

# Northwest Vermont Solid Waste Management District

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## NOTICE

### NORTHWEST VERMONT SOLID WASTE DISTRICT BOARD OF SUPERVISORS MEETING

**DATE:** August 2, 2023  
**TIME:** 6:30 PM  
**LOCATION:** CITY HALL AUDITORIUM, ST. ALBANS, VT AND  
**VIA ZOOM:** <https://us02web.zoom.us/j/4456759564>

1. Adjustments to the Agenda
2. Welcome, introductions, opening remarks –Chair
3. Opportunity for Public Comment
4. Approval of Minutes: June 7, 2023 (enclosed)
5. STAFF REPORTS
  - 1) Executive Director’s Report
  - 2) Financial Report
6. COMMITTEE REPORTS
  - FINANCE- Recommendation of Certificate of Deposit for reserve funds
  - BUILDING- Update
  - OPERATIONS- Alburgh Transfer Station
  - ADMINISTRATION- (No Action)
  - EXECUTIVE – (No Action)
7. Other Business/Announcements
8. Adjourn

Pizza will be provided.

#### MEMBER COMMUNITIES

ALBURGH • BAKERSFIELD • BERKSHIRE • ENOSBURG • FAIRFIELD • FLETCHER • FRANKLIN • GEORGIA • GRAND ISLE  
HIGHGATE • ISLE LA MOTTE • MONTGOMERY • NORTH HERO • RICHFORD • ST. ALBANS CITY • ST. ALBANS TOWN  
SHELDON • SOUTH HERO • SWANTON

## Minutes

### NWSWD Board of Supervisors Meeting & Annual Organizational Election

June 7, 2023

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their regularly scheduled board meeting on June 7, 2023, via zoom and at the St. Albans Town Hall at 6:30 PM.

#### Supervisors Present:

Buermann, Bob – So. Hero  
Doremus, Mark – Bakersfield  
Getty, Jennifer – Fletcher  
Henry, Josie – Alburg  
Tanya Dufresne - Berkshire

Lambert, Paul – Georgia - zoom  
Micheli, Carlo – Swanton - zoom  
Richards, Jim - No. Hero – zoom  
St. Francis, April – Highgate  
Tuck, Joyce – Isle La Motte  
Voegele, Al - St. Albans Town

#### Supervisors Absent:

Kade, Barry – Montgomery  
Peloubet, David – Sheldon  
Sturtevant, Brooks – Franklin  
Tibbits, Jaime – Fairfield

#### Others Present:

John Leddy, Executive Director - zoom  
Pam Bolster, Finance

#### Guests:

### Full Board Meeting

Chair Josie Henry called the meeting to order at 6:35 PM.

#### 1) Agenda Review-Additions/Deletions:

An amendment was requested by Ms. St. Francis to discuss Finance Assistance.

#### 2) Welcome, Introductions, Opening Remarks – Chair

Ms. Henry introduced herself as the new chair of the NWSWD Board to those who were not present at the April meeting and asked for all members to introduce themselves. Introductions were made.

#### 3) Public Comment: None

#### 4) Vote: Minutes of the April 19, 2023 NWSWD Board Meeting:

Ms. Henry asked for a motion to approve the minutes of April 19, 2023. Mr. Buermann asked for a correction to the spelling of his last name and made a motion to accept the minutes as written with that correction. Mr. Voegele seconded the motion. All were in favor and the motion passed.



