

## Minutes

### NWSWD Administration Committee Meeting

September 14, 2020

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held an Administration Committee Meeting on September 14, 2020 by Zoom Meetings at 5:00 PM.

Mr. Clark called the meeting to order at 5:00 PM.

**Administration Committee Members Present:**

Dave Clark

**Other Board Members/Guests Present:**

Barry Kade

Al Voegele

**Administration Committee Members Absent:**

Carlo Micheli

Jaime Tibbits

**Others Present:**

John Leddy, Executive Director

Pam Bolster, Business Manager

### Administration Committee Meeting

**1) Approve Minutes From 9.2.2020 Administration Committee Meeting:** To be approved with other committee members present.

**2) Agenda Review-Additions/Deletions:** No Changes, Additions or Deletions.

**2) Review: Updated Personnel Policies as Suggested by Paul, Frank and Collins, P.C.**

Mr. Clark called the meeting to order at 5.00 PM.

Mr. Leddy showed the document on the screen. Paul, Frank and Collins and Mr. Kade's changes were reviewed. The Committee completed the review with lively discussion through section 26. It was decided that another meeting would be needed to complete the review for presentation to the board.

A poll will be sent to determine the best date for the next meeting.

Meeting Adjourned: 6:50 PM