

Minutes  
Board of Supervisors  
March 2, 2011

The Board of Supervisors of the Northwest Vermont Solid Waste District held its regular monthly meeting on Wednesday, March 2, 2011 at the District Office, 158 Morse Drive in Georgia, VT.

**Supervisors Present**

Bill Rowe, South Hero – Chair  
Jim Tomlinson, Richford  
Barry Kade, Montgomery  
Dave Clark, Fletcher  
Bill Cioffi, St. Albans City

Joyce Tuck, Isle la Motte  
Chris Leach, Swanton  
Dave Jacobs, North Hero  
Jim Lintereur, Bakersfield  
Dave Supernault, Sheldon

**Supervisors Absent**

Gary Lockerby, Alburgh  
Pierre Letourneau, Enosburg  
Paul Lambert, Georgia

Berkshire – Vacant  
Fairfield - Vacant  
Grand Isle - Vacant

**Others Present**

John Leddy, Executive Director

Pam Bolster, Business Manager

**Members of the Public**

None

**6:30 PM – Public Hearing-March 2, 2011**

The Public Hearing was called to session at 6:30 PM. The second of two public hearings to obtain public comments on the District's adopted Solid Waste Implementation Plan (SWIP), which has been issued pre-approval from the Vermont Waste Management and Prevention District. No members of the public attended.

**7:00 PM – Regular Board Meeting**

The Board Chair Bill Rowe called the meeting to order at 7:00 PM.

1. **VOTE: Approval of Minutes of NWSWD Board meeting of February 9, 2011. Jim Tomlinson moved to approve the February 9, 2011 meeting minutes as written. Bill Cioffi seconded the motion. Minutes approved without opposition. Motion approved.**
2. Old Business
  - a) Executive Directors Report: Mr. Leddy began by informing the board that the NWSWD RFP's for 2011 special collection season have been sent out including collection services for Metal, Bulky Items, Tires, Household Hazardous Waste and Lawn Care for the Georgia Office.  
He reported that the Swanton Planning Commission has granted approval for Hudak's Compost Program. Mr. Cioffi asked if there had been any AG Department objections. Mr. Leddy responded, "No, they just stated that it needed to go through local planning." He said that the program is moving forward and that the Georgia and St. Albans city school can start accepting waste once the local permit is in place. The appeal period of

30 days was discussed and it was suggested by the board that we obtain a copy of the approval so that we are aware of any restrictions that might be put in place.

Mr. Leddy distributed a handout summarizing the solid waste legislative action in the house currently; a list of bills that are before the house, and asked that if anyone had any questions to let him know.

- b) Finance Reports: Ms. Bolster reports the district's finances remain steady. She reviewed the month's payments of \$51K and receipts for the month of \$46K. Accounts receivable retains the same issues as in the past with haulers and a renewed effort to clear past debt has been and will continue to occur. Ms. Tuck, at the last board meeting had asked for drop off site income to be presented monthly. Ms. Bolster developed a report to reflect this requested information and presented it to the board. She explained that she will give a breakdown of receipts for each drop off site on a monthly basis and on a quarterly basis will provide a report reflecting monthly comparisons of each site for the FY to date.
- Mr. Bolster informed the board that the paperwork for the balance of funds from the FY 2010-2011 SWIP Grant had been submitted and that the funds of just over \$13K would probably be received within a few weeks.
- Lastly she alerted the board that the workman's comp audit has been scheduled for April 6, 2011 and that preparation for the audit would begin. No difficulties are anticipated.
- c) Committee Reports: The Executive Committee met on February 24, 2011. Topics included the decision to document minutes of committee meetings as well as full board meetings, the decision to elect a district clerk concluding with adding a discussion and possible vote to the agenda for the March 2, 2011 board meeting, adding a discussion and vote for the SWIP approval to the March 2, 2011 board meeting. As well Mr. Leddy's probationary evaluation as executive directed is due. Mr. Rowe stated that he will put this evaluation together. In closing Mr. Leddy said that he had ordered the Mike Ewell building dedication sign and that it should be ready approximately 30 days from the date of order.

### 3. New Business

- a) **i. Discussion and VOTE: Shall the Board, hearing no public comment, adopt the SWIP as Pre-approved by the state?** A brief discussion ensued with Mr. Leddy explaining that this SWIP was originally submitted in 2006 and was issued pre-approval in 2008. At that time the District requested that it be withdrawn in order to update the SWIP to include the Georgia Facility. The update was never done. Mr. Leddy explained that he updated the SWIP to include Swanton but not to include the GA facility. He said that he would like to have the board approve it as it stands and amend as soon as possible to include this facility with the depot that we are planning for it. He explained that this is the most efficient and effective way to deal with the SWIP process.
- Mr. Rowe motioned to adopt the SWIP as pre-approved by the State. A vote was taken with all members in favor. The Northwest Vermont Solid Waste Management SWIP is adopted as pre-approved.**
- ii. The board and board chair Mr. Rowe request setting a work session to begin long term planning and discussion of amendments to the SWIP if necessary. It was decided that the place to begin on this is with the Operations/Finance Committee. Members of that committee checked schedules and it was determined that Saturday March 19, 2011 at 9AM would work.

- b) **Discussion and Possible VOTE: Election of a District Clerk.** Mr. Leddy read the duties of the clerk at the request of the board. The District Charter states that the clerk shall not be a member of the board, shall have charge of public records and the seal of the district, and shall record all votes, post meetings and warnings for the district. **Mr. Leddy nominated Pam Bolster. Mr. Rowe called for other nominations, none were made and nominations were closed. Jim Tomlinson motioned to vote Pam Bolster in as District Clerk. Mr. Leach seconded the motion. Mr. Rowe called the board to vote Pam Bolster as District Clerk. All were in favor with no opposition.**
4. Other Business – Mr. Leach asked to make some comments to the board. He voiced concern over Vermont packaging and questioned why it doesn't seem like Vermont packaging is changing and what our responsibility is to promote recycle friendly packaging. A discussion ensued.  
Mr. Leach as well asked about the price of commodities and would like to see quarterly tracking on this. Mr. Leddy stated that he has already started tracking this. He stated that commodity pricing has increased but has started to level off over the past couple of months.
5. Public Comment – None

The meeting adjourned at 7:45 PM.