## Northwest Vermont Solid Waste Management District

158 MORSE DRIVE, FAIRFAX, VT 05454 802-524-5986 • FAX: 802-524-5987

## NOTICE

## NORTHWEST VERMONT SOLID WASTE DISTRICT

## **BOARD OF SUPERVISORS MEETING**

DATE:

**AUGUST 3, 2022** 

TIME:

6:30 PM

LOCATION: CITY HALL AUDITORIUM, ST. ALBANS, VT AND

VIA ZOOM: https://us02web.zoom.us/j/4456759564

VIA PHONE: +1 646 876 9923 Meeting ID: 445 675 9564

- 1. Adjustments to the Agenda
- 2. Welcome, introductions, opening remarks Chair
- 3. Opportunity for Public Comment
- 6. Approval of Minutes: June 1, 2022 (enclosed)
- 7. Committee Reports:

Finance-

Operations – Alburgh Transfer Station

Administration- NWSWD Weapons in the Workplace Policy

Building- Architectural Drawings, Next Steps

Executive -

Office-Staff

Director's Report

Finance Report

- 8. Commissioner Announcements
- 9. Adjourn

## **MEMBER COMMUNITIES**

## **Minutes**

## **NWSWD Board of Supervisors Meeting**

## June 1, 2022

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their regularly scheduled board meeting on June 1, 2022 via zoom and at the St. Albans Town Hall at 6:30 PM.

## **Supervisors Present:**

Buermann, Bob – So. Hero - zoom
Clark, David - Fletcher
Dodd, Stephen – Sheldon
Doremus, Mark – Bakersfield - zoom
Green, Tim – Richford
Henry, Josie – Alburg - zoom
Kade, Barry – Montgomery
Lambert, Paul – Georgia – zoom (Ift at
7pm)
Leitz, Tom - St. Albans City – zoom w/out voice

Micheli, Carlo – Swanton - zoom Richards, Jim - No. Hero – zoom St. Francis, April - Highgate Tibbits, Jaime – Fairfield - zoom Tuck, Joyce – Isle La Motte Voegele, Al - St. Albans Town

## **Supervisors Absent:**

Guests:

## **Others Present:**

John Leddy, Executive Director

## **Full Board Meeting**

Vice Chair Jamie Tibbits called the meeting to order at 6:30 PM.

- 1) Agenda Review-Additions/Deletions: No changes or additions.
- 2) Welcome, Introductions, Opening Remarks Chair/Vice Chair None
- 3) Public Comments: None
- 4) District Announcements: None
- 5) Vote: Minutes of the April 6, 2022 NWSWD Board Meeting:

Mr. Voegele made a motion to accept the minutes as written. Ms. Tuck seconded the motion. Mr. Green noted he was in person and not on zoom and noted the date is incorrect the meeting was April 6 not 2<sup>nd</sup>. All were in favor with those corrections and the motion was passed.

## 6) Committee Reports:

a) Finance Committee: None

## b) Operations Committee: Alburgh Transfer Station

The Operations committee met to discuss a request from the Town of Alburg to The District to Assume it's operations. Mr. Kade surmised that the committee feels this worth exploring, that more financial information is needed, with considerations of time commitments, equipment responsibility, etc. Mr. Leddy stated that staff has reached out for detailed financials, and retrac reports show volumes of material. He noted that equipment list will be requested. Once the information is back it will be forwarded to the operations committee for discussion. He noted that next step questions are in development. Other considerations discussed is their request for their current employee to be retained, his salary, benefits etc, as well as hours, property responsibility and other questions that may be of importance. Mr. Beurmann said he heard that PFAs had been detected in the ground in the closed South Hero Landfill and wondered if The District and Alburgh would be checked. A discussion ensued. The committee action is to obtain more data, develop further questions, and possibly at the August meeting be able to determine if there is enough information to make a decision.

## c) Administration Committee: NWSWD Weapons in the Workplace Policy

Ms. Tibbits gave the board a synopsis of the administration committee meeting. She asked if the board members had reviewed the draft proposal. Discussion ensued. She noted that the goal was to have a policy that left discretion for Mr. Leddy as to how to deal with potential future situations. Mr. Kade noted that he felt it ridicules to have a policy for employees and not have it for customers too. He wanted a discussion about the inclusion of knives in the definition of weapons. Discussion ensued. Mr. Leddy in response to a question of why it was felt this policy needed to be initiated, explained the incident that happened in North Hero with an employee carrying a weapon, the customer complaint/notification, which began the policy development. It was an employee situation that initiated this policy so the board members agreed to deal with the policy in relation to employees and to discuss a policy in relation customers at a later date. Mr. Kade requested that all pages of all documents submitted to the board or committee be 12PT Type and all pages be numbered. Mr. Leddy said it appeared smaller than normal because the comments of the document were displayed.

A discussion of weapons definition occurred. Mr. Kade suggested the definition he submitted which was taken from the statutes of Public Buildings. Mr. Greene made a motion to make the policy geared to employees only with a recommendation to the public

to not bring weapons on the site. Mr. Clark noted that the committee tried to make a policy that was not too restrictive but one that would address the situation.

Ms. Tibbits asked if there was an official motion. Mr. Greene rescinded. Ms. Tibbits said that the policy was kept simple intentionally and doesn't believe the committee would make major changes. Mr. Leddy said that the weapons description could be swapped out and then brought back to the board. Mr. Kade felt this should be run by all employees. Mr. Clark showed some opposition to changing the weapons policy feeling that the committee worked hard to identify and describe, taking into consideration all potential conflicts. Mr. Kade suggested that the committee meet again with him in attendance. He would like the first paragraph changed with an objection to the word ensure. Mr. Green made a motion that the Employee Weapons policy be brought back to the committee for word smithing and description discussion and be brought back to the board. Mr. Kade seconded the motion. All were in favor with a Nay from Ms. Tibbits and the motion passed.

