

Northwest Vermont Solid Waste Management District

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NOTICE

NORTHWEST VERMONT SOLID WASTE DISTRICT

BOARD OF SUPERVISORS MEETING

DATE: May 1, 2024

TIME: 6:30 PM

LOCATION: CITY HALL AUDITORIUM, ST. ALBANS, VT AND

VIA ZOOM: <https://us02web.zoom.us/j/4456759564>

1. Adjustments to the Agenda
2. Welcome, introductions, opening remarks –Chair
3. Opportunity for Public Comment
4. District Announcements
6. Approval of Minutes: February 7, 2024 and February 28, 2024 (enclosed).
7. ANNUAL ORGANIZATIONAL MEETING OF BOARD
 - i. Nomination and Election of District Officers: Board Chair, Vice-Chair, Treasurer, and Clerk.
 - ii. Review Committee Assignments
 - iii. Determine Meeting Schedule for the next year.
8. Commissioner Announcements
9. Adjourn

MEMBER COMMUNITIES

ALBURGH • BAKERSFIELD • BERKSHIRE • ENOSBURG • FAIRFIELD • FLETCHER • FRANKLIN • GEORGIA • GRAND ISLE
HIGHGATE • ISLE LA MOTTE • MONTGOMERY • NORTH HERO • RICHFORD • ST. ALBANS CITY • ST. ALBANS TOWN
SHELDON • SOUTH HERO • SWANTON

Minutes

NWSWD Board of Supervisors Meeting

February 7, 2024

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their regularly scheduled board meeting February 7, 2023, via zoom and at the St. Albans Town Hall at 6:30 PM.

Supervisors Present:

Buermann, Bob – So. Hero - zoom

Doremus, Mark – Bakersfield - zoom

Getty, Jennifer – Fletcher - zoom

Henry, Josie – Alburg - zoom

Kade, Barry – Montgomery

Lambert, Paul – Georgia

Richards, Jim - No. Hero – zoom

St. Francis, April – Highgate - zoom

Sturtevant, Brooks – Franklin - zoom

Tibbits, Jaime – Fairfield

Tuck, Joyce – Isle La Motte – zoom

Voegele, Al - St. Albans Town

Supervisors Absent:

Tanya Dufresne – Berkshire

Micheli, Carlo – Swanton

Peloubet, David – Sheldon

Others Present:

John Leddy, Executive Director

Pam Bolster, Finance

Others Present:

Full Board Meeting

Chair Jaime Tibbits called the meeting to order at 6:30 PM.

1) Agenda Review-Additions/Deletions:

Ms. Getty requested an addition to discuss Town Meeting Day. Granted.

2) Welcome, Introductions, Opening Remarks – Chair

Ms. Tibbits was asked to chair the meeting as Ms. Henry was only able to attend via zoom.

Ms. Tibbits agreed and welcomed the board to the meeting.

3) Public Hearing & Public Comments: No Attendees / No Public Comments

4) Vote: Minutes of the December 6, 2023 NWSWD Board Meeting:

Ms. Tibbits asked for a motion to approve the minutes of December 6, 2023. Mr. Voegele made the motion to approve the minutes of December 6th, 2023 as printed. Mr. Lambert seconded the motion. All were in favor and the motion passed.

5) Staff Reports:

1. Directors Report:

Mr. Leddy mentioned the following highlights but asked Ms. Bolster to give information on the new finance assistant hire. Ms. Bolster gave a brief history of Mr. Miller's background, stated that he had just started that week, was in training, and that she has great hopes for his future at the district. She stated that the bond application had been approved and that there would be paperwork in the near future that the board will need to sign.

Mr. Leddy gave an update on the upcoming project. He updated the board on current operations and that our baler is currently out of service but is in the process of being repaired. In legislative news he stated there is a bill that states for all public meetings there must be a zoom option. He reported that the senate was unable to override the governor's veto of the bottle bill and that it is essentially dead at this point. There was a review of H688 which proposes to expand the state's battery program. He stated he is excited about a bill that would create extended responsibility for tire manufacturers. Some other states have already passed similar bills and Connecticut just passed one. Discussion ensued. He noted the HHW bill that passed last year is being worked on to be turned into an actual program. He is meeting with other District's and industry leaders in the coming weeks.

2. Finance Report:

Ms. Bolster reported all was on track for both income and expense. She reported the headway by Duffy's to get their account caught up. She updated the board on the progress in dealing with Sylvester's past due. She expanded on the information regarding the approved bond with dates of closing and explained to the board that the bond funds will be held by US Bank and requests for funds will be fulfilled by them. She told the board that the funds will be moved into a money market fund that earns interest but remains less than the interest that is being paid on the bond, a pre-requisite.

