion to enter executive session as stated above. All were in favor. Executive session entered at 6:40. Executive Session Exited at 7:05. No board action taken.

b) Executive Session to discuss a personnel matter that could result in disciplinary action. Mr. Rowe made a motion to move to executive session, all were in favor and the motion was granted. Executive Session entered at 7:07. Executive Session Exited at 7:37. The board authorized Mr. Leddy to continue using his discretion to maintain the status quo and to extend the unpaid leave of absence at his discretion.

c) Directors Report:

Mr. Leddy mentioned that we hosted the Fairfield School for a tour which went very well. He noted we gave a tour to Chittenden Solid Waste Employees. He noted the Close the Loop Compost Program gained five new accounts in the past month bringing the total up to a little over 20. He noted the district baled over 10K pounds of Ag Plastic which will ship out next week to a company that makes drip line etc. Discussion Ensued.

d) Finance Report:

Ms. Bolster stated that due to a death in her family she will not present a full finance report. She noted that all looks well at this point in the fiscal year.

4) New Business:

a) Discussion and Votes: Shall the Board hold a Public Hearing on the draft FY2019 District Administrative Budget on Wednesday December 6, 2017 at 6:00 PM at the District office?

Mr. Rowe made the motion to hold a Public Hearing on the draft FY2019 District Administrative Budget on Wednesday December 6, 2017 at 6PM at the District office. Discussion ensued with Mr. Voegele recapping the Operations and Finance Meeting held to discuss the Draft Budget. He discussed raising income by 1. Raising the District Surcharge, and/or Raising the Municipal Assessment. In-depth discussion ensued. These options are presented to achieve long range goals of the district not for present operations. Discussion included including non-homestead properties in the assessment which was not accepted. After discussion the board made the decision to increase the surcharge.

Mr. Rowe made the motion to increase the district surcharge by \$1.00 bringing the surcharge to \$23.00 per ton with an effective date of July 1, 2018. The increase in income of approximately 35K to be placed in the Districts Capitol

Maintenance Fund. Mr. Supernault seconded the motion. All were in favor and the motion passed. Ms. Bolster will adjust the draft budget for the Public Hearing.

Mr. Kade made the motion to warn the amended draft budget for FY19 for Public Hearing on December 6, 2017 at 6PM at the District Office. Mr. Lintereur seconded the motion. All were in favor and the motion passed.

b) Discussion and Vote: Shall the Board authorize the FY17 Budget surplus, which totals 43,833.73 to be used in the following ways; 1. To pay down a business note held by the District by \$18,697 and 2. Divide the remainder between the Capitol Maintenance Fund and the District's Revenue Reserve Fund?

Mr. Clark made the motion as above. Discussion ensued. Ms. Bolster suggests that we pay down a business loan held by Peoples Trust which was taken to assist in purchasing the Caterpillar truck and later added on to for the Freightliner Truck. By paying it down by 18,697.00, the loan will be paid off in June of 2018 relieving District liability for this loan for FY19. She also recommended that the balance of surplus for FY17 be split between Revenue Reserves and Capitol Reserves, appx. \$12,500 each.

5) Other Business: Committee Updates.

a) Charter Ordinance Committee: Mr. Kade briefed the board on the discussions and outcomes of the Charter Ordinance Meeting. Two issues were discussed, the charter states the board chair is the chief executive officer and shall make and sign all contracts. The second issue is that there is nothing stating that the chair may hand off day to day operation of the district to staff. Discussion ensued. Mr. Kade states that through job description the issue of the charter not stating that the board can hand off operation duties is a non-issue. The issue is signing and writing contracts. Indemnification needs to be looked at. Can we change policy to override the charter? These issues need to be further looked at. Mr. Leddy will look into this.

Full Board Adjourned 8:35 PM.