## d) Building Committee:

Discussion about the setback line issue occurred. Mr. Kade said he would look through the Georgia zoning bylaws. It was noted that the design could be altered. Design Option 3 would net close to the same sq. footage and the satellite building could reside outside of the set back. Discussion of the setback line and property line occurred. Mr. Leddy recommends moving forward with option 3 and to not encroach on the setback. A discussion about storm water retention project occurred. Mr. Leddy noted that n new grants have been announced.

e) Executive Committee: None

## f) Office-Staff:

## **Directors Report:**

Mr. Leddy relayed to the board the difficulty obtaining a Canadian Business Number to enable us to transport recyclables across the border. Mr. Voegele suggested calling the consulate in Boston. Mr. Leddy noted our options for shipping this material including New Hope Energy.

Mr. Leddy noted the current pricing for different recyclables. Plastics discussion occurred. Mr. Leddy said that Green Up Day was a success. The District collected 1000 tires over the course of Green Up Day.

Mr. Leddy reported that Barry Domina a long term employee of the District is retiring, after working for the District collectively for about 17 years. Discussion about enforcement procedures going forward with Mr. Domina providing contacts for town assistance and other outside assistance that he has.

## **Finance Report:**

Reports included in Board Package. Ms. Bolster is absent. Mr. Leddy noted that we should have a pretty solid picture of where we'll end up at the end of the year by the end of July or so. Discussion of fuel prices and other line items of the P&L. Income increases were discussed in particular recycling income.

Mr. Kade asked about our investigations into where the recyclables actually end up with Mr. Leddy insuring him that we are very diligent about ensuring appropriate disposal.

## Bank Resolution for Naming New Officers:

Mr. Leddy explained that this allows the bank to know who our officers are and to recognize our new chair as a signer on District accounts. He asked that anyone not attending this meeting in person, stop by the office at their convenience to sign the appropriate paperwork.

Mr. Leddy read the bank resolution paperwork to the board. Mr. Clark made the motion to adopt the resolution as read with the location updated to show the location as Georgia with a mailing address of Fairfax. Mr. Green seconded the motion. All were in favor and the motion passed. It was asked that the resolution be attached to the minutes.

7) Commissioner Announcements: None.

Board Adjourned at 8:40 PM

## Director's Report 8-3-2022

Well it's almost August and it seems like the story is the same....We're busy. From Drop-off sites, to HHW, to composting, to outreach we are firing on all cylinders and keeping even more material out of the landfill. At our drop-off sites we have had an easier summer staffing than in past years. This is good news especially in the face of the current job market which would certainly make it difficult to find help if we were in immediate need. However, we have been searching for a compost route driver all summer and have needed to cover for staff taking time off and some medical needs, so we are feeling the pinch of the tight labor market in some ways.

We are heading into the final HHW events of the summer with just three events remaining in Montgomery, North Hero, and St. Albans Town. HHW traffic and volumes are remain steady at events and the Hazwaste Center here in Georgia. Between our remote events and regular collection in Georgia, we serve over 1400 households in the District to safely manage their paint, chemicals, used oil, etc. This represents around 10 % of the District population and this number is 2-3 times higher when you consider our collection of other hazardous wastes such as batteries, fluorescent lamps, and electronics.

Overall we have been noticing that our customer counts are lower across all collection sites and waste types. This is not surprising since waste generation is very closely tied to the economy. When economic times are good people spend money and generate waste. When the economy takes a turn for the worse, the waste people generate slows down. Waste is a byproduct of consumption. We continue to educate our residents about the impacts of waste and provide tips for reduction so that when the economy takes a turn for the better, we can keep waste generation lower than before.

Since our last meeting we have reported on the first year of implementation of the NWSWD's latest Solid Waste Implementation Plan (SWIP). While we annually analyze the data for the materials we collect, divert, and dispose (pounds of electronics, paint, cardboard, etc.), but it was refreshing to take an in-depth look at our outreach efforts and programs and see that we easily accomplished what we said we would in our plan. The process also showed us how to better track these efforts and set us up with a better plan for improving the results for next year.

I look forward to seeing you all on Wednesday and welcome hearing from you at any time.

Onward - John

Accrual Basis 08/01/22

## Northwest Vermont Solid Waste Mgt District Profit & Loss Budget vs. Actual July 2021 through June 2022

Ordinary Income/Expense **Gross Profit** Cost of Goods Sold
Cost of Goods Sold Expense Total COGS Total Income Hauler Licensing
Haz Waste Fees
Interest Income
Miscellaneous Income Administration Expenses Recycle Bin Sales
Minor A/R and A/P Charge-Off Sale of Recyclables Computer/Electronic Recy Income **Total Compost Collection** Compost Collection Total Administration Expenses Surcharge Income Recycling Income Municipal Assessments Composter Sales Trash Income Total Grants Office Equipment
Office Supplies
Postage and Delivery Pesticide Grant SWIP Grant Total Utilities Advertising Bank Service Charges Residential Route Composting Compost Collection - Other Commercial Route Compost Brush Collection Insurance Copier Lease Utilities **Total Bank Service Charges** Training/Development Telephone Utilities - Other Credit Card Processing Bank Service Charges - Other Jul '21 - Jun 22 3,651.78 10,581.59 2,087.78 0.00 106,571.00 488.55 32,942.50 150.00 2,100.00 25,869.28 14,233.37 61,822.00 1,911.18 12,295.28 2,852.44 7,804.42 4,295.14 1,196.00 3,051.98 2,087.78 3,402.00 1,633,167.90 1,633,532.23 114,951.59 54,677.28 333,795.14 898,064.86 140,152.05 24,608.74 3,295.09 21,974.50 27,969.28 51,354.00 -3,253.12 1,025.00 270.00 78,053.19 1,280.00 364.33 266.22 364.33 13,600.00 Budget 100,00 110,000.00 500.00 50,000.00 1,600.00 8,500.00 62,000.00 4,000.00 47,035.00 13,600.00 1,000.00 2,500.00 3,000.00 1,600.00 5,000.00 1,800.00 100.00 1,598,046.00 1,598,046.00 20,000.00 330,000.00 100,700.00 873,082.00 160,500.00 25,000.00 4,200.00 51,035.00 55,000.00 51,354.00 19,500.00 5,000.00 875.00 1,000.00 1,500.00