Mr. Leddy noted that the board will need to meet again to either sign paperwork and/or to vote to ratify the bond. We will keep the board posted.

6) New Business. Discussion: Potential New Truck Purchase.

Mr. Leddy told the board that our Chevy Truck has been deemed un-inspectable and the extensive amount of work and funds that would need to bring it to be so are cost prohibitive especially in light of the fact there is frame rust. The plan has been to purchase a new truck in the fall which would be suitable for all compost routes, but noted this need has arrived sooner than planned. Mr. Leddy provided history of the compost program at the district and as well information on the trucks that have allowed us to do so. Included in his information is the tonnage of both residential and commercial collections of food scraps. Discussion of efficiency and the carbon footprint of transporting this waste along with a comparison of costs in relation to transporting landfilled waste as opposed to transporting compost waste. A description of the type of truck was given including a 100gal. hot water washing unit for totes, a sawdust dispenser, and a tipper for the totes. Discussion. Mr. Leddy recommends with Ms. Bolster's approval, that this new truck purchase if approved by the board, be paid for with surplus funds from FY23 and that no loan is taken out.

Mr. Lambert made a motion that we earmark the anticipated surplus of 113K for the purchase of a compost vehicle. All were in favor and the motion passed.

7.) Committee Reports: None

9.) Other Business: Discussion of Town Meeting Day.

Mr. Leddy said we will deliver to all town offices the District newsletter for them to have on hand for distribution on Town Meeting Day. Ms. Tibbitts requests that information regarding price increases would be included with the information. Ms. Getty wanted to make certain she addresses anything of importance and knowing their will be a newsletter is sufficient.

Mr. Kade asked about negotiations with Alburg about the transfer station. Discussion. Ms. Henry will be discussing with their selectboard whether to pursue the district taking over its operations.

Board adjourned at 8:10 PM

Minutes

NWSWD Board Special Meeting

February 28, 2024

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held a special Bond Resolution approval meeting on February 28, 2024, via zoom and at the St. Albans Town Hall at 6:30 PM.

Supervisors Present:

Buermann, Bob – So. Hero
Micheli, Carlo – Swanton
Doremus, Mark – Bakersfield
Getty, Jennifer – Fletcher
Henry, Josie – Alburg
Kade, Barry – Montgomery
Lambert, Paul – Georgia

Peloubet, David – Sheldon
Richards, Jim - No. Hero
St. Francis, April – Highgate
Sturtevant, Brooks – Franklin
Tibbits, Jaime – Fairfield
Tuck, Joyce – Isle La Motte
Voegele, Al - St. Albans Town

Supervisors Absent:

Tanya Dufresne – Berkshire

Staff Present:

John Leddy, Executive Director
Pam Bolster, Finance

Others Present: Attorney Eli Emerson of
PRIMMER PIPER EGGLESTON & CRAMER PC
Mr. Tuck, Ms. Richards

Bond Resolution Meeting

Chair Josie Henry called the meeting to order at 6:30 PM.

1) Agenda Review-Additions/Deletions:

Discussion of whether to approve Agenda Item 4, Minutes of the Full Board Meeting of February 2, 2024. Ms. Henry cited her experience that prior minutes technically should not be approved at a Special Meeting. Mr. Kade made a motion to remove the approval of those minutes, #4 on the agenda. Ms. Getty seconded the motion. All were in favor and the motion passed.

2) Welcome, Introductions, Opening Remarks – Chair

Ms. Henry welcomed the board and thanked them for coming in person.

3) Public Hearing & Public Comments: None

4) Vote: Bond Resolution, Certificate and Associated Paperwork:

Mr. Leddy began by explaining that the resolution is the closing documents for the bond, that this is the District agreeing to the terms of the bond. He then recapped the bond vote. Ms. Bolster reminded the board that this is a 20 year bond and is at 3.81%, set by the Bond Bank. She explained to a question of when the payments would start by stating that the first interest payment will be due in May but that no principle will be paid until 2025.

A discussion about contingency if the project comes in over budget with Mr. Lambert questioning the dates if the most recent cost estimate.

Mr. Emerson was brought in via zoom at approximately 7PM. He explained the Resolution, the Loan Agreement and the Tax Certificate. Discussion ensued which included questions on arbitrage, liability issues, and the process of this approval. He was asked to observe our resolution process.

