

2019 Solid Waste Implementation Plan Template & Approval Process

NWSWD SWIP

Please describe how you intend to meet the requirements of each MMP performance standard within the 5-year SWIP period. You may write a brief description of a program you will implement or bullet point specific tasks you will complete. Two to three sentences is often sufficient to respond to the MMP performance standards but provide as much description as you need to ensure clarity of how the performance standard will be met. Note that the space in the tables below will adjust to the amount of text you write.

SWME Solid Waste Implementation Plan

Name of SWME	Northwest Vermont Solid Waste Management District
Year Chartered (if applicable)	1988
Mission for Sustainable Materials Management	The NWSWD's mission is to provide for the efficient, economical, and environmentally sound disposal and reduction of solid waste generated by member municipalities and their residents. Waste Disposal is to be considered in the broadest sense with reduction in the waste stream given highest priority followed, in descending order, by reuse, recycling, safe processing to reduce volume, and finally, safe disposal of remaining material in certified facilities and landfills.
Names of Member Town(s)	Alburgh, Bakersfield, Berkshire, Enosburg, Fairfield, Fletcher, Franklin, Georgia, Grand Isle, Highgate, Isle La Motte, Montgomery, North Hero, Richford, Saint Albans City, Saint Albans Town, Sheldon, South Hero, and Swanton
<input type="checkbox"/>	Attach cover page once SWIP has been pre-approved with title and date adopted by SWME.

General

G1	<p>Disposal and Diversion Reporting.</p> <ol style="list-style-type: none"> DISPOSAL RATE: To track progress with state waste reduction goals, SWMEs must report their disposal rate in SWIP years one and five. SWMEs may use the method in the <i>ANR Data Guidance</i> to calculate their disposal rate or another method approved by ANR. Disposal rate reports must be based on calendar year data and be submitted to ANR via ReTRAC by July 1st. DOCUMENTATION (only required in annual SWIP reports): <ol style="list-style-type: none"> First (1st) Year SWIP Report: report year 1 annual per person per year disposal rate. Fifth (5th) Year SWIP Report: report year 5 annual per person per year disposal rate. DIVERSION RATE: SWMEs are not required to report diversion rates to ANR; however, it is strongly recommended that SWMEs track their diversion efforts to determine the success of their programs and services.
Plan to submit data:	The NWSWD tracks data to calculate the total disposal, diversion rates, and per capita disposal for the district annually based on our fiscal calendar which runs from July through June. Data for disposal is collected by NWSWD from district approved scales at the transfer stations in Highgate and Williston operated by All Cycle, and the landfill in Franklin County, NY. Data is also gathered from NWSWD drop-off sites and collection events, drop-offs and transfer stations operated by member towns in Alburgh and Grand Isle, the Chittenden SWD MRF, and Hudak Farm. The District also uses state wide estimates for materials such as beverage container redemption for which numbers aren't currently easily obtainable. The NWSWD's disposal rate was last calculated for 2019. In 2019 the NWSWD disposal rate was 3.6 lb/person/day. The NWSWD will submit disposal data annually to ANR.

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G2	<p>SWIP Posting & Publicity. To ensure community members are aware of and can access the SWIP, each SWME must—within one month of their SWIP approval—post their approved SWIP on their website and submit one press release about their SWIP to local newspapers within two months of SWIP approval.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. First (1st) Year SWIP Report: supply website link of SWIP and attach press release along with date released and list of newspapers where it was sent.
Plan for Posting and Press Release:	<p>Once the NWSWD’s SWIP is approved by the Vermont Agency of Natural Resources the District will post the SWIP on our website www.nswsd.org and mention it in our electronic newsletter within one month. The NWSWD will also distribute a press release about the approved plan to the St. Albans Messenger, the County Courier, and the Champlain Islander as well as posting a related article on the NWSWD blog, Facebook page, Enews list, and Front Porch Forum.</p>