Personnel Expenses

Benefits

Northwest Vermont Solid Waste Mgt District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

0.00	25,484.13	Net Income
0,00	25,484.13	Net Ordinary Income
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1,598,046.00	1,607,683.77	Total Expense
	27.00	Uncategorized Expenses
	-242.00 993.20	Reconciliation Discrepancies Cost of Composters Sold
263,902.44	330,412.76	Total Direct Services
32,000.00	28,471.11	Hazardous Waste
37,000,00 3,000,00 12,202.44	69,968.51 2,865.87 1,859.37	Recycling Computer/Electronic Collection Education Outreach
63,200.00	102,954.39	Total Composting
7,500.00 50,000.00 5,700.00	11,770.00 57,282.00 0.00 33,902.39	Composting Brush Collection Brush Collection Commercial Route Compost Residential Compost Route Composting - Other
105,000.00 2,000.00 1,000.00 8,500.00	105,655.38 2,448.75 0.00 16,189.38	Direct Services Trash Disposal Enforcement Community Assistance Drop Off Site Expenses
129,944.00	184,273.66	Total Facilities/Equipment Expenses
3,000.00 5,000.00	2,521.00 3,042.10	Plowing/Mowing Warehouse Supplies
37,000,00	66.88 54,658.35	Janitorial Mobile Equipment Fuel
2,000.00 2,000.00 15,000.00	257.78 16,373.04 22,016.23	Building Improvements Building Maintenance / Repairs Equipment Supplies/Maintenance
18,000.00 45,944.00 2,000.00	36,194.28 45,944.00 3,200.00	Facilities/Equipment Expenses Mobile Equipment Maint/Repairs Capital Maintenance New Equipment
88,019.00	80,124.18	Total Board of Supervisors
500.00 10,000.00 9,500.00 3,000.00 65,019.00	0.00 8,779.23 9,959.20 0.00 61,385.75	Board of Supervisors Board MeetingsRetreats Legal/Accounting Property Taxes Sheldon Land Note-Contingency VMBB Bond Expense
1,015,480.56	897,143.38	Total Personnel Expenses
3,900.00	4,080.93	Payroll Processing
60,446.97 684,906.49	50,122.62 615,361.66	ER Taxes Gross Wages
266,227.10	227,578.17	Total Benefits
27,111.83 239,115.27	21,734.32 205,843.85	ER 457 Cont Benefits - Other
Budget	Jul '21 - Jun 22	

# Northwest Vermont Solid Waste Mgt District Profit & Loss Budget vs. Actual July 2021 through June 2022

Total Administration Expenses	Total Utilities	Telephone Utilities - Other	Misc. Office Equipment Office Supplies Office Supplies Postage and Delivery Training/Development	Copier Lease Dues Insurance	Total Bank Service Charges	Expense Administration Expenses Advertising Bank Service Charges Credit Card Processing Bank Service Charges - Other	Gross Profit	Total COGS	Cost of Goods Sold Cost of Goods Sold	Total Income	Composter Sales Recycle Bin Sales Minor A/R and A/P Charge-Off	Sale of Recyclables Trash Income Surcharge Income	Recycling Income	Municipal Assessments	Hauler Licensing Haz Waste Fees Interest Income Miscellaneous Income	Total Grants	Service Grant SWIP Grant	Computer/Electronic Recy Income	Total Compost Collection	Ordinary Income/Expense Income Compost Collection Commercial Route Compost Brush Collection Residential Route Composting Compost Collection - Other		08/01/22 Prof Accrual Basis
14,251.59	633,37	-3,018.41	1,852.44 5,304.42 1,295.14 -404.00 -1,948.02	311.18 3,795.28 -178.00	1,987.78	1,802.00	35,121.90			35,486.23	-3,975.00 -605.00	34,677.28 3,795.14 24,982.86	23,053,19	0.00	-220.00 -391.26 -904.91 -733.78	-23,065.72	-1,900.00 -21,165.72	2,474.50	-20,347.95	-3,429,00 -11,45 -17,057,50	\$ Over Budget	Profit & Loss Budget vs. Actual July 2021 through June 2022
114.2%	104.7%	77.8%	285.2% 312.2% 143.2% 74.8% 61.0%	119.4% 144.7% 99.7%	2,087.8%	189.0%	102.2%			102.2%	20.5% 30.9%	. 273.4% 101.2% 102.9%	141.9%	100.0%	85.3% 98.4% 78.5% 26.6%	54.8%	52.5% 55.0%	112.7%	87.3%	96.9% 97.7% 65.9%	% of Budget	Tual

Personnel Expenses Benefits

Northwest Vermont Solid Waste Mgt District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

