

# Northwest Vermont Solid Waste Management District

158 MORSE DRIVE, FAIRFAX, VT 05454  
802-524-5986 • FAX: 802-524-5987

## NOTICE

### BOARD OF SUPERVISORS

### BUILDING COMMITTEE MEETING

**DATE:** OCTOBER 26, 2021

**TIME:** 3:00 PM

**LOCATION: ZOOM:** <https://us02web.zoom.us/j/4456759564>

**PHYSICAL LOCATION:** NWSWD OFFICES, 158 MORSE DRIVE, FAIRFAX, VT

## AGENDA

1. Review Agenda
2. Review Draft FY2023 Operational Budget
3. Other Business
4. Adjourn.

## MEMBER COMMUNITIES

ALBURGH • BAKERSFIELD • BERKSHIRE • ENDSBURG • FAIRFIELD • FLETCHER • FRANKLIN • GEORGIA • GRAND ISLE  
HIGHGATE • ISLE LA MOTTE • MONTGOMERY • NORTH HERO • RICHFORD • ST. ALBANS CITY • ST. ALBANS TOWN  
SHELDON • SOUTH HERO • SWANTON

**Facilities & Equipment**

**Plowing / Mowing**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
3500	3000	2405 2713	3500	2405	3,500.00	3,360.00	3,500.00	2,681.00	2,300.00	2,250.00	2,105.00	2,815.33

3 yr avg w/o plowing

FY18 did not include any plowing

**Building Maintenance**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
4000	2000	561.39 1,038.71	2500	587.26	2,500.00	1,967.49	6,000.00	1,425.29	3,000.00	1,460.00	3,940.00	1,326.68

3 yr avg

FY17 plus 500 fire hydrant work

**Building Improvements**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
2500	2000	0 1,974.00	2000	3945	1,000.00	1,977.00	5,200.00	353.00	3,800.00	6,687.00	1,705.00	2,091.67

3 yr avg

**Mobile Equipment Fuel**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
4000	3700	3286 37,607.36	3500	2777.53	23,450.00	52,063.26	35,000.00	22,294.00	39,000.00	23,028.00	20,159.00	34,043.28

3 yr avg-see detail sheet

splitting up maintenance / repair & fuel total 47258  
w/o non recur costs 35958  
5% inc  
1,114.70

**Mobile Equipment Maintenance & Repair**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
2500	1800	3853 26,491.42	1800	22534.83	12,000.00	18,406.43	13,663.98	13,663.98	27,800.00	27,800.00	17,742.00	18,201.75

3 yr avg

**Other Equipment Supplies & Maintenance**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
1500	1500	3320 16,217.50	1000	3320.38	9,000.00	12,125.37	10,000.00	8,266.00	10,000.00	4,777.00	10,489.00	14,609.50

3 yr avg

**Warehouse Supplies**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
5000	5000	5094 5,078.90	5000	4285.48	5,000.00	5,851.31	5,000.00	2,448.00	5,000.00	7,010.00	4,771.00	4,194.90

3 yr avg

**Business Loan**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
0	0	0	0	0	0	22,242.00	22,249.00	22,242.00	0	36,955.00	25,946.00	0

when is freight loan pd off - believe 3 yr loan

**New Equipment**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
1500	2000	0	1500	4594.90	1,000.00	3,890.00	1,000.00	46.00	1,000.00	145.00	13,154.00	2,843.63

**Capital Maintenance**

FY23 Bud	FY22 Bud	FY21 Act	FY21 Bud	FY20 Act	FY20 Budget	FY19 act	FY19 budget	FY18 act	FY18 Bud	FY17	FY16	3 yr avg
45944	45944	45944	45944	45944.00	45,944.00	45,404.00	45,404.00	7,125.00	7,125.00	0	0	0