Mr. Beurmann made a motion to adopt the Bond Resolution and Certificate related to the Bond. Mr. Doremus and Mr. Kade seconded the motion. All were in favor and the motion passed.

Ms. Bolster and Mr. Richards visited each board member with the paperwork for their signatures and the resolution was officially adopted.

Board adjourned at 8:00PM

Director's Report 4-3-2024

At this month's meeting we will have updates on our election of officers for the coming year. That alone is worth the price of admission, but there's more...

One sure sign of spring we have noticed is our drop-off sites begin to get busier and we've definitely seen an increase in traffic in the past few weeks...But there's also been large amounts of snow which closed all sites for one Saturday. Which is why we have begun looking forward to spring and maintenance at sites that include grading and roll off box repairs. These projects are in addition to the large renovation of the Georgia Recycling Facility. This project is being permitted and will be going to bid in the next two weeks. We have attached the latest site drawings for your information. I expect the building committee will have a meeting in April or May and I will keep you all informed when I see the bid documents.

As I noted above we closed our sites due to the foot of snow we received earlier in March. We will be closing the Georgia Recycling Center on April 8th for the Eclipse. Not that we expect the actual eclipse to cause any problems, but the anticipated number of visitors and traffic problems were a concern. We didn't want to add to the situation and were concerned for employees who could be stuck on their way home from work. So we made the decision to close the site and our administrative office for the day. Who knows how many people will actually arrive in our region but we felt it was better to play it safe.

After our last meeting we released a Request for Proposals for a food scrap collection truck. However, the responses were not what we were expecting. There were only three responses and those responses were not what we were looking for. I will discuss the process at our meeting and what I hope our next steps will be.

In this Legislative session there was only one solid waste related bill that saw discussion. That bill called for all primary and rechargeable batteries to be covered by the state's existing producer responsibility law and to ban these items from the landfill. I was able to give testimony to the Senate where the bill passed just before crossover and we expect it to be taken up by the House Natural Resources Committee, and hopefully by the legislature as a whole, before the end of this year's session.

Finally, last week I received confirmation from the Town of Alburgh for the NWSWD that they are still interested in the NWSWD assuming operations of the Alburgh transfer station. I look forward to meeting with folks at the town in the next few weeks to answer questions and fine tune the details of an agreement. I will contact the operations committee to schedule a meeting for the end of April to discuss next steps.

As always, thanks for your commitment to what we do and know that I value your input and contributions to our mission.

Onward - John

**Northwest Vermont Solid Waste Mgt District
Profit & Loss Budget vs. Actual
July 2023 through June 2024**

2:57 PM

04/29/24

Accrual Basis

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Compost Collection	102,621.00	157,575.00	-54,954.00	65.1%
Commercial Route Compost	432.00	500.00	-68.00	86.4%
Brush Collection	27,371.30	46,552.00	-19,180.70	58.8%
Residential Route Composting	1,738.00			
Compost Collection - Other				
Total Compost Collection	132,162.30	204,627.00	-72,464.70	64.6%
Computer/Electronic Recy Income	15,662.58	24,000.00	-8,337.42	65.3%
Grants				
Pesticide Grant	5,960.75	4,000.00	1,960.75	149.0%
SWIP Grant	47,035.06	47,035.00	0.06	100.0%
Total Grants	52,995.81	51,035.00	1,960.81	103.8%
Hauler Licensing	1,600.00	1,500.00	100.00	106.7%
Haz Waste Fees	17,267.75	30,000.00	-12,732.25	57.6%
Interest Income	2,452.35	4,200.00	-1,747.65	58.4%
Miscellaneous Income	910.00	500.00	410.00	182.0%
Municipal Assessments	62,670.00	63,192.25	-522.25	99.2%
Recycling Income	66,722.00	90,000.00	-23,278.00	74.1%
Sale of Recyclables	33,600.94	45,000.00	-11,399.06	74.7%
Trash Income	288,696.27	367,500.00	-78,803.73	78.6%
Surcharge Income	721,800.95	942,885.50	-221,084.55	76.6%
Composter Sales	400.00	2,000.00	-1,600.00	20.0%
Recycle Bin Sales	204.00	500.00	-296.00	40.8%
Minor AVR and A/P Charge-Off	-4.46			
Total Income	1,397,140.49	1,826,939.75	-429,799.26	76.5%
Cost of Goods Sold	280.12			
Cost of Goods Sold	280.12			
Total COGS	280.12			
Gross Profit	1,396,860.37	1,826,939.75	-430,079.38	76.5%
Expense				
Administration Expenses	578.60	2,000.00	-1,421.40	28.9%
Advertising				
Bank Service Charges				
Credit Card Processing	3,161.83	3,000.00	-3,000.00	0.0%
Bank Service Charges - Other	0.00			
Total Bank Service Charges	3,161.83	3,000.00	161.83	105.4%
Copier Lease	1,848.94	2,000.00	-151.06	92.4%
Dues	12,525.74	10,000.00	2,525.74	125.3%