G3	<p>A-Z Waste & Recycling Guide. To ensure community members have access to local information on state disposal bans and how to reuse, recycle, donate, compost, and safely dispose of their unwanted materials, each SWME will develop and maintain an A-Z guide on their website that lists regional management options for various materials. This guide must be updated on the SWMEs website within the first SWIP year and remain accurate throughout the SWIP term. The list must contain, at minimum, information on how to manage, recycle, or divert all state disposal banned items in addition to information on where to recycle/reuse the following materials: clothing/textiles, asphalt shingles and drywall, sharps, pharmaceuticals, and food for donation.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. Provide A-Z website link in annual SWIP report. 2. A-Z website link must be easily found from the district, alliance or town’s website within 2 clicks or fewer from the homepage. 3. Publicize the A-Z Waste & Recycling Guide with at least two forms of outreach annually throughout the SWIP term.
Plan for Updating Webpage:	<p>The NWSWD maintains a website www.nswsd.org which is our focal point of outreach, education, and information on the web. The website contains information on all District provided services for materials covered in the MMP as well as information about other public and private entities that provide services to manage covered materials. The A-Z Guide will be updated within Plan year one to include: to include entries for all items on the minimum required list (ie. entries for aluminum, food for donation, food scraps, varnish, and paper) and the entry for household hazardous waste will include “any household products labeled ‘caution, toxic, danger, hazard, warning, poisonous, reactive, corrosive, or flammable.’ The website is maintained by the NWSWD Outreach Manager and checked twice yearly for accuracy.</p>
Plan for Publicity:	<p>The NWSWD will at a minimum publicize the A-Z Guide on the NWSWD social media outlets, its newsletter, or on Front Porch Forum twice annually.</p>

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G4	<p>Variable Rate Pricing. SWMEs must implement a variable rate pricing system that charges for the collection of municipal solid waste from a residential customer for disposal based on the volume or weight of the waste collected.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, explain the method used to ensure haulers and facilities are charging residents for trash based on volume or weight.
Description of System:	<p>Since 2000, the District Solid Waste Ordinance has required all haulers working within the District be licensed by the district and follow the terms and conditions of that license which require the hauler to offer a tiered fee schedule based upon weight or volume. District Haulers must provide the NWSWD offices with a fee schedule each year as a part of the license application.</p> <p>At District run drop off sites, residents are charged per bag for the disposal of the waste providing residents with an incentive to recycle.</p>

G5	<p>Solid Waste Hauling Services. To ensure community members have access to information on solid waste hauling services in their region or town, SWMEs must annually update the contact information and trash, recycling, and food scrap pickup services offered by all commercial solid waste haulers operating within their region on the SWME website. SWMEs may elect to establish licensing or registration programs to accomplish this requirement.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide website link to hauler contact list and services haulers provide.
Description of Updating Process:	<p>The NWSWD renews hauler licenses annually each year according to our fiscal year schedule (July 1 – June 30). All haulers are sent renewal notices in May and new haulers are provided applications upon discovery or request. Hauler license applications include contact information, services provided, price structure, and coverage area within NWSWD. The NWSWD will use its licenses process to keep its list of haulers up to date.</p>

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Outreach – Recycling, Organics, HHW/CEG, EPR Programs