## 5) Staff Reports:

### 1. Finance Report:

- a.) **Audit Service Bid Review Discussion & Vote:** Ms. Bolster reported that the RFP for Audit services had been sent to no less than eight firms directly and had been listed on the VLCT website classified section. The only proposal received was from RHR Smith out of Maine. The previous auditor Fothergill is no longer performing municipal audits and the only other response was from a firm stating they would like to apply but did not currently have staffing available. Discussion ensued about the RHR proposal including that the pricing is reasonable for this three-year contract; first year \$11,600, second year \$12,400, third year \$13,200, that they have local staff performing the audit avoiding excessive transportation costs. Ms. Bolster stated that without other choices she would like the board to approve entering into a three-year contract for audit services including Fiscal Years FY23, FY24, and FY25.
- Mr. Richards made a motion to accept RHR's proposal as auditors for the District for the Fiscal Years FY23 at \$11,600.00, FY24 at \$12,400.00, and FY25 at \$13,200.00. Mr. Lambert seconded the motion. All were in favor and the motion passed.**
- b.) **Reserve Funds Certificate of Deposit Request:** Ms. Bolster suggests additional funds from the district reserves be placed into a new CD. First, to try to maximize those funds to what is available and reasonable and secondly to ensure that all funds at all times are FDIC insured. She directed the board to the sheet enclosed in the finance package detailing what is currently available with emphasis on the higher rates on short term CD's which all are currently offering, and which has been advised by those she spoke with to take advantage of and reassess upon maturity. She suggests taking 200-250K from reserve funds and placing it in a CD. Discussion ensued including though not limited to current rates & terms which range from 4.21% to 4.5% for terms between 9 & 21 months, and how or if this could affect needed cash to help fund the upcoming building project, and the current CD the district has. Mr. Richards made a motion to allow the Finance Committee along with Ms. Bolster to designate up to 250K as defined from them into a CD. Ms. Tuck seconded. All were in favor and the motion passed. Ms. Bolster will initiate a finance committee meeting.
- c.) **Bond Application:** Ms. Bolster Noted that the bond application was submitted and that Mr. Leddy would speak more to that in his directors report.
- d.) **FY23 Finance:** Ms. Bolster noted the increase in revenue during April and May from drop off sites to hauler tonnage/surcharge. She noted the drop off site user comparison included in the package showing an increase in users for all sites over last year. The P&L and the accrual taking finances to June 30th she provided show the district is set to end the year with a decent surplus unless a large, unexpected expense arises. Payments and Receipts are normal, and Ms. Bolster noted that she had reviewed with the district chair the duties of reviewing monthly checks written. Discussion ensued about some line items with Ms. Getty asking about what makes up our advertising expenses to which Ms. Bolster responded, Education and Outreach to residents, HHW advertising, General Service advertising, etc.



The board asked about past due accounts and discussed a couple of haulers that are behind, exploring the options available in different scenarios, including refusal of a hauler license, shutting them down at the transfer station, and interest accumulation. It was asked by Mr. Voegele if there was any type of plan to avoid disruption to any residents if a hauler were in that situation. Mr. Leddy responded that no we really can't as it is all a remarket subscription type service unregulated as far as pickup. We only have control over disposal. If we wanted to have that type of sway on the pick up side we'd have to have franchising agreements. The district looked at that in the distant past and Burlington looked at it a few years ago and received heavy negative pressure from the haulers.

## **2. Executive Director's Report:**

Mr. Leddy stated the districts HHW Collection Events have been in full swing with three events in May. Previous years events have seen 40-60 users per event with this years events seeing 60-100 participating households. In drop off site news the sites have steadily been picking up and recently the Georgia site has seen a number of 100 user days during the week. Sap tubing and other plastic diversion programs have been very busy with the district sending out last month a load of rigid plastic and a load of other plastics. He noted that the legislative session has passed H.67 the Extended Producer Responsibility Bill that has been worked on for the last 7 years or so, and that this is a big win. It creates producer responsibility upon disposal for products that contain certain toxic/flammable materials and will cover things like used oil, bleach, varnish, cleaning fluids, fuel additives and other household chemical waste not covered by other programs. It will begin in 2024 with the creation of a stewardship panel. The board questioned if money will be given to the district for collection with Mr. Leddy stating he hopes that yes, that districts have always handled this, though the panel could say that they were going to hold statewide collections themselves but doubts this will be the case, districts are set up to handle this already. The monetary coverage will not only include the cost of disposal but will include certain supplies and labor, another big win.

He informed the board about the upcoming building project saying that he spoke with Cross Engineering who has brought the conceptual drawings to a final plan but also that they have not been able to start the permitting process yet. They informed Mr. Leddy that the permitting process will take 2-3 months from the time they begin the process. This will not allow the project to begin until next spring. Mr. Leddy noted that he is trying to confirm permit timing and that we may pick up some time as this is not considered a "new" project and things like Act 250 are already in place for the existing facility. Ms. Bolster stated that this poses a problem with the Bond application and gave an update. The bond application was submitted for 1.5M as the final plan with an estimate was not in, so to ensure enough funds for the project the application was submitted at the maximum. She had spoken with Ken L. the bond bank loan officer and he had allowed extra time after the application was submitted to adjust the amount requested but unfortunately this did not come in within that allowance. In light of the permit process timing she stated that the application may need to be withdrawn with the district reapplying for the fall pool. Bond Bank terms state that 15% of the borrowed funds must be spent within 90 days of receipt of those funds. And another 85% must be spent or under contract within three years. This timing due to the permit process, has been



discussed and it is improbable that it will be able to be met. Ms. Bolster stated that for many reasons on the bond bank side, the earlier we pull the application if that is the decision, would be administratively advantageous for the Bond Bank. Discussion by the board occurred with the suggestion that the application be pulled. Mr. Leddy stated that he preferred to wait to pull the bond application until he can again speak with Cross and get confirmation of the timing.