Northwest Vermont Solid Waste Mgt District
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

2:57 PM
 04/29/24
 Accrual Basis

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Insurance	70,547.00	64,800.00	5,747.00	108.9%
Misc.	1,313.71	1,500.00	-186.29	87.6%
Office Equipment	9,987.47	6,500.00	3,487.47	153.7%
Office Supplies	2,557.15	4,500.00	-1,942.85	56.8%
Postage and Delivery	660.00	1,800.00	-1,140.00	36.7%
Training/Development	2,590.06	5,000.00	-2,409.94	51.8%
Utilities				
Telephone	3,791.21			
Utilities - Other	8,579.64	15,500.00	-6,920.36	55.4%
Total Utilities	12,370.85	15,500.00	-3,129.15	79.8%
Bad Debt Expense	6,934.65			
Payroll Clearance	685.27			
Total Administration Expenses	125,761.27	116,600.00	9,161.27	107.9%
Personnel Expenses				
Benefits				
ER 457 Cont	21,266.69	30,685.00	-9,418.31	69.3%
Benefits - Other	197,373.34	250,895.72	-53,522.38	78.7%
Total Benefits	218,640.03	281,580.72	-62,940.69	77.6%
ER Taxes	45,700.41	66,438.00	-20,737.59	68.8%
Gross Wages	573,714.26	804,325.00	-230,610.74	71.3%
Payroll Processing	4,534.66	4,500.00	34.66	100.8%
Total Personnel Expenses	842,589.36	1,156,843.72	-314,254.36	72.8%
Board of Supervisors				
VMBB Series 2024-1	8,248.50	500.00	-156.86	68.6%
Board Meetings/Retreats	343.14	12,000.00	-8,757.59	27.0%
Legal/Accounting	3,242.41	10,300.00	169.58	101.6%
Property Taxes	10,469.58	3,000.00	-3,000.00	0.0%
Sheldon Land Note-Contingency	0.00	56,894.00	25.25	100.0%
VMBB Bond Expense Series 2007-1	56,919.25			
Total Board of Supervisors	79,222.88	82,694.00	-3,471.12	95.8%
Facilities/Equipment Expenses				
Mobile Equipment Maint/Repairs	31,584.32	30,000.00	1,584.32	105.3%
Capital Maintenance	0.00	45,944.00	-45,944.00	0.0%
New Equipment	119.90	1,000.00	-880.10	12.0%
Building Improvements	0.00	1,500.00	-1,500.00	0.0%
Building Maintenance / Repairs	928.37	2,300.00	-1,371.63	40.4%
Equipment Supplies/Maintenance	19,346.44	10,000.00	9,346.44	193.5%
Janitorial	6,126.90			
Mobile Equipment Fuel	40,011.86	45,000.00	-4,988.14	88.9%
Plowing/Mowing	1,210.00	3,000.00	-1,790.00	40.3%
Warehouse Supplies	3,975.32	4,000.00	-24.68	99.4%

**Northwest Vermont Solid Waste Mgt District
Profit & Loss Budget vs. Actual
July 2023 through June 2024**

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Facilities/Equipment Expenses - Other	129.03			
Total Facilities/Equipment Expenses	103,432.14	142,744.00	-39,311.86	72.5%
Direct Services				
Trash Disposal	95,182.08	106,000.00	-10,817.92	89.8%
Enforcement	0.00	1,000.00	-1,000.00	0.0%
Community Assistance	0.00	1,000.00	-1,000.00	0.0%
Drop Off Site Expenses	12,036.12	12,000.00	36.12	100.3%
Composting				
Brush Collection	14,280.00			
Commercial Route Compost	43,560.00			
Composting - Other	24,104.38	95,000.00	-70,895.62	25.4%
Total Composting	81,944.38	95,000.00	-13,055.62	86.3%
Recycling	62,856.70	70,000.00	-7,143.30	89.8%
Computer/Electronic Collection	2,120.20	3,700.00	-1,579.80	57.3%
Education Outreach	7,016.52	15,000.00	-7,983.48	46.8%
Hazardous Waste	36,246.77	29,000.00	7,246.77	125.0%
Total Direct Services	297,402.77	332,700.00	-35,297.23	89.4%
Reconciliation Discrepancies	330.50			
Cost of Composters Sold	397.28			
Total Expense	1,449,136.20	1,831,581.72	-382,445.52	79.1%
Net Ordinary Income	-52,275.83	-4,641.97	-47,633.86	1,126.2%
Net Income	-52,275.83	-4,641.97	-47,633.86	1,126.2%

