

**Minutes
Board of Supervisors
May 7, 2014**

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held its regular monthly meeting on Wednesday May 7, 2014 at the District Offices, 158 Morse Drive Georgia, VT at 6:30 PM.

Vice-Chair Dave Clark called the meeting to order at 6:30 PM.

Supervisors Present:

David Clark, Fletcher
Mary Robinson, Richford
Barry Kade, Montgomery
W.G. Cioffi, City of St. Albans
Paul Lambert, Georgia

Al Voegele, St. Albans Town
James Lintereur, Bakersfield
Dave Supernault, Sheldon
Chris Leach, Swanton
Luke Choiniere, Highgate

Supervisors Absent:

Terry Anderson, Isle La Motte
David Jacobs, No. Hero
Pierre Letourneau, Enosburg
Steve Aubin, Alburgh
Jaime Tibbits, Fairfield
Bill Rowe, So. Hero

Vacant, Berkshire
Vacant, Grand Isle

Others Present:

John Leddy, Executive Director
Pam Bolster, Business Manager

Introductions and welcomes to new board member Luke Choiniere from Highgate were made.

Mr. Clark then asked for a motion to deviate from the agenda and go directly to new business item a. Executive Session to discuss personnel matters. Mr. Lintereur motioned for the group to move into executive session. Mary Robinson seconded the motion. The group went into executive session at 6:38 PM. At 7:34 PM Mr. Clark asked for a motion to close the executive session and move to the regular board meeting. Ms. Robinson motioned to exit executive session, Mr. Leach seconded the motion and all were in favor. The group exited executive session at 7:35 PM.

Mr. Clark asked for a motion from Mr. Kade regarding this session.

Mr. Kade moved that under board policies and the executive director's job description Mr. Leddy has the authority to make employee decisions including hiring and firing and that he should do as he sees fit in consultation with counsel. Mr. Lintereur seconded the motion and the motion passed without opposition. A question arose as to whether it was necessary to mention the particular employee

this was in reference to with the group's decision being no that it was not necessary.

Monthly B.O.S. Agenda

- 1) Minutes of the Board meeting of April 2, 2014.** Mr. Clark called for a motion to approve the minutes as written. Mr. Lintereur moved to accept the minutes as written, Ms. Robinson seconded the motion. All were in favor and the motion passed without opposition.

Old Business:

a) Executive Director's Report:

Mr. Leddy began by stating that the preparations for collecting hazardous waste and organizing the mess that had been left in the HHW area is complete. The first event was in Fletcher in which NWSWD collected approximately 100 gallons of waste. The Georgia facility has been busy with collections as well. He explained that we have had some personnel outages in addition to our key HHW staff, which made the beginning of this collection season challenging. He noted that we have added services to our Montgomery and Bakersfield sites, the collection of tires, Freon units, appliances, metal, and bulky items with Montgomery also collecting electronics. He stated that The District has added additional staff to accommodate this.

Mr. Leddy stated that Ms. Bolster and he attended the public meeting in Alburg to discuss "The District" and its services. There were some good questions. They voted the next day with the vote being in favor of remaining in the District.

He noted that Highgate as of May 1, 2014 is officially now a part of the district.

Mr. Clark gave an update on the Fletcher collection stating that although the collection was not as well attended as in the past that it was a good event. He noted that going forward The District should assess how often we have these events. Ms. Bolster stated that she has noticed a great increase in the amount of people that know to now utilize the Georgia facility for hazardous waste disposal.

Mr. Cioffi accepted the gavel as Mr. Clark needed to leave the meeting early. He asked for the finance report.

b) Finance Report:

Ms. Bolster stated that income is over where we should be at this point and expenses are lower than anticipated. She moved on to outstanding AR stating that Burns was on a good track with his weekly payment plan until about 3 weeks ago when it stopped. A brief discussion ensued about the possible reasons for this lapse. She will

be contacting him shortly. He has brought his debt down quite a bit from where he usually is with The District. Ms. Bolster went on to discuss Duffy's and the recent string of returned checks. Ms. Bolster insisted on cash to make good on this which she accommodated giving 3K in cash and then two additional checks which she asked to be held for a week. Ms. Bolster expressed great concern about this particular account. Liens were discussed and the board approved Ms. Bolster to research whether a court proceeding needed to be held to place a lien on property and stated that this is the route that we should take in situations like this.

2) New Business:

a) Executive Session: Personnel Discussion

b) Discussion – New Roll Off Box Purchases:

Mr. Leddy stated that we had put in the FY15 budget funds to purchase two new roll off boxes. The district was able to locate 6 used boxes, some needing some paint, but inspected and worthy. He stated that as we had available funds in this year's budget we felt it prudent to go this route rather than purchasing only two new boxes. Some repairs were made to these, approximately 2K. He noted that having these boxes are allowing us to collect the additional materials at our Montgomery and Bakersfield sites. Mr. Leddy also noted that along with these boxes came a compactor which will store #2 plastic greatly reducing storage space issues in the warehouse.

3) Other Business:

- a) Schedule Committee Meetings for the coming month: None scheduled but a possibility of an administration meeting regarding The District's drug and alcohol policy. Some dates were discussed and an email will be sent to confirm any meeting.
- b) Public Access TV Interview: Mr. Voegele had a request from the public access TV station stating that they would like to come to the Georgia facility with cameras to do an interview and to have Mr. Leddy give them a tour of the facility and explain how disposal at the district works. This will be discussed in further detail outside of the board meeting.

4) Public Comment. None.

5) The meeting adjourned at 8:00 PM