leaving until the end



**NWSWD FY23 DRAFT BUDGET**

**FY23**  
07/01/2022 - 06/30/2023

**FY21 - Approved Budget**  
07/01/2020 - 06/30/2021

**FY22 - Approved Budget**  
07/01/2021 - 06/30/2022

**FY21 - Actual**  
7/1/2020 - 6/30/2021

**INCOME**

Hazardous Waste Income	28,000.00	25,000.00	26,000.00	22326.40
Trash Income	355,000.00	330,000.00	330,200.00	348156.41
Sale of Recyclables	30,000.00	20,000.00	22,000.00	42911.27
Recycling Income	90,000.00	55,000.00	65,000.00	93408.52
Municipal Assessments	52,225.00	51,354.00	51,354.00	51352.00
Hauler Lisencing	1,400.00	1,500.00	1,300.00	1460.00
Electronic Recycling	25,000.00	19,500.00	29,000.00	28581.36
Composters	5,000.00	5,000.00	6,000.00	3060.00
Recycle Bins	875.00	875.00	875.00	546.00
Compost Buckets			200.00	0
<b>Surcharge @ 24.5 per ton - Current FY22 rate</b>	<b>917,250.00</b>	<b>873,082.00</b>	<b>871,944.00</b>	<b>890,949.60</b>

(surcharge @25 per ton)  
931,219.50  
(surcharge @ 25.50 per ton)  
949,843.89  
(surcharge @26 per ton)  
968,468.28

**SWIP Grant**

SWIP Grant	47,035.00	47,035	46,800	48,614.48
Pesticide Grant	4,000.00	4,000	4,000	4,200.00
Misc.	700.00	1,000.00	2,000.00	2,1218.75
Interest	4,500.00	4,200.00	1,600.00	4,069.73

**Compost Collection**

Commercial	110,000.00	110,000.00	65,000.00	98,025.50
Residential	50,000.00	50,000.00	36,000.00	35,855.00
Brush	500.00	500.00	1,000.00	448.00
<b>Total Compost</b>	<b>1,721,485.00</b>	<b>1,598,046.00</b>	<b>1,560,273.00</b>	<b>1,695,183.02</b>

Inc inc/dec over last yrs budget %  
7.17

73% of total inc  
98,025.50  
27% of total inc  
35,855.00  
plus  
134,328.50  
legr & dept pub safety grants  
30,299.43  
**1,725,482.45**

**EXPENSE**

**ADMINISTRATION**

Training and Development	5,000.00	5,000.00	7,000.00	1,480.00
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Total Income @25 per ton surcharge (.50 cent inc)  
1,735,454.50  
Total Income @25.5 per ton surcharge (1.00 inc)  
1,759,078.89  
Total Income @26 per ton surcharge (1.50 inc)  
1,777,703.28

Insurance - P & C / WC	70,000.00	62,000.00	62,242.00	60,472.00
Utilities	15,500.00	13,600.00	15,000.00	14,683.22
Office Supplies	4,000.00	3,000.00	3,000.00	4,221.69
Copier Lease	1,760.00	1,600.00	1,600.00	1,667.40
Postage and Delivery	1,600.00	1,600.00	1,600.00	1,407.90
Dues	8,500.00	8,500.00	8,500.00	6,833.71
Misc.	1,000.00	1,000.00	750.00	3,290.48
Advertising	1,500.00	1,800.00	2,000.00	144.00
Office Equipment	6,000.00	2,500.00	2,500.00	5,807.10
Bank Service Charges	3,000.00	100.00	125.00	2,057.32
<b>Total Administration</b>	<b>117,860.00</b>	<b>100,700.00</b>	<b>104,317.00</b>	<b>105,152.24</b>
	14.56			
<b>Personnel</b>				
Payroll Processing	4,200.00	3,900.00	3,750.00	4,241.52
Gross Wage	762,836.00	684,906.49	639,969.00	641,232.46
Benefits	272,045.00	239,115.27	222,537.00	216,806.18
ER 457	31,764.00	27,111.83	25,191.00	24,806.68
ER Tax	64,150.00	60,446.97	56,703.00	53,060.08
				22,725.92 temp help
<b>Total Personnel</b>	<b>1,134,995.00</b>	<b>1,015,480.56</b>	<b>948,150.00</b>	<b>962,872.84</b>
	10.53			
<b>Board of Supervisors</b>				
Bond Payment	59,074.00	65,019.00	67,362.00	63,755.25
Legal / Accounting	10,000.00	10,000.00	10,000.00	8,686.50
Property Taxes	9,800.00	9,500.00	9,500.00	9,667.51
Meetings / Retreats	500.00	500.00	900.00	-
Contingency	3,000.00	3,000.00	3,000.00	-
<b>Total Board of Supervisors</b>	<b>82,374.00</b>	<b>88,019.00</b>	<b>90,762.00</b>	<b>82,109.26</b>
	(6.85)			
<b>Facilities / Equipment</b>				
Plowing / Mowing	3,500.00	3,000.00	3,500.00	2,405.00
Building Maintenance	4,000.00	2,000.00	2,500.00	651.87
Building Improvements	2,000.00	2,000.00	2,000.00	-
Mobile Equipment Fuel	40,000.00	37,000.00	35,000.00	32,986.73
Mobile Equipment Maintenance / Repairs	25,000.00	18,000.00	18,000.00	46,265.46
Equipment Supplies / Maintenance	15,000.00	15,000.00	10,000.00	13,119.73
Warehouse Supplies	5,000.00	5,000.00	5,000.00	5,094.58
New Equipment	1,000.00	2,000.00	1,000.00	-
Rental Space - Administration	-	14,400.00	14,400.00	-
Capital Maintenance	45,944.00	45,944.00	45,944.00	45,944.00