Receipts

February 2024

	<u>Feb 24</u>
Alburgh, Town of	586.32
All Cycle-Williston	26,698.38
All Cycle - Highgate	61,044.07
All Metal Recycling	283.75
Bakersfield Elementary/Middle School	331.00
Bayside Pavillion	221.00
Belfry Restaurant	450.00
Berkshire School	262.50
Beth-El Court Association	153.00
BFA-St. Albans City (c)	113.00
Brookside Condos 2	68.00
Casella-Montpelier	968.46
CODElectric, LLC - c	104.00
Complete Demolition Service LLC	385.07
Drake, The	311.50
Drop Off Sites	25,476.75
Duffy's	10,000.00
Enosburg Elementary School (c)	450.00
Enosburg Falls Middle School (c)	330.00
Fairfield Center School (c)	145.00
Fletcher Town School District	80.00
Food City	136.00
Four Winds - Cathedral Square	416.00
Franklin Elementary (c)	102.50
Frost Beer	42.00
Georgia Market - c	160.00
Georgia Town School District (c)	618.00
Grand Isle, Town of	738.06
Grice Brook Gardens	188.00
Hawks Nest Housing	196.00
Highgate Elementary	233.00
Holy Angels Apartments	153.00
Jeff's Seafood	235.00
Kaiju Kitchen	68.00
Los Jefes	356.00
Main Street Market	595.00
Maple City Diner	218.00
Maple Run School District Central Office	108.00
Med Associates	345.00
Mimmo's-c	130.00
Montgomery Elementary School	170.00
Myers	22,510.72
Northwest Counseling & Support Services	306.00
Richford Elementary School	250.00
Richford High School	307.50
Rock Tenn	2,375.27
Sheldon School (c)	338.00
Simon's Island Beverage	85.00
St. Albans City School (c)	548.00
St. Albans Coop	465.00
St. Albans Town School	355.00
Swanton Elementary School-customer	776.50
Thai House	153.00
Traveled Cup - c	90.50
Tuttle's Trucking-Customer	12,115.42
Warner Home	136.00
No name	84.15
TOTAL	<u>174,565.42</u>

Northwest Vermont Solid Waste Mgt District

Receipts

March 2024

04/29/24

Cash Basis

	<u>Mar 24</u>
Alburgh Elementary	440.00
Alburgh, Town of	1,091.77
All Cycle-Williston	12,489.66
All Cycle - Highgate	31,701.63
All Metal Recycling	487.65
Bakersfield Elementary/Middle School	398.00
Bayside Pavillion	17.00
Belfry Restaurant	432.50
Berkshire School	125.00
Beth-El Court Association	68.00
BFA-St. Albans City (c)	235.50
Blair's Trucking Inc.	572.42
Brookside Condos 2	238.00
Call To Recycle	1,031.80
Casella-Montpelier	420.68
Cherry Tree Court Apartments	221.00
Chevalier Drilling Company, Inc	93.00
Drop Off Sites	31,628.00
Duffy's	7,468.44
Enosburg Elementary School (c)	245.00
Fairfield Center School (c)	371.00
Fairfield Community Center	94.50
Fletcher Town School District	80.00
Food City	85.00
Four Winds - Cathedral Square	160.00
Franklin County Rehab	348.00
Franklin Elementary (c)	202.50
Georgia Market - c	318.00
Georgia Town School District (c)	330.50
Good Point Recycling, American Retroworks	1,020.21
Grand Isle, Town of	367.14
Grice Brook Gardens	188.00
Hawks Nest Housing	115.00
Heritage Lane Apartments	308.00
Highgate Elementary	498.00
Holy Angels Apartments	68.00
Huntington Estates HOA	539.50
Jeff's Seafood	188.00
Jolley Associates	350.00
Kaiju Kitchen	92.50
LB&B Assoc (sa)	178.00
Main Street Market	508.00
Maple City Diner	490.50
Maple Run School District Central Office	54.00
Mill River Brewing	693.50
Mimmo's-c	802.00
Montgomery Elementary School	182.50
Myers	11,688.38
Northwest Counseling & Support Services	417.00
Northwest Medical Center/Hospitality (c)	1,284.00
Pet Food Warehouse	70.00
Quick Response Sprinkler	24.00
Richford Elementary School	253.00
Richford Health Center	169.00
Richford High School	185.00
Rock Tenn	2,695.88
S. B. Collins	1,982.00
Sheldon School (c)	347.50
Simon's Island Beverage	136.00
Snowshoe Lodge	275.00
St. Albans Town School	316.00
Superior Technical Ceramics	245.50
Swanton Elementary School-customer	1,084.00
Swanton Village	246.00
Texabel Restaurant	67.50
Traveled Cup - c	115.00
Tuttle's Trucking-Customer	5,277.51
Vermont's Premier Suites	289.00
Vermont Beer Shepherd	21.00
Villa, The	238.00
VT Ag	5,960.75
No name	0.00
TOTAL	<u>131,424.42</u>

