**Areas of Focus for Board Committee’s**

Each Committee should be made up of at least 3 members.

**Executive Committee (shall be made up of members from other committees):**

The Executive Committee sets goals and objectives for the District as a whole for review by the full Board and appropriate committees. The Committee sets policies giving jurisdiction for appeal processes, and reviews the performance of the Executive Director. The committee acts to approve actions for which full board review is either not feasible or unnecessary.

**Operations/Finance Committee:**

The Operations/Finance Committee provides oversight of the recycling facility, drop-off sites, transfer stations, collection events, and acts as the safety committee, planning and recommending to the full Board, procedures, policies, equipment, and financial aspects of the District’s Operations. The committee also tracks expenditures and revenues, plans and oversees budget development and recommends to the full board implementation plans on how to maximize the District’s financial position.

**Administration/Personnel Committee:**

The Administration/Personnel Committee reviews, develops and assists in implementing administrative policy and personnel policy for the district.

**Charter / Ordinance Committee:**

The Charter/Ordinance Committee reviews the District Charter and Ordinances suggesting and implementing changes to the full board. Also, establishes procedures and policies to enforce the ordinances.