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100.0%		25,484.13	Net Income
100.0%		25,484.13	Net Ordinary Income
100.6%		9,637.77	Total Expense
			Uncategorized Expenses
			Reconciliation Discrepancies Cost of Composters Sold
125.2%		66,510.32	Total Direct Services
	89.0%	-3,528.89	Hazardous Waste
	189.1% 95.5% 15.2%	32,968.51 -134.13 -10,343.07	Recycling Computer/Electronic Collection Education Outreach
	162.9%	39,754.39	Total Composting
	156.9% 114.6% 0.0%	4,270.00 7,282.00 -5,700.00	Brush Collection Brush Collection Commercial Route Compost Residential Compost Route Composting - Other
	100.6% 122.4% 0.0% 190.5%	655,38 448.75 -1,000.00 7,689,38	Direct Services Trash Disposal Enforcement Community Assistance Drop Off Site Expenses
141.8%		54,329.66	Total Facilities/Equipment Expenses
	84.0% 60.8%	-1,957.90	Plowing/Mowing Warehouse Supplies
	147.7%	17,658.35	Janitorial Mobile Equipment Fuel
	201.1% 100.0% 160.0% 12.9% 818.7% 146.8%	18,194,28 0,00 1,200,00 -1,742,22 14,373,04 7,016,23	Facilities/Equipment Expenses Mobile Equipment Maint/Repairs Captial Maintenance New Equipment Building Improvements Building Maintenance / Repairs Equipment Supplies/Maintenance
91.0%		-7,894.82	Total Board of Supervisors
	0.0% 87.8% 104.8% 0.0% 94.4%	-500.00 -1,220.77 459.20 -3,000.00 -3,633.25	Board of Supervisors Board Meetings/Retreats Legal/Accounting Property Taxes Sheldon Land Note-Contingency VMBB Bond Expense
88.3%		-118,337.18	Total Personnel Expenses
	104.6%	180.93	Payroll Processing
	82.9% 89.8%	-10.324.35 -69,544.83	ER Taxes Gross Wages
	85.5%	-38,648.93	Total Benefits
	80.2% 86.1%	-5,377.51 -33,271.42	ER 457 Cont Benefits - Other
	% of Budget	\$ Over Budget	

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08/01/22 Cash Basis

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## Northwest Vermont Solid Waste Mgt District Receipts June 2022

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Alburgh, Town of	•				4.4		135.00
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All Cycle - Highgate				2012.474.1			2,280.02 19,178.92
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Bakersfield Elementary/Middle School							THE PARTY OF THE P
Bayside Paviilion					18.63	<b>外边的称称</b>	800.10 261.00
Belfry Restaurant						1430	145.00
Berkshire School				1			88.00
Beth-El Court Association				•			206,00
BFA-St. Albans City (c)							60.00
Blair's Trucking Inc.			* ' '			:	70.00
Brookside Condos 2							439.04
Casella-Montpeller				1.			105.00
Century Arms			1.		4		707.35
Drop Off Sites			**				15.00
Duffy's							41,228.00
Enosburg Elementary School (c)							3,600.00
Enosburg Falls Middle School (c)			Ą		•		138.00
Fairfield Center School (c)							81.00
Fairfield Community Center					*,		70.00
Fletcher Town School District	,					•	56,00
Food City							155.00
Four Winds - Cathedral Square							130.00
Franklin County Rehab		,					85.00 405.00
Franklin Elementary (c)	•						405.00 56.00
Frost Beer							21.00
Georgia Market - c							390.00
Georgia Town School District (c)				¥			440.00
Good Point Recycling, American Retrowe	orks						487.79
Grand Isle, Town of							340.31
Grice Brook Gardens						4	255.00
Hawks Nest Housing							80.00
Heritage Lane Apartments							80.00
Highgate Elementary							140.00
Hodgdon Bros & Sons Inc			75.				114.60
Holy Angels Apartments							155.00
I & L FOM JV Jeff's Seafood							142.50
Lamoille Regional Solid Waste District-c							240.00
Maple City Diner				7			21.00
Maple Run School District Central Office							155.00
Mill River Brewing					>		36.00
Mimmo's-c							159.00
Montgomery Elementary School				*			255.00
Myers					•		81.00
Northwest Counseling Services							23,603.92
Northwest Medical Center/Hospitality (c)		1.					135.00
NW PEG-TV			54				380.00
Pet Food Warehouse	A						88.00 56.00
Pie in the Sky -c							225.00
Richford Elementary School							416.00
Richford High School				•			256.00
Rock Tenn		i					7,404.32
Santini Catering	z						30.00
Sheldon, Town of						4	222.00
Simon's Island Beverage							85.00
Snowshoe Lodge		•					359.00
South Hero							262.00
St. Albans City School (c)							600.00
St. Albans Coop							280.00
St. Albans Town School							180.00
St. Albans, City Customer							378.00
Superior Technical Ceramics							60.00
Swanton Elementary School-customer							175.00
Sylvesters Rubbish Removal, LLC				•			11,652,69

3:05 PM 08/01/22 Cash Basis

## Northwest Vermont Solid Waste Mgt District Receipts June 2022



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Tuttle's Trucking-Customer		6,157.11
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## Northwest Vermont Solid Waste Mgt District Payments June 2022