<p>O1</p>	<p>School Outreach. To ensure all K-12 public and private school children, faculty and staff understand state disposal bans and how to reduce waste, reuse, recycle, compost, donate, and safely manage materials responsibly, SWMEs must annually visit and work with K-12 public and private schools to implement school-wide waste reduction programs — covering, at minimum, disposal ban information, how to recycle correctly, how to separate food scraps for composting, how to reduce wasted food and donate what is appropriate, how to safely manage hazardous waste, and collection options available from Vermont’s Extended Producer Responsibility Programs for electronics, paint, batteries, mercury-containing bulbs and thermostats. SWMEs must assist schools on a continual basis to ensure the effectiveness of waste reduction programs.</p> <p>SWMEs must conduct in-person outreach and education assistance to at least 10% or 2 schools (whichever is greater) within their jurisdiction each year, ensuring that at least 50% of the schools are reached by the end of the SWIP term. SWMEs should prioritize outreach to schools that have not yet been visited. For SWMEs with fewer than 10 schools, assistance should be offered on an annual basis to at least 2 schools per year, with re-visits to schools if all schools in the jurisdiction are reached early in the SWIP term.</p> <p>SWMEs may work with ANR’s Environmental Assistance Office to obtain information and technical assistance on HHW/CEG handling, disposal, waste reduction, recycling, and finding cost effective disposal options.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. Provide a list of schools contacted, dates visited, informational materials provided (such as VT Waste Not Guide), technical assistance or outreach offered, and status of recycling and food scrap diversion programs in annual SWIP report.
<p>Description of Outreach Plan:</p>	<p>Currently there are 25 schools located within the NWSWD. Eight NWSWD schools currently partner with the District in managing organic waste. The District’s Outreach and Education Programs Coordinator will continue to provide outreach to public, private, and alternative Franklin and Grand Isle County schools in addition to presentations to camps, libraries, fairgrounds and field days, farmers’ markets and other non-school venues.</p> <p>School programs for waste reduction, recycling, organic waste management and HHW provided by outreach coordinator and program coordinator will be delivered to at least 3 schools per year. District provided information and assistance related to waste management includes:</p> <ul style="list-style-type: none"> { } In class/school presentations on topics including: waste systems, recycling, waste composition studies, composting, disposal ban information, EPR programs, and HHW. { } System setup and troubleshooting for recycling and composting. { } Consultation with school administrative and maintenance staff on curriculum development and waste management practices. { } Composting system set up, education, and services including: animal feeding, on-site, and pickup. { } Tours of recycling and compost facilities. { } Trash on the Lawn exercises. <p>To establish new programs where needed these services are promoted through a page on our website, as well as targeted direct outreach to district schools via email and phone to supervisory union superintendents, school administrators, facility management staff, and teachers. The District will continue to provide programs to at least 3 schools per year and at least 50% of the schools in the District will be reached by the end of the SWIP term.</p>

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<p>O1</p>	<p>School Outreach. To ensure all K-12 public and private school children, faculty and staff understand state disposal bans and how to reduce waste, reuse, recycle, compost, donate, and safely manage materials responsibly, SWMEs must annually visit and work with K-12 public and private schools to implement school-wide waste reduction programs — covering, at minimum, disposal ban information, how to recycle correctly, how to separate food scraps for composting, how to reduce wasted food and donate what is appropriate, how to safely manage hazardous waste, and collection options available from Vermont’s Extended Producer Responsibility Programs for electronics, paint, batteries, mercury-containing bulbs and thermostats. SWMEs must assist schools on a continual basis to ensure the effectiveness of waste reduction programs.</p> <p>SWMEs must conduct in-person outreach and education assistance to at least 10% or 2 schools (whichever is greater) within their jurisdiction each year, ensuring that at least 50% of the schools are reached by the end of the SWIP term. SWMEs should prioritize outreach to schools that have not yet been visited. For SWMEs with fewer than 10 schools, assistance should be offered on an annual basis to at least 2 schools per year, with re-visits to schools if all schools in the jurisdiction are reached early in the SWIP term.</p> <p>SWMEs may work with ANR’s Environmental Assistance Office to obtain information and technical assistance on HHW/CEG handling, disposal, waste reduction, recycling, and finding cost effective disposal options.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. Provide a list of schools contacted, dates visited, informational materials provided (such as VT Waste Not Guide), technical assistance or outreach offered, and status of recycling and food scrap diversion programs in annual SWIP report.
	<p>The District will track information on outreach to and communications with all schools and youth groups within the District and use this information to fulfill ANR reporting requirements.</p>