Mr. Leddy noted that he had speaking with firms for quotes for construction management. He has spoken with VIS Construction Consultants. They looked at the plan and estimated it should come in at about 150K over the initial estimate. Mr. Leddy requested a building committee meeting to discuss these issues. Ms. Plant will send out an available date request to get it together.

Mr. Leddy received a surcharge assessment comparison and will send it to everyone. Ms. Bolster said we will be at \$25.25 per ton as of July 1.

Board members are excited about the offer to have an orientation at the Georgia facility and possibly f other sites as well. The board asked about staffing and whether he felt we were fully staff. Mr. Leddy said that the more structured staffing approach he has been using is working and we are good.

**6.) Committee Reports:** None. Ms. Dufresne requested her addition to the Administration Committee.

**7.) Other Business:** A discussion around the importance of obtaining finance department assistance and a manual development. Ms. Bolster and Mr. Leddy will continue to follow through with the plan to advertise for this position and Ms. Bolster will continue the development of the manual. A discussion of payrate for this position led to a discussion about cost of living increases for the year and about looking into another wage study for all district position.

Board adjourned at 8:20 PM

Director's Report 8-2-2023

Well it's August and it seems like the story is the same....We're busy.

Luckily our region was spared the worst of the flooding that other parts of the state received this past month. This left us available to help out a community that was less fortunate. Johnson doesn't have access to a permanent HHW facility and while cleaning up from the devastating flooding they received had a significant amount of household paints, chemicals, electronic waste, and other items they were able to separate to keep them from going into the landfill. We were asked if they could bring these things to us and we were happy to help! Our regular HHW collections remain steady, and we are headed into the final HHW events of the summer in Montgomery, North Hero, and St. Albans Town. In addition to events the Hazwaste Center here in Georgia has continued to be busy and accepts HHW waste year-round.

Our drop-off sites have seen higher volumes of traffic this summer, which our staff are used to by now. We have completed some site maintenance repairing some of our roll off boxes will need to continue to chip away at this over the next couple of years. Additionally, we are working on signage improvements at all of our locations.

We have been spending some time doing outreach and talking trash to businesses in the NWSWD. At these visits we make sure that businesses know about our services, offer assistance with waste management, and hand out reference materials. We will continue these visits in the coming weeks and will soon be turning out attention to schools.

At the end of June we completed our second report on our Solid Waste Implementation Plan to the state. We exceeded the state's minimum standards and our stated goals on every measure. I will forward our report to anyone who would like.

In staffing news, in the coming week we will bid farewell to one of our employees. Jean Deiter will be moving and leaving her roles at the NWSWD where she operated the Montgomery Drop-off site and worked at the Georgia Recycling Facility 2-3 days a week. She will be missed by customers and fellow employees alike and we wish her the best of luck.

Just about a year ago, we received a request for the NWSWD to evaluate whether it would be interested in operating the Alburgh Transfer Station. Over the winter the Operations Committee looked at the operations and financial of the facility and determined that it would be possible. We haven't acted on this information yet and I would like to restart the discussion and move the process forward. We can discuss next steps at the meeting on Wednesday. In related news, our crew that collects food scraps from the site have remarked how good the facility has looked this summer!

I look forward to seeing you all on Wednesday and welcome hearing from you at any time.

Onward - John



7.18.2023 Finance Committee Recap of Discussion w/ J. Leddy & J. Getty

Total Funds Available:

Capital Maintenance Reserves: \$540,223.35

Revenue Reserves: \$196,989.00

Working Capital: avg. \$200,000.00 (varies slightly with time of year)

Total : \$937,212.35

Already in CD: \$130,283.00 Matures Sept 2024

Total to work with: \$806,929.35

\*\*\*Finance requires a minimum of 200K for operating capital (preference is 250K). Finance also suggests that our Revenue Reserves remain easily accessible for emergency situations.

Finance suggests - 250K in a CD with North Country Federal Credit Union for 21 Months @ 4.65% APY and 100K with Union Bank for 10mo at 4.25 APY. To be reassessed at maturity for higher interest rates, possibly longer term. Jennifer Getty has personal experience with North Country and expressed satisfaction with their service. Union Bank has been extremely responsive and fairly aggressive in trying to obtain our business and has periodic rates that exceed the average (though we did lose the 4.5 June rate), and is a bank that NWSWD Finance feels a relationship would be worthy and beneficial of developing for the future.

With working capital of 200,000.00 and 350,000.00 as above in new CD's this still leaves available \$256,929.35 allowing our designated Revenue Reserves of 196,989.00 to remain available with appx. 60K additional to add to operating capital, leaving finance happy with appx. 260K.