The state of the s		Jun 22
All Cycle - Highgate Transfer		-7,770
Allegiance/Clarks Truck Center		-2.756
Amazon.com		-138
Bee Line Logistics	3	-3,150
Blue Cross and Blue Shield of VT		-11,445
Bourne's Energy	and the second second	-33
Casella-Hyde Park Transfer Station		-1.884
Chittenden Solid Waste District		-711,
Comcast Business	<u>.</u>	-244.
Complete Recycling Solutions		-244. -2,108.
Cross Engineering		-2,108. -150.
Data Insure		50 C C C C C C C C C C C C C C C C C C C
De Lage Landen Financial Services, Inc.		-201.
Delter, Jean		-198.
Enpro Services of Vermont, Inc *	i .	-25.
Evergreen Property Options, LLP		-7,508.
Foley Services	1. 6.	-1,089.
Front Porch Forum		-33.
Georgia Auto Parts		-1,218.
Good Point		-51.
Green's Ace Hardware	•	-120.
Green & Ace Hardware		-13.
Green Mountain Power	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	-398,
Hudak Farms		-8,738.
J&L Hardware, Inc.		-143.
K-N-S Tire Recycling		-2,583.
King, Butch	e ·	-37.
Madison National Life		-170.
Milton Rental		-88.
Misc	Age of the second secon	-9,950.
Morse Industrial Park Owners Association		-1,892.9
Myers Recycling Center		-1,882.4
Northeast Delta Dental		-602.
Northern Safety and Industrial		-96.
PayData		-77,256.
Pfell Sawmili	and the second s	
R.L. Vallee, Inc.	* 1	-450.0
Sleep Well Recycling		-6,921.0
St. Albans Coop Store		-2,682.0
Staples	- ·	0.0
TCI		-148.3
TDI Repair Facility, LLC		-439.0
rim Maple	the state of the s	-726.7
Underwood, Todd	and the second second	-17.5
Vermont Electric Coop		-5.8
/LCT PAGIF		-21.5
/T Agency of Agriculture		-13,531.0
/T Gas Systems		-75.0
/T League of Cities & Towns		-76.1
V. League of Cries & Towns V.B. Mason		-997.5
r.b. mason (In and Yang, LLC		-310.1
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08/01/22 Accrual Basis

## Northwest Vermont Solid Waste Mgt District Bakersfield Profit & Loss June 2022

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Ordinary Income/Expense	anne elitarista que la la
Computer/Electronic Recy Income Recycling Income	397.39 0.00
Sale of Recyclables Trash Income	280.09 3,577.00
Total Income	4,254.48
Gross Profit	4,254.48
Expense Personnel Expenses	1980 1980 1980 1980 1980 1980 1980 1980
ER Taxes Gross Wages	<b>67.86</b> <b>698.00</b>
Total Personnel Expenses	763.86
Direct Services Trash Disposal Drop Off Site Expenses Recycling	1,726.78 131.18 440.88
Total Direct Services	2,298.84
Total Expense	3,082.70
Net Ordinary Income	1,191.78
Net Income	1,191.78

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1 300 35

Net Income

## Northwest Vermont Solid Waste Mgt District Bakersfield Profit & Loss

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26,927.84

July 2021 through June 2022

8.7 mid.	Jul '21 - Jun 22
Ordinary Income/Expense Income	क्षात्रकार त्राम् मध्येतका विशेषात्र । विशेषात्र ।
Computer/Electronic Recy Income Haz Waste Fees	1,075.73 51,00
Recycling Income	105.00
Sale of Recyclables Trash Income	6,235.23 49,536.30
Total Income	57,003.26
Gross Profit	57,003.26
Expense Personnel Expenses ER Taxes Gross Wages	953.02 9,775.75
Total Personnel Expenses  Direct Services  Trash Disposal  Drop Off Site Expenses  Recycling  Computer/Electronic Collection	10,728.77 13,709.15 1,898.32 3,682.06 57.12
Total Direct Services	19,346.65
Total Expense	30,075.42
Net Ordinary Income	26,927.84



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08/01/22 **Accrual Basis** 

## Northwest Vermont Solid Waste Mgt District Georgia Drop Off Site Profit & Loss June 2022

			Jun 22	r server server
Ordinary Income/Expense Income	€*		are not of the property of	
Compost Collection Brush Collection			20.00	
Total Compost Collection		634	wind programme to	20.00
Computer/Electronic Rec Haz Waste Fees Recycling Income	y Income	venteri şenê)		,734.76 ,681.50 ,848.03
Sale of Recyclables Trash Income Recycle Bin Sales				,274.33 ,678.30 78.00
Total Income			100 Med 2015 1 100 1 100 1 100 1 100 100 100 100	,314.92
Cost of Goods Sold Cost of Goods Sold		· · · · · · · · · · · · · · · · · · ·	oebol all educati	87.93
Total COGS			extensed the bitestable tries also believe	87.93
Gross Profit			27	
Expense Personnel Expenses ER Taxes Gross Wages	ti di		978.13 10,032.30	
Total Personnel Expenses Direct Services Trash Disposal Drop Off Site Expenses			.6,070,16 105.45	,010.43
Recycling Computer/Electronic Co Hazardous Waste Total Direct Services	The second secon		15,	275.02
Total Expense	•	Advisor D. History Company	26	285.45
Net Ordinary Income				941.54
let Income		there will be	geri basil 1880 sisah. Tanggaran	941.54
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## Northwest Vermont Solid Waste Mgt District Georgia Drop Off Site Profit & Loss July 2021 through June 2022