Northwest Vermont Solid Waste Mgt District

Receipts

04/29/24

April 1 - 29, 2024

Cash Basis

	<u>Apr 1 - 29, 24</u>
Alburgh Elementary	300.00
Alburgh, Town of	3,132.10
All Cycle-Williston	15,286.63
All Cycle - Highgate	34,959.95
All Metal Recycling	717.00
Bakersfield Elementary/Middle School	143.00
Bayside Pavillion	51.00
Berkshire School	110.00
Beth-El Court Association	128.00
BFA-St. Albans City (c)	83.00
Blair's Trucking Inc.	881.22
Brookside Condos 2	68.00
Brosseau, Phil	350.00
Call To Recycle	0.00
Casella-Montpelier	579.75
Chevalier Drilling Company, Inc	39.00
Drake, The	136.00
Drop Off Sites	29,768.00
Duffy's	7,249.81
Edwards, John	5.00
Enosburg Elementary School (c)	185.00
Enosburg Falls - Village	5.00
Enosburg Falls Middle School (c)	295.00
Fairfield Center School (c)	113.00
Fairfield Community Center	42.00
Fletcher Town School District	180.00
Four Winds - Cathedral Square	128.00
Franklin Elementary (c)	80.00
Frost Beer	56.00
Georgia	295.00
Georgia Market - c	175.00
Georgia Town School District (c)	233.00
Good Point Recycling, American Retroworks	184.73
Grand Isle, Town of	233.82
Grice Brook Gardens	423.00
Hawks Nest Housing	83.00
Heritage Lane Apartments	68.00
Highgate Elementary	158.00
Holy Angels Apartments	68.00
Jeff's Seafood	220.00
Kaiju Kitchen	68.00
LB & B Associates	808.00
LB&B Assoc (sa)	105.50
Maple City Diner	203.00
Maple Run School District Central Office	54.00
Milton Elementary	40.00
Milton Town School District	88.50
Mimmo's-c	98.00
Montgomery Elementary School	325.00
Myers	11,510.40
Northwest Counseling & Support Services	136.00
Northwest Medical Center/Hospitality (c)	459.00
Olsen, Laura	10.00
Pet Food Warehouse	35.00
Poulin Grain	65.00
Richford Elementary School	457.50
Richford High School	140.00
Rock Tenn	2,871.33
Shagan, Robert	5.00
Sheldon School (c)	616.00
Simon's Island Beverage	85.00
St. Albans City School (c)	1,158.00
St. Albans Town School	693.00
Superior Technical Ceramics	68.00
Swanton Elementary School-customer	310.00
Swanton, Town of	40.00
Sylvesters Rubbish Removal, LLC	12,964.82
Thai House	102.00
Traveled Cup - c	158.50
TREX Company, Inc	0.00
Vermont Agency of Natural Resources	47,035.06
Vermont Beer Shepherd	14.00
Villa, The	68.00
Warner Home	170.00
Wetherby's Trash Removal	60.00
No name	15.00
TOTAL	<u>178,249.62</u>

