

**Minutes
NWSWD Board of Supervisors Meeting**

December 6, 2017

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their regularly scheduled board meeting on Wednesday December 6, 2017 at the District Offices, 158 Morse Drive Georgia, VT at 6:30 PM.

Chairman Al Voegele called the meeting to order at 6:36 PM.

Supervisors Present:

Terry Anderson, Isle La Motte
Dave Bennion, Franklin
David Clark, Fletcher
Tim Green, Richford
Paul Lambert, Georgia
Leitz, Tom, St. Albans City
James Lintereur, Bakersfield

Carlo Micheli, Swanton
Jim Richards, No. Hero
Bill Rowe, So. Hero
Dave Supernault, Sheldon
Jaime Tibbits, Fairfield
Al Voegele, St. Albans Town

Supervisors Absent:

Jennifer Bright, Enosburg
Vincent Hickey, Berkshire
Barry Kade, Montgomery
Ben Lowell, Highgate
Amy Mashtare, Alburgh

John Leddy, Executive Director

Others Present:

Pam Bolster, Business Manager

Guests:

**6:00 PM Public Hearing Draft FY2019 NW VT Solid Waste District
Administrative Budget: No Attendees.**

1) Agenda Review-Additions/Deletions: No Additions or Deletions.

2) VOTE: Minutes of the November 1, 2017 Board Meeting:

Mr. Voegele requested a motion to accept minutes of November 1, 2017.
Mr. Clark made the motion to accept the minutes as written, Ms.
Anderson seconded the motion. Ms. Bolster noted a correction to
Attendees, Mr. Woodward the districts attorney attended the November
1st. meeting and will be added to the minutes. All were in favor of the motion
with the correction and the motion passed. Two abstentions – Jaimie Tibbits and
Tim Green for lack of attendance.

3) Old Business:

a) Directors Report:

Ms. Bolster read the Director's Report prepared by John Leddy in his absence. Mr. Leddy's report stated that things have been quieter at the district, slowing down from the summer activity. He noted that we are treading new ground with ag plastic, film and maple tubing with new companies and old. The district shipped over 41K pounds in a mixed load to a new company. They have not given full report of our load but have stated that they would not take any more tubing with the taps and t's. Canusa has stated that they would take tubing with no taps and t's and pay us for it. We have been testing the removal of these to figure out if it is financially time effective to do this.

In composting news we have been actively soliciting schools and business's to help them better manage their waste. We have brought on our first privately placed public drop off site for compost at the St. Albans Coop Creamery which is centrally located and open 7 days a week.

Mr. Leddy noted that improvements to our drop off sites continue in our effort to have safe and efficient sites. We will in addition to this be focusing on box maintenance.

Mr. Leddy stated that he will be working with the figures and facts from FY17 for the Supervisors report which will be forwarded to the town when complete.

Discussion's ensued.

b) Finance Report:

Ms. Bolster reviewed the profit and loss touching on income line items of municipal assessment, sale of recyclables, grant funds, trash income being all on target though some drop off sites had some decreases in November totals. Surcharge income looks good though October surcharge reports are not in.

On the expense side Ms. Bolster noted the increasing insurance cost of almost 80K for the year, workman's comp being the driver of the majority of the increase.

Mr. Green questioned the low utility costs of which Ms. Bolster explained the change in phone service as well as the fact that we have not seen the winter costs at this point which will undoubtedly bring this higher.

Ms. Bolster reviewed the A/R Aging report of which Duffy's has brought themselves current, for the first time in the history. Other than that the past due amounts are at a minimum.

4) New Business:

a) Discussion and Vote: Shall the Board adopt the Draft FY2019 District Administrative Budget as Warned ?

Ms. Bolster stated to the board that the budget had been amended as they had discussed at the last meeting to include the increase of \$1.00 bringing the total surcharge per ton to \$23.00. She also noted that the haulers will be warned probably in March of this increase and

as well that the additional income is put into our capital maintenance fund. Ms. Bolster also informed the board that there were no attendees to the public hearing.

Mr. Rowe made a motion to adopt the Draft FY2019 District Administrative Budget as Warned. Mr. Lintereur seconded the motion. All were in favor and the motion passed.

b) Discussion and Vote: Shall the Board set the FY2019 District Municipal Assessment at \$1.00 per capita based on the most recent census data, with a due date of November 15, 2018, and direct the District Treasurer to issue Warrants to member municipalities?

Mr. Lintereur motioned to set the FY2019 District Municipal Assessment at \$1.00 per capita based on the most recent census date, with a due date of November 15, 2018, and to direct the District Treasurer to issue Warrants to member municipalities. Mr. Lambert seconded the motion. All were in favor and the motion passed. All were in favor and the motion passed.

5) Other Business: None.

Full Board Adjourned 7:20 PM.