Company of	Jul '21 - Jun 22
Ordinary Income/Expense	en e
Income	with the state of
Compost Collection Brush Collection	188.00
Total Compost Collection	188.00
	and the second
Computer/Electronic Recy Income Haz Waste Fees Miscellaneous Income	19,054.94 16,935.00 21.70
Recycling Income	62,981.34
Sale of Recyclables	<u> </u>
Trash Income	162,139.73 775.00
Composter Sales Recycle Bin Sales	112.00
Total (ncome	292,986.83
n de la companya del companya de la companya del companya de la companya del companya de la companya de la companya de la companya del companya de la companya del la companya	
Cost of Goods Sold Cost of Goods Sold	276.41
Total COGS	276.41
Gross Profit	202.740.42
	100 (100 mg )
Expense Personnel Expenses	·*
ER Taxes	1040 on 1014 Palatest # <b>8,764.08</b>
Gross Wages	89,970.92
Total Personnel Expenses	ত্ৰজন্ম কৰি কৰিছে প্ৰাৰ্থ কৰিছে <b>98,735.00</b> ১০১১ চনুক্ৰী প্ৰতিষ্ঠান কৰিছে বুলু মুখ্
Facilities/Equipment Expenses	
New Equipment	3,200.00 s
Building Maintenance / Repairs Equipment Supplies/Maintenar	
· 网络草类的草科	
Total Facilities/Equipment Expens	3;299.71
Direct Services Trash Disposal	51,733.39 <sup>(3)</sup>
Draw Off Siles Evenenges	4,059.16
Composting	17.52
Recycling	44,437.47
Computer/Electronic Collection	·
Hazardous Waste	200.00
Total Direct Services	102,821.69
Cost of Composters Sold	744.90
Total Expense	205,601.30
Net Ordinary Income	87,109.12
Net Income	87,109.12
· ·	

08/01/22 **Accrual Basis** 

## Northwest Vermont Solid Waste Mgt District Montgomery Profit & Loss June 2022

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	Jun 22	
Ordinary income/Expense Income	energial garage	nta
Computer/Electronic Recy Income Haz Waste Fees Recycling Income	ne 4 33 18 18 469	3.00
Sale of Recyclables Trash Income	284 4,578	9 7 9 7 9
Total Income	5,383	1.28
Gross Profit	5;383	1.28
Expense Administration Expenses Utilities	<b>21.51</b>	
Total Administration Expenses	21 September 21	1.51
Personnel Expenses ER Taxes Gross Wages	118.85 1;319.11	
Total Personnel Expenses	1,437	.96
Direct Services Trash Disposal Drop Off Site Expenses Recycling Computer/Electronic Collectio	1,423,18 285,05 565,00 on	
Total Direct Services	2,327	7.63
Total Expense	2006 mar 2008 <b>3,78</b> 7	7.10
Net Ordinary Income	1,59 <del>4</del>	3.18
Net Income 35	1,590	3.18
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Accrual Basis

## Northwest Vermont Solid Waste Mgt District Montgomery Profit & Loss July 2021 through June 2022

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The second secon	Jul '21 - Jun 22
Ordinary Income/Expense	TOTAL CONTRACTOR OF THE STATE O
Computer/Electronic Recy Income Haz Waste Fees Recycling Income	1,093.39 93.00 ***********************************
Sale of Recyclables Trash Income	51,895.00
Composter Sales Recycle Bin Sales	200.00 48.00
Total Income	62,561.0/
Cost of Goods Sold Cost of Goods Sold	ক্ষান্ত্ৰ কৰিব কৰিব কৰিব কৰিব কৰিব কৰিব কৰিব কৰি
Total COGS	# 1919 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Gross Profit Expense Administration Expenses Utilities	62,506.97 0.763 166 0.763 166 0.763 166 0.763 166 0.765 166
Total Administration Expenses Personnel Expenses ER Taxes Gross Wages	307.60 1,192.54 12,324.05
72 1704 Total Personnel Expenses	13,516.59
Direct Services Trash Disposal Drop Off Site Expenses Recycling Computer/Electronic Collection	12,714.39 5,721,72 6,690.66 281.64
Total Direct Services	25,408.41
Cost of Composters Sold	198.64
Total Expense	39,431.24
Net Ordinary Income	23,075.73
Net Income	23,075.73

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## Northwest Vermont Solid Waste Mgt District No. Hero Profit & Loss June 2022

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Ordinary	/ Income/Expense :ome				han ag i The an	contyma	ile ()
18.4	Compost Collection Brush Collection	· · · · · · · · · · · · · · · · · · ·			hy fall less taes <u>us liss</u>	j 102.0	9
782 (S.A.)	Total Compost Collection		e in the second	najin edili	à moggadi	la kut	102.00
	Computer/Electronic Recy Haz Waste Fees Recycling Income	income			verice kar Veric kar	/ 33ES	22.00 3.00 671.00
	Sale of Recyclables Trash Income			62:			272,04 3,518.00
Tot	al income				elkai yiko glas <del>iodii sh</del>		4,588.04
Gross	Profit		- 8 -	**************************************			4,588.04
	ense			*	*		
	Personnel Expenses ER Taxes Gross Wages	· · · · · · · · · · · · · · · · · · ·		<b>5</b> 10.		110.76 1,136.00	
an and an and an and an	Total Personnel Expenses			* .	:		1,246.76
4 (1994) 1994 - 1994 1994 - 1994 1994 - 1994	Direct Services Trash Disposal Drop Off Site Expenses Recycling Computer/Electronic Co	llection				2,341.18 , 239.17 767.00 99.68	
Marie J. T	otal Direct Services			settled)		lepsod,	3,447.03
1.5.5	al Expense		3-4	Perenda (1 1100) Selfreta	endig Trans		,693.79
Net Ordin	ary Income	•	i Maria da Maria	en e. Benggan Gelend	Sans Nivers	Barro F	-105.75
Net Income	No.		· · · · · · · · · · · · · · · · · · ·	And the second s		to the St	-105,75
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## Northwest Vermont Solid Waste Mgt District No. Hero Profit & Loss July 2021 through June 2022