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<p>O2</p>	<p>Direct Business Outreach. To ensure businesses and institutions (hospitals, nursing homes, colleges, correctional facilities, and other large waste generators) understand how to meet State requirements and reduce waste, recycle, compost, donate food/goods, and safely manage materials responsibly, SWMEs must annually conduct business outreach and education either in person or via phone — covering, at minimum, disposal ban information, how to recycle correctly, how to separate food scraps for composting, how to reduce wasted food, how to safely manage hazardous waste, and collection options available from Vermont’s Extended Producer Responsibility Programs for electronics, paint, batteries, mercury containing bulbs and thermostats. SWMEs must provide business outreach and education on a continual basis to ensure the effectiveness of waste reduction programs.</p> <p>SWMEs must conduct business outreach and education to at least 2% or 20 businesses/institutions (whichever is greater) within their jurisdiction each year and reach at least 10% of the businesses and institutions within their region by the end of the SWIP term. For SWMEs with fewer than 20 businesses, all businesses must receive outreach at least twice during the SWIP term.</p> <p>SWMEs should prioritize outreach to businesses that have not yet been contacted or visited or those whose status is not yet known.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide list of businesses/institutions contacted, date contacted, outreach materials provided (such as the VT Waste Not Guide), and the status of recycling and food scrap diversion programs and whether follow up is needed.
<p>Description of Outreach Plan:</p>	<p>The NWSWD currently conducts outreach to businesses and institutions within the region. District staff routinely conducts outreach to businesses and institutions including disposal ban information, how to recycle correctly, how to separate food scraps for composting, how to reduce wasted food, how to safely manage hazardous waste, and collection options available from Vermont’s Extended Producer Responsibility Programs for electronics, paint, batteries, mercury containing bulbs and thermostats.</p> <p>To target businesses within our region businesses will receive a phone call, direct mailer or electronic outreach. The Estimated number of businesses in the NWSWD is 1,200. The NWSWD will conduct outreach to 2% or 24 businesses annually and 10% or 120 by the end of the SWIP term.</p> <p>In its annual SWIP report the NWSW will provide a list of businesses/ institutions contacted, date of contact, outreach material provided, the status of recycling and food scrap diversion, and whether follow up is needed.</p>

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<p>O3</p>	<p>Waste Reduction at Events. To ensure community members have resources to reduce waste, recycle, and divert food scraps from the trash at events, SWMEs must, <u>at minimum</u>, offer technical assistance which could include signage and coordination with local haulers and facilities accepting food scraps. Though not required, SWMEs are encouraged to host waste-sorting stations at events with SWME staff or volunteers or to loan community members basic supplies such as signage and collection bins.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. Provide information on SWME or town website of event waste reduction and diversion resources and services and provide link in annual SWIP report. 2. In annual SWIP report, list events that have received assistance each year.
<p>Description of Assistance:</p>	<p>NWSWD resources include: waste reduction training, waste system analysis and setup, use of loaner collection bins for recyclable material and organic waste, event waste station signage, and informational booth staffing at public and private events. Our Close the Loop program picks up organic waste for composting from events in our District at no charge.</p> <p>Our website has a page that highlights the resources we offer to public and private events to maximize waste reduction, recycling, and composting. We also promote these services by means of direct outreach to large events such as Franklin County Field Days and the Maple Festival.</p>

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HHW & CEG Hazardous Waste

<p>H1</p>	<p>HHW Collection Events and Facilities. To ensure community members have convenient access to safely dispose of Household Hazardous Waste (HHW) and Conditionally Exempt Generator Hazardous Waste (CEG), SWMEs must provide a minimum of two (2) HHW/CEG hazardous waste collection events per year or access to a permanent HHW collection facility defined within this MMP as a facility that is open at least one day per week and open at minimum from May through October (ANR may consider approving requests for alternative operating days and seasonal openings and closures of permanent facilities when necessary). SWMEs that provide access to a permanent HHW collection facility in their region, are exempt from the requirement to offer all towns at least one annual collection event within 20 road-miles.</p> <p>Minimum Requirements for SWMEs utilizing Collection Events: SWMEs must offer at least one event scheduled in the spring and one in the fall and events must operate for a minimum of 4 hours. SWMEs who only offer collection events or operate HHW facilities with operating hours similar to collection events must <u>annually</u> provide each of its towns with access to at least one collection event (or to a facility) within 20 road-miles; meaning a maximum distance of 20 road-miles from any point in the town. If a SWME provides additional events above the minimum requirement, waivers to the minimum duration for each event may be considered by ANR. To meet this 20 road-mile convenience requirement, certain regions may need to add collection events.</p> <p>SWMEs may share access to events and facilities provided a signed agreement confirming access by the SWME's community members is obtained; and provided that an event or facility is within 20 road-miles from any point in a town that would be using that event or facility.</p> <p>In the event an EPR Program is established for certain HHW materials, SWMEs would be required to ensure that collection exists for all <u>other HHW materials not covered</u> by the HHW EPR Program and to meet and maintain the above HHW collection and convenience standards.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide dates of events or link to facility hours on SWME website, number of participants and the amount of HHW/CEG hazardous waste collected.
<p>Description of Collection Plan:</p>	<p>The NWSWD operates a permanent HHW/CEG facility at our Georgia Recycling Facility for the collection of HHW and CEG Wastes including: batteries, fluorescent lamps, mercury thermostats, 1 & 20 pound propane tanks, e-waste, paint, used oil, cleaners and similar items. The NWSWD additionally conducts a series of remote collection events for HHW. The NWSWD will continue to operate these services throughout the 5-year plan period. The NWSWD Haz-Waste Center operates year round 5 days a week. Customers must make an appointment to deliver waste. The NWSWD holds remote collection events in towns that are greater than 15 miles from the Haz-Waste Center. All residents of the District can utilize any collection event or our permanent collection facility. CEGs may not use collection events.</p> <p>The NWSWD will provide dates of collection events, link to facility hours, number of participants, and the amount of HHW/CEG waste collected in the annual SWIP report.</p>