This would make our CD holdings 480,283.00 (principle), leaves 196,989.00 available for emergency use and giving appx. 260K to finance for operating cap.

Timing of maturity of CD's and spring project costs were discussed with Mr. Leddy pointing out that the bond will pay out prior to any contract payments being due and NWSWD advance capital will not be needed for the project.

<b>NWSWD FY23 Budget - Final (7/1/2022 - 6/30/2023)</b>		<b>FY23</b>
		07/01/2022 - 06/30/2023
<b>INCOME</b>		
Hazardous Waste Income		28,000.00
Trash Income		355,500.00
Sale of Recyclables		30,000.00
Recycling Income		90,000.00
Municipal Assessments		57,447.50
Hauler Lisencing		1,400.00
Electronic Recycling		25,000.00
Composters		5,000.00
Recycle Bins		875.00
Compost Buckets		-
Surcharge @25 per ton		931,219.50
SWIP Grant		47,035.00
Pesticide Grant		4,000.00
Misc.		700.00
Interest		4,500.00
<b>Compost Collection</b>		
	Commercial	110,000.00
	Residential	50,000.00
	Brush	500.00
Total Compost		
<b>TOTAL INCOME</b>		<b>1,741,177.00</b>



<b>EXPENSE</b>		
<b>ADMINISTRATION</b>		
Training and Development		5,000.00
Insurance - P & C / WC		70,000.00
Utilities		15,500.00
Office Supplies		4,000.00
Copier Lease		1,760.00
Postage and Delivery		1,600.00
Dues		8,500.00
Misc.		1,000.00
Advertising		1,500.00
Office Equipment		6,000.00
Bank Service Charges		3,000.00
<b>Total Administration</b>		<b>117,860.00</b>
		100.00
<b>Personnel</b>		
Payroll Processing		4,200.00
Gross Wage		762,836.00
Benefits		272,045.00
ER 457		31,764.00
ER Tax		64,150.00
<b>Total Personnel</b>		<b>1,134,995.00</b>
		100.00
<b>Board of Supervisors</b>		
Bond Payment		59,074.00
Legal / Accounting		10,000.00
Property Taxes		9,800.00
Meetings / Retreats		500.00
Contingency		3,000.00
<b>Total Board of Supervisors</b>		<b>82,374.00</b>

		100.00
<b>Facilities / Equipment</b>		
Plowing / Mowing		3,500.00
Building Maintenance		4,000.00
Building Improvements		2,000.00
Mobile Equipment Fuel		40,000.00
Mobile Equipment Maintenance / Repairs		25,000.00
Equipment Supplies / Maintenance		15,000.00
Warehouse Supplies		5,000.00
New Equipment		1,000.00
Rental Space - Administration		-
Capital Maintenance		45,944.00
<b>Total Facilities / Equipment</b>		<b>141,444.00</b>
<b>Direct Services</b>		
Education / Outreach		15,000.00
Hazardous Waste		35,000.00
Trash Disposal		120,000.00
Recycling		75,000.00
E-Waste		3,500.00
<b>Composting</b>		
Commercial Compost		50,000.00
Residential Compost		5,700.00
Brush Management		7,500.00
Composting Exp Total		63,200.00
DO Site		12000
Community Assistance		1000
Enforcement		3000
<b>Total Direct Services</b>		<b>327,700.00</b>
	ck	<b>327,700.00</b>



<b>correction to total exp c94+c86</b>		<b>1,804,373.00</b>
<b>Total Expense</b>		<b>1,741,173.00</b>
<b>Exp inc/dec over last yrs budget %</b>		
<b>Net</b>	<b>\$</b>	<b>4.00</b>
<b>Corrected Net</b>		<b>(63,196.00)</b>
FY23 Final		

**NWSWD FY24 Approved Budget  
(7/1/2023 - 6/30/2024)**

**FY24 INCOME**

Hazardous Waste Income	30,000.00
Trash Income	367,500.00
Sale of Recyclables	45,000.00
Recycling Income	90,000.00
Municipal Assessments	63,192.25
Hauler Lisencing	1,500.00
Electronic Recycling	24,000.00
Composters	2,000.00
Recycle Bins	500.00
Compost Buckets	-
Surcharge	942,885.50

SWIP Grant	47,035.00
Pesticide Grant	4,000.00
Misc.	500.00
Interest	4,200.00

**Compost Collection**

Commercial	157,575.00
Residential	46,552.00
Brush	500.00

Total Compost - no longer utilizing this line

**FY24 TOTAL INCOME 1,826,939.75**

**FY24 EXPENSE**

**ADMINISTRATION**

Training and Development	5,000.00
Insurance - P & C / WC	64,800.00
Utilities	15,500.00
Office Supplies	4,500.00
Copier Lease	2,000.00
Postage and Delivery	1,800.00
Dues	10,000.00
Misc.	1,500.00
Advertising	2,000.00
Office Equipment	6,500.00
Bank Service Charges	3,000.00