Payments

February 2024

	<u>Feb 24</u>
All Cycle - Highgate Transfer	-6,131.04
Amazon.com	-370.25
Avery	-51.00
Bartemy, Selina	-11.39
Bourne's Energy	-31.12
Casella-Hyde Park Transfer Station	-1,332.14
Chapman, Dale	-123.95
Chittenden Solid Waste District	-737.80
Cintas	-48.10
Corn, Alison	-27.47
Cross Engineering	-6,075.48
Drummac Wind River Environmental	-420.00
Enpro Services of Vermont, Inc *	-3,481.82
Eye Wash Direct	-124.83
Foley Services	-35.01
Georgia Auto Parts	-33.90
Good Point	-1,815.20
Green Mountain Power	-723.45
Hudak Farms	-7,939.00
Infinity Trust VSP	-198.26
Interstate Refrigerant Recovery, Inc	-225.00
K-N-S Tire Recycling	-998.00
King, Butch	-68.34
Madison National Life	-194.74
Mimmo's	-135.14
Misc	-7,672.09
PayData	-52,159.20
Pfeil Sawmill	-480.00
Plant, Shannon	-12.06
R.L. Vallee, Inc.	-4,419.86
R.R. Charlebois Inc.	-193.18
Sleep Well Recycling	-620.00
Sticks & Stuff	-60.96
Stone's Auto Repair	-1,461.13
Straight Talk Wireless	-495.00
Taylor Pasha	-450.00
TCI	-439.00
U-Haul	-177.12
UPS	-856.80
Vermont Electric Coop	-46.28
Visual Edge IT	-9.00
VT Gas Systems	-916.55
W.B. Mason	-946.09
TOTAL	<u>-102,746.75</u>

Payments

March 2024

	<u>Mar 24</u>
All Cycle - Highgate Transfer	-9,121.89
Amazon.com	-176.13
Blue Cross and Blue Shield of VT	-28,803.30
Bourne's Energy	-16.56
Casella-Hyde Park Transfer Station	-2,670.32
CEJJ, INC.	-208.16
Champlain Valley Equipment	-2,262.11
Chapman, Dale	-153.43
Chittenden Solid Waste District	-708.05
Comcast Business	-663.68
Complete Recycling Solutions	-987.39
Corn, Alison	-160.80
Cottes, Marangeliz	-22.11
Creative Labels of Vermont	-387.02
Cross Engineering	-1,395.00
Crown Lift Trucks	-169.00
De Lage Landen Financial Services, Inc.	-369.80
Drummac Wind River Environmental	-420.00
Enpro Services of Vermont, Inc *	-9,731.57
Foley Services	-95.11
G & E Extinguishers	-258.00
Georgia Auto Parts	-183.18
Green's Ace Hardware	-49.75
Green Mountain Power	-611.92
Hudak Farms	-11,646.50
Infinity Trust VSP	-198.26
J&L Hardware, Inc.	0.00
King, Butch	-111.90
Label Master	-45.57
Lucky's Trailer Sales, Inc.	-1,826.19
Madison National Life	-428.48
Minuteman Press	-1,626.04
Misc	-7,891.68
Morse Industrial Park Owners Association	-2,982.78
Myers Recycling Center	-2,114.55
Northeast Delta Dental	-1,348.52
Northern Safety and Industrial	-29.91
O'brien, Matt	-7.37
PayData	-72,256.66
Petty Cash	-266.19
Plant, Shannon	-22.11
R.L. Vallee, Inc.	-3,698.34
R.R. Charlebois Inc.	-932.98
Sleep Well Recycling	-1,380.00
St. Albans Coop Store	0.00
St. Albans Messenger	-29.60
Sticks & Stuff	-50.64
Taylor Pasha	-600.00
TCI	-1,219.00
Vermont Compactor Service	-6,583.00
Vermont Electric Coop	-39.50
VLCT PACIF	-18,011.00
VT Dept Public Safety	-9,480.00
VT Gas Systems	-935.06
VT Motor Veh	-17.00
W.B. Mason	-129.39
TOTAL	<u>-205,532.50</u>

Payments

April 1 - 29, 2024

	<u>Apr 1 - 29, 24</u>
All Cycle - Highgate Transfer	-6,197.29
Amazon.com	-68.78
Blue Cross and Blue Shield of VT	-14,401.65
Bourne's Energy	-32.40
Canusa	-1,163.47
Casella-Hyde Park Transfer Station	-1,029.59
Chittenden Solid Waste District	-625.60
Comcast Business	-663.30
Composting Assoc. of Vermont	-600.00
Corn, Alison	-78.39
Creative Labels of Vermont	0.00
De Lage Landen Financial Services, Inc.	-180.39
Drummac Wind River Environmental	-84.00
Elite Service & Towing	-1,000.00
Enpro Services of Vermont, Inc *	-4,152.48
Foley Services	-70.02
Geo S. Wood	-48.00
Georgia Auto Parts	-13.19
Green's Ace Hardware	-21.98
Green Mountain Power	-540.89
Hudak Farms	-7,315.00
Infinity Trust VSP	-228.98
Interstate Refrigerant Recovery, Inc	-171.00
K-N-S Tire Recycling	-1,719.00
King, Butch	-162.15
Misc	-7,123.85
Northeast Delta Dental	-602.30
PayData	-68,930.20
Pfeil Sawmill	-480.00
Product Stewardship Institute	-500.00
Sleep Well Recycling	-560.00
St. Albans Coop Store	-9.26
Sticks & Stuff	-76.52
Stone's Auto Repair	-295.00
Taylor Pasha	-600.00
TCI	-634.00
U-Haul	-563.00
Vermont Electric Coop	-33.17
VT Agency of Agriculture	-105.00
VT Gas Systems	-548.60
W.B. Mason	-840.35
TOTAL	<u>-122,468.80</u>