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<p>H2</p>	<p>Collection of Landfill-Banned and Dangerous Materials. Each SWME shall demonstrate that year-round collection options exist in their region for the following materials: batteries, mercury containing lamps, mercury thermostats, 1- and 20-pound propane tanks, electronics, paint, tires, used oil, and white goods (including discarded refrigerators, washing machines, clothes dryers, ranges, water heaters, dishwasher, freezers). Collection locations can be privately or publicly owned, such as auto parts stores collecting used oil, or hardware stores collecting paint and fluorescent lamps. However, if the only collection location for a required material closes during the SWIP term, then the SWME must provide a collection option for its residents. All collection locations must be open at least one weekday and one weekend day per week. In addition, all outreach promoting the collection of these materials must make clear that the collection of these materials is separate from curbside, or blue-bin, recycling.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide link to SWME's A-Z Guide's listings with name, location, phone number, and website (if available) of the locations, by material type.
<p>Plan for Updating Collection Locations:</p>	<p>The NWSWD Georgia Recycling Facility is open six days a week for the collection of Landfill-Banned Items including: batteries, fluorescent lamps, mercury thermostats, 1 & 20 pound propane tanks, e-waste, paint, tires, used oil and white goods.</p> <p>In addition to the Georgia Facility, NWSWD trash and recycling drop-off sites in North Hero, Montgomery, and Bakersfield accept some wastes including batteries, fluorescent lamps, mercury thermostats, tires, white goods, and e-waste every Saturday year-round. Some businesses in the region also participate in producer responsibility programs for rechargeable batteries, mercury-containing lamps and thermostats, electronic waste, and paint.</p> <p>The NWSWD will promote the collection of these materials and will make clear that the collection of these materials is separate from curbside, or blue-bin, recycling.</p>

Food Donation

<p>F1</p>	<p>Food Rescue. To ensure community awareness of food donation centers, SWMEs must, at minimum, list food donation groups on their website (this can be part of the A-Z Guide). SWMEs should contact and collaborate with local food redistribution groups to conduct outreach and education to food businesses and institutions about opportunities to donate quality food within the region to feed people. Related groups include Vermont Foodbank, hunger councils, food shelves, churches, schools, and other nonprofit and community organizations that accept and distribute donated food items.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide link to SWME's A-Z Guide's food donation listing, with name, location, phone number, and website (if available) of the food donation centers.
<p>Plan for Updating Website:</p>	<p>The NWSWD has worked with local food shelves on composting, food drives and promotion of their mission and services. We will use these contacts and the VT Food Bank network to create connections and build partnerships that will increase the diversion of quality food from the waste stream to be used to feed people. The NWSWD will list food donation groups on its website and promote food rescue as a preferred option to reduce food waste. This list will be updated annually.</p>

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Textiles

<p>T1</p>	<p>Textile Reuse and Recycling. To ensure community members have access to textile reuse and recycling centers where used clothing can be donated, SWMEs must annually ensure that at least one collection location exists within their region. Textile reuse/recycling locations can be either privately or publicly owned. However, if the only collection location closes or ceases collection during the SWIP term, then the SWME is responsible for providing a collection option for its residents or partnering with another group that may coordinate an annual drop and swap event. Collection locations can also be shared amongst SWMEs so long as the facility is within the same county or SWME region. SWMEs must list where to donate and reuse/recycle “clothing/textiles” in their A-Z Guides.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide link to SWME’s A-Z Guide’s textiles reuse and recycling listing with name, location, phone number, and website (if available) of the textile reuse and recycling center.
<p>Plan for Ensuring Collection Exists:</p>	<p>The NWSWD accepts textiles for reuse and recycling at its Georgia Recycling Facility. The textiles from our facility currently go to Goodwill of New England. Additionally, the NWSWD lists other opportunities to donate and reuse/recycle “clothing/textiles” in our A-Z Guide this list will be updated annually.</p>