y dalamakan dal	The state of the s	Jul '21 - Jun 22
	nary Income/Expense Income Compost Collection	300.55
(#/ 50);	Total Compost Collection	300.55
04 30 144 6 100 174	Computer/Electronic Recy Income Haz Waste Fees Recycling Income	743.44 ', sample of the 78.00 6,822.60
GOGNI DORNI, Al MELL		4,742.05 37,562.10 50.00 30.00
	Total Income	50,328.74
	Cost of Goods Sold	ラルマック ファンス・カーファンス・ファンス・ファンス・ファンス・ファンス・ファンス・ファンス・ファンス・
•	Total COGS	33.82
Gi	ross Profit	50,294.92
<u>.</u> .	Expense Personnel Expenses ER Taxes Gross Wages	1,206.68 12,377.00
إيظامرا ومام	Total Personnel Expenses	-compression year at a skin * 13,583.66
47.86%	Facilities/Equipment Expenses Warehouse Supplies	
ANT AND WAY	Total Facilities/Equipment Expenses	102.13
AT LESS A	Direct Services Trash Disposal Drop Off Site Expenses Recycling Computer/Electronic Collection	16,004.09 2,571.86 6,051.61 152.96
	Total Direct Services	24,780.52
	Cost of Composters Sold	49.66
	Total Expense	38,515.97
Net C	ordinary Income	11,778.95
Net Inco	me	11,778.95
•		



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## Northwest Vermont Solid Waste Mgt District St. Albans Profit & Loss June 2022

			in Program V	Jun 22
Ordinary income/Expense Income Sale of Recyclables Trash Income		r.		196.91 3,334.00
Total Income	•"			3,530,91
Gross Profit		•		3,530.91
Expense Personnel Expenses ER Taxes Gross Wages Total Personnel Expenses Direct Services Trash Disposal	, H		<b>建</b> 补金组	49.16 504.00 553,16
Drop Off Site Expenses Recycling			J954.	95.50 150.40
Total Direct Services				1,576.94
Total Expense				2,130.10
Net Ordinary Income				1,400.81
Net Income		<u>.</u>		1,400.81

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19,496.68

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Accrual Basis

Net Income

## Northwest Vermont Solid Waste Mgt District St. Albans Profit & Loss

July 2021 through June 2022

Jul '21 - Jun 22 **Ordinary Income/Expense** Income Sale of Recyclables Trash Income 4,970.82 32,923.00 Total Income Gross Profit 37,893.82 Expense Personnel Expenses 434.69 4,456.50 ER Taxes Gross Wages HE SER **Total Personnel Expenses** 4,891.19 **Direct Services** Trash Disposal
Drop Off Site Expenses
Recycling 10,229.36 1,755.79 1,520.80 **Total Direct Services** 13,505.95 Total Expense 18,397.14 Net Ordinary Income 19,496.68

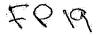
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## Northwest Vermont Solid Waste Mgt District A/R Aging Summary As of August 1, 2022