**Total FY24 Administration Expense 116,600.00**





<b>Composting</b>					
Commercial Compost		95,000.00			
Residential Compost					
Brush Management					
Composting Exp Total		95,000.00			
DO Site		12000			
Community Assistance		1000			
Enforcement		1000			
<b>Total FY24 Direct Services</b>		<b>332,700.00</b>			
	ck				
<b>FY24 Total Expense</b>		<b>1,831,581.72</b>			
<b>Net</b>		<b>\$ (4,641.97)</b>			
<b>Board Approved Deficit to be covered by Cash Reserves if necessary</b>					



**Northwest Vermont Solid Waste Mgt District**  
**Profit & Loss Budget vs. Actual**  
 July 2023

3:00 PM  
 07/31/23  
 Accrual Basis

	Jul 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Compost Collection	68.00	157,575.00	-157,507.00	0.0%
Commercial Route Compost	200.00	500.00	-300.00	40.0%
Brush Collection	2,741.88	46,552.00	-43,810.12	5.9%
Residential Route Composting	-5.00			
Compost Collection - Other				
<b>Total Compost Collection</b>	<b>3,004.88</b>	<b>204,627.00</b>	<b>-201,622.12</b>	<b>1.5%</b>
Computer/Electronic Recy Income	876.74	24,000.00	-23,123.26	3.7%
<b>Grants</b>				
Pesticide Grant	0.00	4,000.00	-4,000.00	0.0%
SWIP Grant	0.00	47,035.00	-47,035.00	0.0%
<b>Total Grants</b>	<b>0.00</b>	<b>51,035.00</b>	<b>-51,035.00</b>	<b>0.0%</b>
Hauler Licensing	1,470.00	1,500.00	-30.00	98.0%
Haz Waste Fees	747.00	30,000.00	-29,253.00	2.5%
Interest Income	0.00	4,200.00	-4,200.00	0.0%
Miscellaneous Income	1.00	500.00	-499.00	0.2%
<b>Municipal Assessments</b>	<b>62,670.00</b>	<b>63,192.25</b>	<b>-522.25</b>	<b>99.2%</b>
<b>Recycling Income</b>	<b>7,672.00</b>	<b>90,000.00</b>	<b>-82,328.00</b>	<b>8.5%</b>
Sale of Recyclables	4,128.47	45,000.00	-40,871.53	9.2%
Trash Income	28,812.25	367,500.00	-338,687.75	7.8%
Surcharge Income	0.00	942,885.50	-942,885.50	0.0%
Composter Sales	50.00	2,000.00	-1,950.00	2.5%
Recycle Bin Sales	12.00	500.00	-488.00	2.4%
<b>Total Income</b>	<b>109,444.34</b>	<b>1,826,939.75</b>	<b>-1,717,495.41</b>	<b>6.0%</b>
<b>Cost of Goods Sold</b>	<b>3.49</b>			
<b>Total COGS</b>	<b>3.49</b>			
<b>Gross Profit</b>	<b>109,440.85</b>	<b>1,826,939.75</b>	<b>-1,717,498.90</b>	<b>6.0%</b>
<b>Expense</b>				
Administration Expenses	0.00	2,000.00	-2,000.00	0.0%
Advertising	0.00	3,000.00	-3,000.00	0.0%
Bank Service Charges				
Copier Lease	180.39	2,000.00	-1,819.61	9.0%
Dues	0.00	10,000.00	-10,000.00	0.0%
Insurance	0.00	64,800.00	-64,800.00	0.0%
Misc.	0.00	1,500.00	-1,500.00	0.0%
Office Equipment	439.00	6,500.00	-6,061.00	6.8%
Office Supplies	13.98	4,500.00	-4,486.02	0.3%
Postage and Delivery	0.00	1,800.00	-1,800.00	0.0%
Training/Development	1,400.00	5,000.00	-3,600.00	28.0%
Utilities	0.00	15,500.00	-15,500.00	0.0%

