

Minutes

NWSWD Board of Supervisors Meeting & FY25 Draft Budget Public Hearing

December 6, 2023

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their regularly scheduled board meeting and FY25 Draft Budget Public Hearing on December 6, 2023, via zoom and at the St. Albans Town Hall at 6:30 PM.

Supervisors Present:

Buermann, Bob – So. Hero - zoom
Doremus, Mark – Bakersfield - zoom
Getty, Jennifer – Fletcher - zoom
Henry, Josie – Alburg - zoom
Kade, Barry – Montgomery
Lambert, Paul – Georgia
Peloubet, David – Sheldon
Richards, Jim - No. Hero – zoom

St. Francis, April – Highgate
Sturtevant, Brooks – Franklin
Tibbits, Jaime – Fairfield
Tuck, Joyce – Isle La Motte - zoom

Others Present:

John Leddy, Executive Director - zoom
Pam Bolster, Finance

Supervisors Absent:

Tanya Dufresne – Berkshire
Micheli, Carlo – Swanton – zoom
Voegele, Al - St. Albans Town

Others Present:

Full Board Meeting

Chair Jaime Tibbits called the meeting to order at 6:30 PM and opened the public hearing.

1) Agenda Review-Additions/Deletions:

None

2) Welcome, Introductions, Opening Remarks – Chair

Ms. Tibbits welcomed the board to the meeting.

3) Public Hearing & Public Comments: No Attendees / No Public Comments

Public Hearing Closed at 7:00PM

4) Vote: Minutes of the August 2, 2023 NWSWD Board Meeting:

Ms. Tibbits asked for a motion to approve the minutes of August 7, 2023. Ms. Bolster asked for an amendment to show Mr. Peloubet as absent. Mr. Beurman asked to have himself noted

as attending via zoom. Mr. Lambert made the motion to approve the minutes of August 2nd, 2023 as written. All were in favor and the motion passed.

5) Staff Reports:

1. Directors Report:

Mr. Leddy reported to the board that the NWSWD staff have attended a number of recent trainings including the HazWopper Training and 8 hour refresher courses. Staff will also be attending DOT training. Safety is upfront and center with a new Safety Committee now in place. He noted some building project updates including drawings for bids with completed construction drawings done by the end of February. Mr. Leddy requested a building committee meeting to review. Ms. Bolster explained the bond bank process. A brief discussion occurred about the annual report and Mr. Leddy explained that their will be a new improved format. Discussion ensued.

2. Finance Report:

Bank signatory discussion, Ms. Bolster noted that she submitted the information to Peoples Trust that shows that not all board members need to sign the resolution with the backup that Ms. Henry had provided. They are working on it and it should be taken care of shortly. She also mentioned that we are developing another banking relationship with Union Bank utilizing the Fairfax branch. We started a 9 mo. CD with them in September. Ms. Bolster noted that the P&L looks good and is where we should be at this point in the year. She reviewed open AR in relation to two haulers that have substantial past due invoices. Both accounts have been working with her to try to clear their past due balances. A brief discussion ensued about options other than interest should they not. She noted no concerns at this time with incoming income or outgoing expenses.

6) Budget Discussion & Vote: Shall the Board adopt the draft FY2025 District

Administrative Budget as warned or amended. Mr. Kade asked about the composting outreach and whether The District allocated funds to promote community garden composting rather than transporting of compost. Mr. Leddy explained that it is an option that has been looked in to and continues to be an option. Discussion ensued. Ms. Tibbits asked for staff to go over any highlights. Ms. Bolster discussed the healthcare options, what was reviewed, and justified the decision to remain with the same plan but to reduce the .hsa amount which still covers the maximum out of pocket to the employee. Mr. Kade asked about the recycle bin sales and Mr. Leddy stated that it is something the district is phasing out with sales over the last few years diminishing. Ms. Bolster stated we pay \$6.41 ea but have sold them for \$6.00. Discussion. No other questions regarding the budget. Ms. Tibbits asked for a motion to pass the FY2025 Budget with total income of \$1,863,309.00. **Ms. Getty made a motion to approve the FY2025 Budget as warned. Mr. Buermann seconded the motion. A roll call was held: Ms. Tuck – Yes, Mr. Richards -Yes, Ms. Henry – Yes, Ms. Getty – Yes, Mr. Lambert – Yes, Mr. Kade – Yes, Ms. St. Francis – Yes, Mr. Buermann – Yes, Mr. Peloubet – Yes, Ms. Tibbits – Yes** The motion passed.

7) Municipal Assessment Discussion and Vote: Shall the Board set the FY2025 District Municipal Assessment at \$1.30 per capita based on the most recent census date with a due

date of November 15, 2024, and direct the District Treasurer to issue warrants to member municipalities ? Discussion ensued. Mr. Buermann made a motion to se the FY2025 District municipal assessment at \$1.30 per capita based on the most recent census data with a due date of November 15, 2024, and directs the District Treasurer to issue warrants to member municipalities. Mr. Richard seconded the motion. **A roll call was held. Ms. Tuck – Yes, Mr. Richards -Yes, Ms. Henry – Yes, Ms. Getty – Yes, Mr. Lambert – Yes, Mr. Kade – Abstain, Ms. St. Francis – Yes, Mr. Buermann – Yes, Mr. Peloubet – Yes, Ms. Tibbits – Yes.** The motion carried.

8.) Committee Reports: None

9.) Other Business: Mr. Lambert complimented the drop off site and warehouse staff stating that he was impressed with the process and with staff in general. Discussion ensued with Mr. Leddy stating examples of how involved and engaged District staff is.

Board adjourned at 7:40 PM