<b>Total Facilities / Equipment</b>	<b>141,444.00</b>	<b>129,944.00</b>	<b>137,344.00</b>	<b>146,467.37</b>
<b>Direct Services</b>				
Education / Outreach	15,000.00	12202.44	10,000.00	7,493.06
Hazardous Waste	35,000.00	32000	36,000.00	33,474.02
Trash Disposal	120,000.00	105000	113,000.00	114,226.73
Recycling	75,000.00	37000	47,500.00	81,024.26
E-Waste	3,500.00	3000	6,000.00	3,643.50
<b>Composting</b>				
Commercial Compost	50,000.00	50000	39,020.00	70,820.07
Residential Compost	5,700.00	5700	6,680.00	26,193.73
Brush Management	7,500.00	7500	8,000.00	-
<b>Composting Exp Total</b>	<b>63,200.00</b>	<b>63,200.00</b>	<b>53,700.00</b>	<b>97,013.80</b>
DO Site	12000	8500	9,000.00	28,717.50
Community Assistance	1000	1000	2,500.00	-
Enforcement	3000	2000	2,000.00	2,865.25
<b>Total Direct Services</b>	<b>327,700.00</b>	<b>263,902.44</b>	<b>279,700.00</b>	<b>368,458.12</b>
	19.47			3,392.09
<b>Total Expense</b>	<b>1,741,173.00</b>	<b>1,598,046.00</b>	<b>1,560,273.00</b>	<b>1,668,451.92</b>
Exp inc/dec over last yrs budget %	8.22	2.36		

Inventory Cost

**Net**

<b>Total Net @25 per ton surcharge (.50 cent incr)</b>	<b>(19,688.00)</b>
<b>Total Income @25.5 per ton surcharge (1.00 incr)</b>	<b>12,905.89</b>
<b>Total Income @26 per ton surcharge (1.50 incr)</b>	<b>31,530.28</b>

73% total exp

27% total exp

Surcharge Recap

	FY23 Budget	FY22 Budget	FY21 Act	FY21 Budget	FY20 Act	FY20 Budget	FY19 Act	FY19 Budget	FY18 Act
	887,571.00	873,082.00	890,949.60	871,944.00	862,774.45	815,000.00	842,424.00	795,404.00	774,466.00
incr/decr over previous year			3.16		3.63		6.85		
three yr avg			861,719.41						

Actual tonnage			37,218		38,150		36,949		
check - tonnage against \$\$\$'s			893,226		877,441				

3 yr avg tonnage	37,439
Avg tonnage at 24.50 - current rate	917,254
Avg tonnage 25.00 a ton	935,973

I say take three yr avg add 3%  
with room to increase based on exp.