**Northwest Vermont Solid Waste Mgt District**  
**Profit & Loss Budget vs. Actual**  
 July 2023

3:00 PM  
 07/31/23  
 Accrual Basis

	Jul 23	Budget	\$ Over Budget	% of Budget
<b>Payroll Clearance</b>	221.01			
<b>Total Administration Expenses</b>	2,254.38	116,600.00	-114,345.62	1.9%
<b>Personnel Expenses</b>				
Benefits				
ER 457 Cont	223.75	30,686.00	-30,461.25	0.7%
Benefits - Other	23,216.40	250,895.72	-227,679.32	9.3%
<b>Total Benefits</b>	23,440.15	281,580.72	-258,140.57	8.3%
ER Taxes	252.90	66,438.00	-66,185.10	0.4%
Gross Wages	13,486.76	804,325.00	-790,838.24	1.7%
<b>Payroll Processing</b>	425.58	4,500.00	-4,074.42	9.5%
<b>Total Personnel Expenses</b>	37,605.39	1,156,843.72	-1,119,238.33	3.3%
<b>Board of Supervisors</b>				
Board Meetings/Retreats	0.00	500.00	-500.00	0.0%
Legal/Accounting	118.00	12,000.00	-11,882.00	1.0%
Property Taxes	0.00	10,300.00	-10,300.00	0.0%
Sheldon Land Note-Contingency	0.00	3,000.00	-3,000.00	0.0%
VMBB Bond Expense	0.00	56,894.00	-56,894.00	0.0%
<b>Total Board of Supervisors</b>	118.00	82,694.00	-82,576.00	0.1%
<b>Facilities/Equipment Expenses</b>				
Mobile Equipment Main/Repairs	5,915.16	30,000.00	-24,084.84	19.7%
Capital Maintenance	0.00	45,944.00	-45,944.00	0.0%
New Equipment	0.00	1,000.00	-1,000.00	0.0%
Building Improvements	0.00	1,500.00	-1,500.00	0.0%
Building Maintenance / Repairs	71.74	2,300.00	-2,228.26	3.1%
Equipment Supplies/Maintenance	175.00	10,000.00	-9,825.00	1.8%
Janitorial	69.70			
Mobile Equipment Fuel	115.19	45,000.00	-44,884.81	0.3%
Plowing/Mowing	375.00	3,000.00	-2,625.00	12.5%
Warehouse Supplies	166.91	4,000.00	-3,833.09	4.2%
<b>Total Facilities/Equipment Expenses</b>	6,888.70	142,744.00	-135,855.30	4.8%
<b>Direct Services</b>				
Trash Disposal	5,002.03	106,000.00	-100,997.97	4.7%
Enforcement	0.00	1,000.00	-1,000.00	0.0%
Community Assistance	0.00	1,000.00	-1,000.00	0.0%
Drop Off Site Expenses	15.48	12,000.00	-11,984.52	0.1%
Composting	0.00	95,000.00	-95,000.00	0.0%
Recycling	1,442.52	70,000.00	-68,557.48	2.1%
Computer/Electronic Collection	0.00	3,700.00	-3,700.00	0.0%
Education Outreach	0.00	15,000.00	-15,000.00	0.0%
Hazardous Waste	13.17	29,000.00	-28,986.83	0.0%
<b>Total Direct Services</b>	6,473.20	332,700.00	-326,226.80	1.9%



Northwest Vermont Solid Waste Mgt District  
 Profit & Loss Budget vs. Actual  
 July 2023

3:00 PM  
 07/31/23  
 Accrual Basis

	Jul 23	Budget	\$ Over Budget	% of Budget
Cost of Composters Sold	49.66			
Total Expense	53,389.33	1,831,581.72	-1,778,192.39	2.9%
Net Ordinary Income	56,051.52	-4,641.97	60,693.49	-1,207.5%
Net Income	<b>56,051.52</b>	<b>-4,641.97</b>	<b>60,693.49</b>	<b>-1,207.5%</b>

**Northwest Vermont Solid Waste Mgt District**  
**Receipts**  
 July 2023

3:00 PM  
 07/31/23  
 Cash Basis

	Jul 23
Addison County Solid Waste District	21.00
Alburgh Elementary	140.00
Alburgh, Town of	2,667.20
All Cycle-Williston	15,565.50
All Cycle - Highgate	46,535.75
All Metal Recycling	846.36
Alpine Haven Association	10.00
Bakersfield Elementary/Middle School	188.00
Bayside Pavillion	100.00
Belfry Restaurant	115.00
Berkshire School	110.00
Beth-El Court Association	85.00
BFA-St. Albans City (c)	278.50
Blair's Trucking Inc.	30.00
Brookside Condos 2	51.00
Call To Recycle	1,129.81
Casella-Montpelier	928.75
Chevalier Drilling Company, Inc	26.00
Cota Trucking Company	10.00
DC Energy Innovations	370.00
Doug's Compost Pickup	10.00
Drop Off Sites	37,547.75
Duffy's	6,000.00
Earth Waste Systems	50.00
Enosburg Elementary School (c)	185.00
Enosburg Falls Middle School (c)	140.00
EZ Container Service	10.00
Fairfield Center School (c)	128.00
Fairfield Community Center	42.00
Fairfield, Town of	2,452.80
First Response Labor, LLC	30.00
Fletcher Town School District	425.00
Food City	68.00
Four Winds - Cathedral Square	128.00
Franklin County Rehab	340.50
Franklin Elementary (c)	102.50
Franklin, Town of	1,635.60
Gauthier	80.00
Georgia	5,814.00
Georgia Market - c	489.00
Georgia Town School District (c)	248.00
Good Point Recycling, American Retroworks	463.62
Gordini	98.00
Grand Isle, Town of	3,181.55
Grunts Move Junk	60.00
Heritage Lane Apartments	85.00
Hero Haulers	30.00



