

Minutes
Board of Supervisors
December 17, 2008

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held its regular monthly meeting on Wednesday December 17, 2008 at the District Office, 158 Morse Drive in Georgia, VT.

Board Chair Dave Clark called the meeting to order at 7:06 PM.

Supervisors Present

Jim Lintereur, Bakersfield
Paul Lambert, Georgia
Barry Kade, Montgomery
Bill Rowe, So. Hero

Dave Clark, Fletcher
Joyce Tuck, Isle la Motte
Dave Jacobs, No. Hero

Supervisors Absent

Gary Lockerby, Alburgh
Pierre Letoumeau, Enosburg
Grand Isle, vacant
Bill Cioffi, St. Albans City

Bakersfield, vacant
Fairfield, vacant
Jim Tomlinson, Richford
Dave Supernault, Sheldon

Others Present

Mike Ewell, Executive Director
Jess Moses, Business Manager

Members of the Public

None

1. **VOTE:** Minutes of November 5, 2008 Board meeting. Bill Rowe moved and Joyce Tuck seconded approving the minutes as written. The vote was all in favor with Jim Lintereur abstaining. The motion is approved.
2. Old business.
 - a) Executive Director's Report. Mike stated that the public hearing was held last Wednesday night and there were no members of the public present. Mike referred members to the reports in their packets. He spoke about the tip fee increase at the Chittenden MRF. Mike stated that he sent the Supervisors Report to all members and received one comment.
 - b) Committee Reports. The Admin. Committee stated that they looked over draft personnel policies from VLCT. The Operations Committee stated that they discussed warehouse operations and collection fees. The Executive Committee reported that they discussed agenda and agenda items for the Board meeting and discussed charging at drop offs for recyclables. January meetings were scheduled.
 - c) Financial Report. Jess stated that budget will be covered under FY09 amendments. Jess spoke about aged receivables and progress being made on collection of past due accounts. Jess spoke about final billings for grants for this year.

3. New Business.

- a) **DISCUSSION AND VOTE:** Shall the Board adopt the Draft FY2010 District Administrative Budget as Warned or amended? Jim Lintereur moved and Bill Rowe seconded to adopt the Draft FY2010 District Administrative Budget as warned. Mike stated that the Skidsteer Fuel, Baler Supplies and Forklift Rental lines were excluded because the plan was to shut the warehouse down completely at the time the 2010 budget was created. Bill Rowe moved and Jim Lintereur seconded to amend the Telephone Expense line to \$2500, the Skidsteer Fuel line to \$500, the Baler Supplies line to \$3000 and the Forklift Rental line to \$8000. The vote by roll call was all in favor. The motion is approved.
- b) **DISCUSSION AND VOTE:** Shall the Board set the FY2010 District municipal assessment at \$1.00 per capita based on the most recent census data, with a due date of November 15, 2009, and direct the District Treasurer to issue Warrants to member municipalities? Jim Lintereur moved and Joyce Tuck seconded that the Board set the FY2010 District municipal assessment at \$1.00 per capita based on the most recent census data, with a due date of November 15, 2009, and direct the District Treasurer to issue Warrants to member municipalities. The vote was all in favor. The motion is approved.
- c) **DISCUSSION AND VOTE:** Shall the Board amend the FY2009 District Administrative budget to be consistent with the adopted FY2010 budget, with the amendments to be effective January 1, 2009? Barry Kade moved and Jim Lintereur seconded that the Board amend the FY2009 District Administrative budget to be consistent with the adopted FY2010 budget, with the amendments to be effective January 1, 2009. Mike spoke about the changes that would come with the amended budget. Bill Rowe moved and Jim Lintereur seconded to amend the Telephone Expense line to \$2500. The vote by roll call was all in favor. The motion is approved.

4. Other Business. Barry Kade suggested that procedures be put in place for canceling meetings. The decision to cancel a meeting will be made by the Chair and will be made by 4:00. It was agreed that phone calls would be made to each Supervisor and message will be recorded on office answering machine.

It was agreed that the Executive committee sets the full Board agenda and committee agendas are set by chair of each committee.

5. Public comment.
None

6. Adjourn. Meeting was adjourned at 8:46 PM.