Construction & Demolition (C&D)

<p>C1</p>	<p>Leaf, Yard, and Clean Wood Debris Recycling. To ensure community members have options to recycle leaf, yard, and clean wood debris that are banned from landfill disposal, SWMEs must annually ensure that at least one leaf, yard, and clean wood recycling collection location exists within their jurisdiction. This location can be either privately or publicly owned; however, if the only collection location closes or ceases collection during the SWIP term, then the SWME must provide a collection option for its community members. SWMEs must list where to drop off clean wood in their A-Z Guides. Recycling options can include dimensional lumber that is reused, clean wood that is burned to produce heat and/or power for buildings (including wood stoves), clean wood that is chipped to create mulch or compost feedstocks, and other options listed in the state’s Leaf, Yard, and Clean Wood Debris Guide. Collection locations should be co-located with solid waste facilities that collect C&D and trash to make clean wood recycling convenient.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide link to SWME’s A-Z Guide’s clean wood recycling listing with name, location, phone number, and website (if available) of the collection location.
<p>Plan for Ensuring Collection Exists:</p>	<p>The NWSWD currently accepts leaf and yard debris continuously at all of our drop-off sites year round. At the NWSWD drop-offs in Georgia and North Hero the District also collects clean wood. The material from all of these facilities is then processed for compost feedstock. The NWSWS also partners with regional compost facility Hudak Farms in Swanton to host a drop-off location there. These collections are year round. The NWSWD promotes leaf and yard waste disposal opportunities and practices through multiple traditional and digital promotional efforts including the NWSWD A-Z Guide. The A-Z Guide will be updated annually.</p>

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C2	<p>Asphalt Shingles and Drywall Recycling.</p> <p>Asphalt Shingles Recycling: To ensure community members have options to recycle asphalt shingles, SWMEs must ensure that at least one recycling collection location exists within their region. Collection locations can be privately or publicly owned. However, if the only recycling collection location closes during the SWIP term, then the SWME must provide a collection option. Collection locations may be shared amongst SWMEs. ANR may suspend this requirement upon finding that insufficient markets exist for these materials.</p> <p>Clean Drywall Recycling: To promote the recycling of clean drywall, SWMEs must list where to drop off clean drywall for recycling in their A-Z Guides (even if drywall recycling collection locations are outside of the SWME region). To encourage development of options for drywall recycling collection, SWMEs must contact drywall recycling collectors once during the SWIP term to determine costs for obtaining drywall recycling collection services in their region.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. In annual SWIP report, provide link to SWME's A-Z Guide's asphalt shingles and drywall recycling listing with name, location, phone number, and website (if available) of these recycling collection locations. 2. Fifth (5th) Year SWIP Report: describe contact made to drywall recyclers for costs for recycling option.
Plan for Ensuring Collection Exists:	The NWSWD promotes the proper reuse and recycling of C&D materials including clean wood, asphalt shingles, drywall and concrete as well as the reduction of material generated through its multiple outreach channels, including traditional and digital media outlets and its website. The District promotes drop-off points for C&D recycling including our Georgia and North Hero facilities that offer such services as well as private facilities that accept C&D for recycling and reuse.