**Northwest Vermont Solid Waste Mgt District**  
**Receipts**  
 July 2023

3:00 PM  
 07/31/23  
 Cash Basis

	Jul 23
Highgate Elementary	263.00
Highgate, Town of	4,166.40
Holy Angels Apartments	92.50
Huntington Estates HOA	228.50
Jeff's Seafood	188.00
Jerome Trucking	10.00
Kaiju Kitchen	68.00
Main Street Market	622.50
Maple City Diner	295.00
Maple Run School District Central Office	54.00
Med Associates	300.00
Mill River Brewing	859.00
Mimmo's-c	153.00
Montgomery Elementary School	132.50
Montgomery, Town Of	1,420.80
Myers	12,666.00
North Hero	1,126.80
Northwest Counseling Services	153.00
Northwest Medical Center/Hospitality (c)	578.00
Nuse, Zac	5.00
Perrigo	900.50
Pet Food Warehouse	101.50
RGP Environmental - 1-800-Got Junk	60.00
Richford Elementary School	147.50
Richford High School	170.00
Richford, Town Of	2,815.20
RL Vallee	180.50
Rock Tenn	4,350.53
S&S Trucking	20.00
Santini Catering	85.00
Sheldon School (c)	385.00
Sheldon, Town of	2,563.20
Simmonds Mobile Home Park	155.00
Simon's Island Beverage	68.00
Simonds, Corinne	-5.00
St. Albans City Elem	49.00
St. Albans City School (c)	563.00
St. Albans Public Works	11.50
St. Albans, City Customer	8,252.40
Superior Technical Ceramics	68.00
Swanton Elementary School-customer	308.00
Sylvesters Rubbish Removal, LLC	11,552.75
Thal House	83.00
Traveled Cup - c	153.00
TREX Company, Inc	3,626.00
Tuttle's Trucking-Customer	7,327.75
Vermont's Premier Suites	418.00

Northwest Vermont Solid Waste Mgt District  
Receipts  
July 2023

3:00 PM  
07/31/23  
Cash Basis

	Jul 23
Vermont Dumpster Rentals LLC	10.00
Villa, The	136.00
West Vista HOA	20.00
Wetherby's Trash Removal	70.00
TOTAL	<u>197,079.52</u>



3:01 PM

# Northwest Vermont Solid Waste Mgt District

07/31/23

## Payments

Cash Basis

July 2023

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	<u>Jul 23</u>
All Cycle - Highgate Transfer	-10,026.96
Amazon.com	-171.43
Beaulieu, Mark	-37.99
Blue Cross and Blue Shield of VT	-11,964.11
Bourne's Energy	-39.76
C Brown Inc	-100.01
Canusa	-2,085.12
Casella-Hyde Park Transfer Station	-2,197.98
Cerberus EHS	-1,400.00
Chittenden Solid Waste District	-669.60
Corn, Alison	-58.95
De Lage Landen Financial Services, Inc.	-180.39
Dennison Lubricants, Inc	-558.00
Drummac Wind River Environmental	-588.00
Enpro Services of Vermont, Inc *	-2,595.33
Evergreen Property Options, LLP	-375.00
Foley Services	-104.55
Georgia Auto Parts	-25.99
Green's Ace Hardware	-23.97
Green Mountain Power	-440.94
J&L Hardware, Inc.	-125.03
King, Butch	-157.86
Madison National Life - STD	-116.33
Misc	-7,819.54
Northeast Delta Dental	-710.24
Ogden, Victoria	-11.79
PayData	-72,751.78
Pfeil Sawmill	-480.00
Primmer Piper Eggleston & Cramer PC	-118.00
Sleep Well Recycling	-2,220.00
St. Albans Messenger	-175.00
Taylor Pasha	-600.00
TCI	-439.00
Vermont Electric Coop	-24.68
VT Gas Systems	-52.62
W.B. Mason	-76.72
<b>TOTAL</b>	<b>-119,522.67</b>

