

**Minutes**  
**NWSWD Board of Supervisors Meeting**

**April 4, 2018**

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their regularly scheduled board meeting on Wednesday April 4, 2018 at the District Offices, 158 Morse Drive Georgia, VT at 6:30 PM.

Chairman Al Voegele called the meeting to order at 6:36 PM.

**Supervisors Present:**

Terry Anderson, Isle La Motte  
Barry Kade, Montgomery  
Tim Green, Richford  
Paul Lambert, Georgia  
Leitz, Tom, St. Albans City  
James Lintereur, Bakersfield

Carlo Micheli, Swanton  
Jim Richards, No. Hero  
Bill Rowe, So. Hero  
Jaime Tibbits, Fairfield  
Al Voegele, St. Albans Town

**Supervisors Absent:**

Jennifer Bright, Enosburg  
David Clark, Fletcher  
Vincent Hickey, Berkshire  
Amy Mashtare, Alburgh  
Dave Supernault, Sheldon

**Others Present:**

John Leddy, Executive Director  
Pam Bolster, Business Manager

**Guests:**

Mike Kemsley, Possible Future Grand  
Isle Representative

**Full Board Meeting – Annual Organizational Meeting of The Board:**

**1) Agenda Review-Additions/Deletions:** No Changes, Additions or Deletions.

**2) VOTE: Minutes of the February 7, 2018 NWSWD Board Meeting:**

Mr. Voegele requested a motion to accept minutes of February 7, 2018.

Mr. Kade noted a spelling mistake which should have been hole, not pole and the Company listed as Trek should be Trex. Mr. Kade made a motion to accept the Minutes with the spelling corrections. All were in favor and the motion passed.

**4) Old Business:**

**a) Directors Report:**

Mr. Leddy noted the increase in business as we are coming into season. He informed the board about the St. Albans drop off site, letting them know that we will go back to our original foot print within a couple of weeks. We will not be able to run Friday nights but St. Albans residents should be pleased we will not be moving from the site. Mr. Leddy would like to continue to push for a better spot. The District will inform the public know through media outlets that we will be re-opening. Mr. Leddy discussed the fact that the haulers had proposed a legislative change to the Universal Recycling Law, eliminating recycling mandates, the organics landfill ban, and wanted changes to the facilities that needed to be included in solid waste plans. Most was worked out in the senate however, three provisions were instituted, elimination of the hauler curbside collection of organics, limiting when facilities needed to accept leaf and yard waste, and making certain that fast trash must provide the same services as other haulers. An amendment was made by Anthony Polina that takes the money from the bottle bill that normally goes back to the manufacturers and will now go to the state. In composting news, Richford and Berkshire schools have been set up along with 4-5 other commercial accounts. Food Scrap Residential Program is up to 44 accounts. The full grant was processed for 300 people so our income and expenditures have been lower than initially anticipated but the grant dates are being amended so more can be captured. We will be holding numerous compost classes this year. One will be at the St. Albans Coop, our first commercial drop off site other than NWSWD drop off sites. Mr. Kade asked about the length of time compost can remain on the site. Mr. Leddy stated that it is like other solid waste, does it produce vectors, fly's, rats, maggots, etc. Weekly has been a good schedule for us with no vectors in this time period. Mr. Leddy informed the board of the pricing increases we are experiencing. The MRF for single stream material is increasing from \$21.00 per ton to \$50.00 per ton. Casella's Highgate Transfer for trash is increasing from \$104.00 to \$111.56 per ton. The increases go into effect quickly with no budgeting warning. A brief discussion of the District's Sheldon Property and the possibility of a landfill there occurred and will continue in the coming months.

**b) Finance Report:**

Ms. Bolster reviewed the P&L which shows a budget deficiency to date. She reviewed both outstanding income and expense to date which will still leave a deficit of appx. 7.5K. She explained that this is due to a couple of unexpected expenses - the new truck while still paying for the old truck until June 30<sup>th</sup> then paying the balance off by June 30<sup>th</sup>, the fact that our driver left the organization and during the employment search we had to hire Casella's to pull our boxes for a three week period. Total cost realized thus far is 12K, and finally we budgeted 55K for our insurance for the year which came in at 72K due to Claim Issues and general increases. The projection is that there

will be a slight deficiency at fiscal year end. A discussion of outstanding grant funds ensued. A discussion of Surcharge Funds as well ensued. Ms. Anderson asked if we would re-visit the FY19 budget to amend based on these more current figures. Decision will be made down the line. Some issues we were aware of and adjusted for FY19. A lengthy discussion of FY18 finances and drop off site operational finance issues ensued both for recycling and trash income and expense.

Ms. Bolster noted the drop off site comparison for each month and the full year, all are doing ok. Receipts and Payments are good.

Outstanding AR is in good shape. Ms. Bolster told the board that she audited Tuttle's this week and outstanding AR was discussed however no issues were found, her records are impeccable. Ms. Bolster also discussed Tuttle's customer's recycling practices and ways the district might be able to help push recycling for them. Duffy's is starting to fall behind and Ms. Bolster will ensure that they do not get into the type of situation they were in a year ago. Ms. Bolster also noted that she will be auditing Gauthier's in the next month or so.

Regarding board issues, Dave Bennion has resigned and Ben Lowell is either resigning or stepping aside for a year depending on town decision. Bill Rowe has been reappointed and he is willing to accept though he is seeking a replacement.

## **5) New Business:**

- a) Discussion and Vote: Shall the Board resolve, pursuant to Article V Section 5.2 of the District's duly adopted Ordinance Regulating the Collection and Disposal of Solid Waste Generated Within The Northwest Vermont Solid Waste Management District to adjust the District franchise tax on waste generated in District communities and collected for disposal by Licensed Haulers from the current level of \$22.00 per ton to a new level of \$23.00 per ton, effective July 1, 2018 with all waste from District communities delivered for disposal from that point forward being subject to the adjusted franchise tax rate?**

Mr. Kade made the above motion. Discussion ensued. A suggestion by Mr. Lintereur was to annually, prior to budgeting, evaluate the surcharge to more frequently keep up with annual inflation.

A roll call vote was held for the above motion. Ms. Bolster recorded the resolution with all present members voting yes. The motion passed.

## **6) Other Business:**

- a) Annual Organizational Meeting of the Board.**
- i. Nomination and Election of District Officers for coming fiscal year: Board Chair, Vice-Chair, Treasurer, and Clerk.**

Mr. Voegelé asked for officer nominations. Mr. Lintereur nominated Al Voegelé as Chair, Mr. Leitz seconded the motion. No other nominations were made. Mr. Rowe moved that nominations for chair be closed and for the clerk to cast one ballot, Mr. Kade seconded.

Mr. Voegelé nominated Jaime Tibbits for Vice Chair. Mr. Lintereur seconded. No other nominations were made. All were in favor and the nomination was accepted and the motion passed. The clerk was asked to cast one ballot.

Mr. Rowe nominated John Leddy as Treasurer. Ms. Tibbits seconded. No other nominations were made. Nominations were closed. The clerk was asked to cast one ballot.

Mr. Kade nominated Pam Bolster as clerk. Mr. Voegelé seconded. No other nominations were made and the motion carries.

- ii. **Review Committee Assignments:** Ms. Bolster read the current committee assignments. She asked for any additions to committees or if anyone wished to remove themselves from any committee. No changes at this time.
- iii. **Review Terms of Supervisors:** Ms. Bolster reviewed with all board members their terms.
- iv. **Determine Meeting Schedule for the coming year:** Schedule to remain as last year – Meetings in Feb, Apr, June, August, October, November and December.

Full Board Adjourned 8:31 PM.