Residuals – Biosolids, Wood Ash, Short Paper Fiber

R1	<p>Residuals Recycling Meetings. To promote the recycling of residual materials, each SWME must attend and help ANR Residuals Program staff host and coordinate at least one regional public meeting on residuals recycling during the SWIP term. ANR Residuals Program staff will help SWMEs organize the meetings, give a presentation, and identify speakers and invitees. SWMEs must reserve a space to hold the meetings and send invitations to water/wastewater and public works employees, town managers, select board members, septic and biosolids service providers, citizens, industrial waste generators, and others as appropriate. ANR Residuals Program staff will collaborate with SWMEs to develop a meeting agenda that best suits the needs or issues of the region and its towns. Meeting agendas could cover the benefits and challenges of recycling biosolids and other residual materials, like stabilized septage, wood ash, and short paper fibers, as well as education campaigns for the public on residual materials and keeping non-flushables and toxics out of the wastewater stream and septic systems.</p> <p>DOCUMENTATION (only required in annual SWIP reports):</p> <ol style="list-style-type: none"> 1. Collaborate with Residuals staff to host/coordinate regional public meeting on residuals recycling. 2. Report date of meeting and list of attendees in 5th year SWIP report.
Plan for Assisting with Meeting Coordination:	The NWSWD will assist the ANR Residual Program host and coordinate one regional public meeting on residuals recycling. The NWSWD will reserve a space to hold the meeting and send invitations to water/wastewater and public works employees, town managers, select board members, septic and biosolids service providers, and others as appropriate. The NWSWD will include the meeting date and list of attendees in Year 5 SWIP report.

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Additional SWIP Requirements Outlined in Overview

Solid Waste Facility Siting Criteria	Describe siting criteria that will apply to solid waste facilities which may be proposed by any public or private entity in the SWME region. Siting criteria shall not be less stringent than the criteria in Vermont Solid Waste Management Rules.
Description:	Any new facilities sited with The District will comply with all applicable local, state and federal regulations and rules. Siting of solid waste facilities both public and private will be subject to enforceable local planning and zoning requirements and the District will assist member towns in siting facilities in accordance with Vermont Solid Waste Management Rules.

Specify Facilities Included in SWIP & How Proposed Facilities Will Be Reviewed	Explain the process and standards to be used to determine if newly proposed solid waste facilities would be included in the SWIP. The process may reference siting criteria and existing zoning ordinances, may require a host town agreement, or may defer to requirements in the Vermont Solid Waste Management Rules for some or all types of solid waste facilities. The standard(s) for being included in the SWIP should be clear. Under State law (10 V.S.A. §6605(c)), the Agency shall not issue a certification or recertification for a solid waste facility (except for a sludge or septage land application project) unless it is included in the municipal solid waste implementation plan. <i>Note: The plan should also include any known solid waste landfills which have been closed since 1989 so that they can receive post-closure certifications.</i>
Facilities and Process:	All owners/operators of solid waste facilities requiring certification by the State of Vermont, which are not specifically identified in this Plan, except for sludge and septage land application projects, shall demonstrate that the facility will be in conformance with all local, state, and federal laws, rules, regulations, and ordinances. They shall submit a letter to the District requesting that the facility be included in the NWSWD's Solid Waste Implementation Plan. A copy of the facility's completed application for a Vermont Solid Waste Management Facility Certification or Categorical Certification shall be submitted with the letter. Should a town with an existing solid waste facility join the District; the facility will be automatically included in the Plan after evaluation by District staff to insure that it is properly permitted. The NWSWD will notify the State in writing of any facility that is included in the Plan. A list of facilities included in the plan will be maintained by the NWSWD.

Public Participation in the SWIP Approval Process	Describe the process to be used to ensure public participation in the development and implementation of the SWIP. The local community should be notified of opportunities to participate in the SWIP development and implementation. In accordance with state statute, SWMEs must hold at least two public meetings on the draft SWIP.
Description of Process:	The NWSWD will hold two public meetings on the draft SWIP once it is approved by the state. These meetings will be publicized via the NWSWD's outreach channels including: website, Facebook, and Front Porch Forum, as well as other means. The meetings will also include electronic participation methods including Zoom in order to be more inclusive.

2019 Solid Waste Implementation Plan Template & Approval Process

Ordinances	Include copies of any solid waste related ordinances with the SWIP.
Copies of Ordinances:	Copies of the NWSWD's ordinances are attached

Conformance with Other Plans	Demonstrate that the SWIP is in conformance with any regional plan adopted in accordance with 24 V.S.A Chapter 117. Demonstration may be in the form of a letter from the applicable regional planning commission regarding conformance of the solid waste implementation plan with the regional plan(s), copies of pertinent sections of the regional plan(s), or other documentation that proves conformance.
Letter or other Documentation:	Pertinent sections of the Northwest Vermont Regional Plan are attached.