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18752 30 t 00 10 10 10	Current	1/2/30	31 - 60	61 - 90	> 90	TOTAL
Addison County Solid Waste District	58.00	0.00	<del>*************************************</del>			And partial to the state of
Alburgh Elementary Alburgh, Town of	88.00	0.00	0.00	0.00	112 Fro.004	36,00 38,00
Alburgh, Town of All Cycle-Williston	2,037.58	0.00	0.00	0.00	0.00	2 037 58
All Cycle - Highgate	12,801.09	0.00	0.00	0.00	·· / i i 0.00	12.801.09
All Metal Recycling	41,765.04	1.89	0.00	0.00	2,656.76	44,423.69
Bakersfield Elementary/Middle School			0.00	0.00	1,296.26	1,296.26
Bakersfield, Town of	96.00	0.00	0.00	0.00	133.00	229.00
BFA-St. Albans City (c)	1,400.30	0.00	0.00	0.00	0.00	1,400.30
Casella-Montpeller	110.00 549.06	0.00	0.00	0.00	65,00	175.00
Cerberus EHS - c	0.00	0.00	0.00	0.00	0.00	549.06
CODElectric, LLC - c	0.00	0.00 23.00	0.00	0.00	200.00	200.00
Craft Beer Guild of VT	42.00	0.00	18.00 0.00	3.00	24.00	68.00
Duffy's	1,101.05	1,066.02	0.00	0.00 0.00	0.00	42.00
Enosburg Elementary School (c)	118.00	0.00	0.00	0.00	0.00	2,167.07
Enosburg Falls Country Club (c)	0.00	0.00	0.00	0.00	0.00 61.00	118.00
Enosburg Falls Middle School (c)	88.00	140.00	0.00	0.00	351.00	61.00
Enosburg, Town Of	3,091.00	0.00	0.00	0.00	0.00	579.00 3,091.00
Fairfield Center School (c)	105.00	0.00	0.00	0.00	120.00	225.00
Fairfield Community Center	0.00	7.00	0.00	0.00	0.00	7.00
First Response Labor, LLC	0.00	0.00	0.00	0.00	5.00	5.00
Fletcher Town School District	105.00	0.00	0.00	0.00	0.00	105.00
Fletcher, Town of Franklin County Rehab	1,480.60	0.00	0.00	0.00	0.00	1,480.60
Franklin Elementary (c)	170.00	140.00	0.00	0.00	0.00	310.00
Franklin NW Supervisory Union	78.00	0.00	0.00	0.00	68.00	146.00
Franklin, Town of	0.00	0.00	0.00	0.00	77.00	77.00
Georgia	1,499.30	0.00	0.00	0.00	0.00	1,499.30
Georgia Elementary School	5,329.50	0.00	0.00	0.00	15,00	5,344.50
Georgia Market - c	0.00 100.00	0.00 0.00	0.00	0.00	3.50	3.50
Georgia Town School District (c)	155.00	0.00	0.00	0.00	0.00	100.00
Good Point Recycling, American Retroworks	1,228,20	0.00	0.00 7.54	0.00	0.00	155.00
Grand Isle State Park	0.00	0.00	0.00	0.00	4.12	1,239.86
Grand Isle, Town of	456.19	0.00	0.00	0.00 0.00	179.00	179.00
Highgate Elementary	90.00	0.00	0.00	0.00	0.00 0.00	456.19
1 & L FOM JV	0.00	0.00	0.00	0.00	0.11	90.00 0.11
Jeff's Seafood	155.00	115.00	0.00	0.00	0.00	270.00
Lamoille Regional Solid Waste District-c	0.00	0.00	14.00	0.00	222,50	236,50
Liquid Measurements	0.00	0.00	0.00	0.00	170.00	170,00
Maple Run School District Central Office Med Associates	36.00	0.00	0.00	0.00	0.00	36.00
Mill River Brewing	10.00	0.00	0.00	0.00	0.00	10.00
Montgomery Elementary School	225.00 88.00	140.00	0.00	0.00	0.00	365.00
Montgomery, Town Of	1,302.40	0.00	0.00	0.00	0,00	88.00
Myers	11,674.72	0.00 0.00	0.00 2.430.00	0.00	0,00	1,302.40
Northwest Counseling Services	0.00	0.00	A 5 1 2 3 3 3 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	0.00	2,537.00	16,641.72
Northwest Medical Center/Hospitality (c)	415.00	0.00	0.00 0.00	60.00 0.00	0.00	60.00
Pet Food Warehouse	7.00	21.00	0.00	0.00	335.00 53.00	750.00
Richford Elementary School	118.00	0.00	0.00	0.00	0.00	81.00
Richford High School	0.00	108.00	25.00	0.00	0.00	118.00 133.00
Richford, Town Of	2,580.60	0.00	0.00	0.00	0.00	2,580.60
Sheldon School (c)	130.00	0,00	155.00	0.00	230.00	515.00
Sheldon, Town of	2,349.60	0.00	23.00	0.00	0,00	2,372.60
Simon's Island Beverage	0.00	51.00	0.00	0.00	0.00	51.00
Soule Redemption Spillane, Carol	108.00	0.00	0.00	0.00	0.00	108.00
St. Albans City Elem	0.00	10,00	0.00	0.00	0.00	10.00
St. Albans City School (c)	0.00	0.00	0.00	0.00	74.00	74.00
St. Albans Coop	235.00	0.00	0.00	0.00	0.00	235.00
St. Albans Town	230.00	287.50	312.50	0.00	0.00	830.00
St. Albans Town School	7,686.80	0.00	0.00	0.00	0.00	7,686.80
Superior Technical Ceramics	210.00	0.00	0.00	0.00	135,00	345.00
Sylvesters Rubbish Removal, LLC	0.00 7,046.76	90.00	0.00	0.00	0.00	90.00
Thermostat Recycling Corp	245.00	6,018.43	0.00	0.00	741.62	13,806.81
TREX Company, Inc	0.00	0.00 0.00	0.00	0.00	0.00	245.00
Tuttle's Trucking-Customer	7,134.66	0.00	0.00	0.00	5.18	5.18
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## Northwest Vermont Solid Waste Mgt District A/R Aging Summary As of August 1, 2022

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			itural Resources	W 9	0.00		0.00	0.00	16,000.00	16,000.00
		New York Ba		March 1	395.64	257.04	0.00	0.00 0.00	239.54 163.00	892.22 163,00
		ts, Parks and /s Trash Ren			0.00 254,00	, 0.00 320.00	0.00 535.00	0.00	528.00	1,637.00
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Weapon Free Workplace Policy Draft – 7.5.2022:

The NWSWD, to provide a safe workplace for all employees and customers, prohibits the possession or use of firearms or other dangerous and deadly weapons by employees on their person or in their vehicle while on company property or property that the district utilizes for business.

All workers are subject to this provision, including contract workers and temporary employees, while completing NWSWD assigned duties. Any employee in violation of this policy shall be subject to disciplinary action, up to and including termination.

## Definitions:

- a. "Firearm" means any weapon, whether loaded or unloaded, that will expel a projectile by the action of an explosive and includes any weapon commonly referred to as a pistol, revolver, rifle, gun, machine gun, or shotgun.
- b. "Dangerous or Deadly Weapon" means any firearm, or other weapon, device, instrument, material, or substance, that in the manner it is used or is intended to be used is known to be capable of producing death or serious bodily injury. \*

The NWSWD recognizes that there may be circumstances in which The District deems it acceptable and/or necessary for the employee to receive a waiver of this policy. Examples could be:

- 1. Carrying an unloaded hunting rifle in a vehicle during hunting season,
- 2. A properly trained and certified District Enforcement Officer request that could include safety concerns.

Prior to bringing any Firearm or any other Dangerous or Deadly Weapon to any NWSWD facility or property of which it utilizes, the employee must request and receive written permission to do so from the Executive Director or the Executive Director's Designee. The written request for permission must include: a. the basis for the request, and b. how long the necessity will last.

With approved notification, any Firearm or Dangerous or Deadly Weapon will be always kept in a locked vehicle unless otherwise approved. The Executive Director may grant, deny, or revoke permission at any time and/or apply conditions they believe appropriate.

\*Exclusive of tools utilized by NWSWD employees or contractors to perform job functions.