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3:01 PM

07/31/23

Accrual Basis

Northwest Vermont Solid Waste Mgt District

Bakersfield Profit & Loss

July 2023

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	<u>Jul 23</u>
Ordinary Income/Expense	
Income	
Computer/Electronic Recy Income	62.00
Haz Waste Fees	0.00
Recycling Income	30.00
Sale of Recyclables	470.43
Trash Income	4,005.50
	<hr/>
Total Income	4,567.93
Gross Profit	4,567.93
Expense	
Personnel Expenses	
ER Taxes	75.34
Gross Wages	772.80
	<hr/>
Total Personnel Expenses	848.14
Direct Services	
Trash Disposal	624.10
Recycling	152.92
	<hr/>
Total Direct Services	777.02
Total Expense	1,625.16
	<hr/>
Net Ordinary Income	2,942.77
	<hr/>
Net Income	<u><u>2,942.77</u></u>



**Northwest Vermont Solid Waste Mgt District**  
**Georgia Drop Off Site Profit & Loss**  
**July 2023**

	Jul 23
Ordinary Income/Expense	
Income	
Compost Collection	
Brush Collection	70.00
Total Compost Collection	70.00
Computer/Electronic Recy Income	778.74
Haz Waste Fees	739.00
Miscellaneous Income	1.00
Recycling Income	6,249.50
Sale of Recyclables	2,062.54
Trash Income	12,549.00
Composter Sales	50.00
Recycle Bin Sales	6.00
Total Income	22,505.78
Cost of Goods Sold	
Cost of Goods Sold	6.76
Total COGS	6.76
Gross Profit	22,499.02
Expense	
Personnel Expenses	
ER Taxes	729.72
Gross Wages	7,473.99
Total Personnel Expenses	8,203.71
Direct Services	
Trash Disposal	2,707.90
Drop Off Site Expenses	15.48
Recycling	940.00
Total Direct Services	3,663.38
Cost of Composters Sold	49.66
Total Expense	11,916.75
Net Ordinary Income	10,582.27
Net Income	10,582.27

Northwest Vermont Solid Waste Mgt District

Montgomery Profit & Loss

July 2023

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	<u>Jul 23</u>
Ordinary Income/Expense	
Income	
Computer/Electronic Recy Income	23.00
Haz Waste Fees	3.00
Recycling Income	257.00
Sale of Recyclables	776.00
Trash Income	4,999.75
	<hr/>
Total Income	6,058.75
Gross Profit	6,058.75
Expense	
Personnel Expenses	
ER Taxes	124.88
Gross Wages	1,280.78
	<hr/>
Total Personnel Expenses	1,405.66
Direct Services	
Trash Disposal	607.30
Recycling	349.60
	<hr/>
Total Direct Services	956.90
Total Expense	2,362.56
	<hr/>
Net Ordinary Income	3,696.19
	<hr/>
Net Income	<u><u>3,696.19</u></u>



## Northwest Vermont Solid Waste Mgt District

## No. Hero Profit &amp; Loss

July 2023

07/31/23

Accrual Basis

	<u>Jul 23</u>
Ordinary Income/Expense	
Income	
Compost Collection	
Brush Collection	130.00
Total Compost Collection	130.00
Computer/Electronic Recy Income	13.00
Haz Waste Fees	5.00
Recycling Income	1,135.50
Sale of Recyclables	469.85
Trash Income	4,081.00
Recycle Bin Sales	6.00
Total Income	5,840.35
Cost of Goods Sold	
Cost of Goods Sold	6.76
Total COGS	6.76
Gross Profit	5,833.59
Expense	
Personnel Expenses	
ER Taxes	121.58
Gross Wages	1,247.00
Total Personnel Expenses	1,368.58
Direct Services	
Trash Disposal	733.76
Total Direct Services	733.76
Total Expense	2,102.34
Net Ordinary Income	3,731.25
Net Income	<u><u>3,731.25</u></u>

Northwest Vermont Solid Waste Mgt District

St. Albans Profit & Loss

July 2023

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	<u>Jul 23</u>
Ordinary Income/Expense	
Income	
Sale of Recyclables	349.65
Trash Income	3,177.00
	<hr/>
Total Income	3,526.65
	<hr/>
Gross Profit	3,526.65
Expense	
Personnel Expenses	
ER Taxes	37.76
Gross Wages	387.12
	<hr/>
Total Personnel Expenses	424.88
Direct Services	
Trash Disposal	328.97
	<hr/>
Total Direct Services	328.97
	<hr/>
Total Expense	753.85
	<hr/>
Net Ordinary Income	2,772.80
	<hr/>
Net Income	<u><u>2,772.80</u></u>