

Minutes
Board of Supervisors
May 4, 2011

The Board of Supervisors of the Northwest Vermont Solid Waste District held its regular monthly meeting on Wednesday, May 4, 2011 at the District Office, 158 Morse Drive in Georgia, VT.

Supervisors Present

Bill Rowe, South Hero – Chair
Jim Tomlinson, Richford
Barry Kade, Montgomery
Bill Cioffi, St. Albans City
Paul Lambert, Georgia

Joyce Tuck, Isle la Motte
Chris Leach, Swanton
Jim Lintereur, Bakersfield

Supervisors Absent

Dave Clark, Fletcher
Gary Lockerby, Alburgh
Pierre Letourneau, Enosburg
Dave Supernault, Sheldon
Dave Jacobs, North Hero

Berkshire – Vacant
Fairfield - Vacant
Grand Isle - Vacant

Others Present

John Leddy, Executive Director

Pam Bolster, Business Manager

7:00 PM – Regular Board Meeting

The Board Chair Bill Rowe called the meeting to order at 7:00 PM.

1. **VOTE: Approval of Minutes of NWSWD Board meeting of April 6, 2011. Jim Lintereur moved to approve the April 6, 2011 meeting minutes with corrections as discussed (duplicate information removed and change from John Leddy voted in as chairman of the board to John Leddy voted in as treasurer of the board). Bill Cioffi seconded the motion. All were in favor of approving the minutes with the noted corrections and the motion was passed.**
2. Old Business.
 - a. Directors Report: Mr. Leddy asked the board to refer to the director's report that he prepared. He stated that the first special collection occurred last weekend in Sheldon and was a great success. Approximately 100 cars were served. He explained that Sheldon had contacted him stating that they would like to cover the cost for Sheldon residents. Sheldon felt that by doing this it might help to eliminate a good portion of the roadside dumping. Mr. Leddy said that when the residents of Sheldon found out they were very active, returning in some cases, numerous times throughout the day with additional items. Approximately 150 tires from Sheldon residents were collected as well as having a very prolific hazardous waste collection. Last year only 30 cars or so were served. Mrs. Tuck said that she had a request that in the future we send notice to the Sheldon School system asking them to put our newsletter with special collection information into the kids' newsletter so parents are notified in that manner as well. He mentioned that the next collection would be the week of May 7th in Fletcher. Mr. Leddy said that we have coordinated with Rob Meter who coordinates Green Up Day for Georgia, to have a box available for their collection. He stated as well that he had conversations with other Green Up Day Coordinators, assisting them by giving them disposal options.

Mr. Leddy told the board that we have sent out a load of paper and as well approximately 3 tons of metal cans with three full bunkers ready to bail again. The material continues to roll through.

He stated that the SWIP Plan has been officially approved which generated a brief discussion about future updates to the SWIP.

Mr. Leddy stated that the composting program has 8-9 customers on board for increased food stuff handling including Hannaford, Ciao Bella, Ben & Jerry's and local schools. The hauler that Highfields Composting Center had chosen has backed out and they proposed it to us. It would entail the pick-up of about 50 totes a week which would be about 2 days of hauling. They will pay us \$5.00 per tote. The agreement term will be for a year but has a termination clause that either party may terminate the agreement for any reason with notification of 60 days preferable 90 days. The board was satisfied with the agreement.

Mr. Kade questioned Mr. Leddy about alkaline batteries and whether there was a recycling outlet for this item. Mr. Leddy explained that they can be deposited in the landfill but that there are some recycling options out there though at this time it is something that would cost us money. However, Tom Reynolds is looking into all options available and there may be something that would work for us.

- b. Financial Report. Ms. Bolster directed the board to the Receipts page of the financial package. She asked the board to note the receipt of \$1,000.00 from Ben & Jerry's from a grant that had been applied for. The grant is a composting grant that allows usage of the funds to purchase composting containers. She stated that this grant had very little reporting attached to it, and that basically all it asked for was a brief summary of the project. She noted as well on the receipt of a \$6,532.75 check for the first two loads that went to Rock Tenn, one paper and one cardboard.

Mr. Rowe asked is the receipt of \$3800.00 from Duffy's was the two checks that she had promised Ms. Bolster last month. Ms. Bolster stated that it was with it being noted by Mr. Rowe that this was not much in light of the total that Duffy's owes. This brought on a discussion of Hauler Licensing, of which Ms. Bolster stated that she had added language to the licensing agreement that states that "No hauler licenses will be issued to any account with past due balances of 60 days or more without an approved, signed plan for repayment of the past due funds. Mr. Kade asked that Ms. Bolster make it provisional to adherence of the approved plan. The board discussed which was more appropriate 60 days past due or 90 days past due. Unanimously, 60 days past due was agreed upon.

Ms. Bolster stated that as we are winding down the fiscal year there would be increased review of all general ledger accounts to ensure a smooth audit and correct entries throughout the fiscal year.

Mr. Kade, in review of the receipts for the month of April, asked what DC Energy Innovations was. Ms. Bolster stated that it was a local company who frequently brings their florescent bulbs in for recycling.

A discussion ensued about reviewing monthly checks that are written by the district. It was agreed that statements would be reviewed by the board and Ms. Bolster would provide the information at each board meeting. She stated she would do it as a handout rather than including it in the financial package. The board agreed that the administration committee in their review of the charter will report if there is anything about board review of checks.

- c. Committee Reports.
 - i. Operations/Finance: The acquisition of more boxes as well as the wear and tear on the existing boxes was discussed. This generated a discussion about a capital investment fund. It was agreed that we should have a capital plan in place for FY2012 and capital funds will be put aside from the cash overflow from FY2011.

- ii. Mike Ewell sign update and dedication ceremony. Mr. Leddy stated that the sign should be ready by mid-May y and the dedication ceremony is still planned for either June or July. He has put a call into Mr. Ewell to see what would work for him but has not heard back from him to date. Mr. Leach said that it would be nice if an article was done by the messenger on this ceremony. The board said that all current employees and possibly some past employees including spouses should be invited and that food and beverages should be served.

3. New Business.

- a. Discussion of Open Meeting Laws and its impact on our meetings:
- b. The board discussed the committee schedule and agreed upon the following.
The Administration Committee will meet on Thursday May 12. Finance/Operations Committee on Tuesday May 24th, and the Executive Committee will meet on Thursday May 26th.

The meeting adjourned at 8:10 PM.