Bakersfield Profit & Loss

February 2024

	<u>Feb 24</u>
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	22.00
Recycling Income	0.00
Trash Income	2,570.00
Total Income	2,592.00
Gross Profit	2,592.00
Expense	
Personnel Expenses	
ER Taxes	71.14
Gross Wages	729.60
Total Personnel Expenses	800.74
Facilities/Equipment Expenses	12.29
Direct Services	
Trash Disposal	1,375.67
Drop Off Site Expenses	121.47
Recycling	329.99
Total Direct Services	1,827.13
Total Expense	2,640.16
Net Ordinary Income	-48.16
Net Income	<u>-48.16</u>

Northwest Vermont Solid Waste Mgt District
Bakersfield Profit & Loss
March 2024

	Mar 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	2,076.57
Haz Waste Fees	0.00
Recycling Income	0.00
Trash Income	3,464.00
Total Income	5,540.57
Gross Profit	5,540.57
Expense	
Personnel Expenses	
ER Taxes	90.71
Gross Wages	930.30
Total Personnel Expenses	1,021.01
Direct Services	
Trash Disposal	1,393.39
Drop Off Site Expenses	290.67
Recycling	299.50
Total Direct Services	1,983.56
Total Expense	3,004.57
Net Ordinary Income	2,536.00
Net Income	2,536.00

Bakersfield Profit & Loss

April 1 - 29, 2024

	<u>Apr 1 - 29, 24</u>
Ordinary Income/Expense	
Income	
Computer/Electronic Recy Income	11.00
Trash Income	2,341.00
	<hr/>
Total Income	2,352.00
	<hr/>
Gross Profit	2,352.00
Expense	
Personnel Expenses	
ER Taxes	80.47
Gross Wages	825.30
	<hr/>
Total Personnel Expenses	905.77
	<hr/>
Direct Services	
Trash Disposal	301.35
Drop Off Site Expenses	1,750.00
	<hr/>
Total Direct Services	2,051.35
	<hr/>
Total Expense	2,957.12
	<hr/>
Net Ordinary Income	-605.12
	<hr/>
Net Income	<u><u>-605.12</u></u>

Northwest Vermont Solid Waste Mgt District
Bakersfield Profit & Loss
 July 2023 through June 2024

	Jul '23 - Jun 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	2,502.11
Haz Waste Fees	5.00
Recycling Income	121.00
Sale of Recyclables	1,522.89
Trash Income	31,630.75
Total Income	35,781.75
Gross Profit	35,781.75
Expense	
Personnel Expenses	
ER Taxes	812.34
Gross Wages	8,330.50
Total Personnel Expenses	9,142.84
Facilities/Equipment Expenses	
Equipment Supplies/Maintenance	329.94
Facilities/Equipment Expenses - Other	12.29
Total Facilities/Equipment Expenses	342.23
Direct Services	
Trash Disposal	12,213.80
Drop Off Site Expenses	3,493.97
Recycling	2,844.30
Computer/Electronic Collection	161.76
Total Direct Services	18,713.83
Total Expense	28,198.90
Net Ordinary Income	7,582.85
Net Income	7,582.85

Northwest Vermont Solid Waste Mgt District
Georgia Drop Off Site Profit & Loss
February 2024

	Feb 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	769.00
Haz Waste Fees	1,571.75
Miscellaneous Income	23.00
Recycling Income	2,679.50
Sale of Recyclables	552.50
Trash Income	10,376.00
Total Income	15,971.75
Gross Profit	15,971.75
Expense	
Personnel Expenses	
ER Taxes	734.90
Gross Wages	7,537.52
Total Personnel Expenses	8,272.42
Facilities/Equipment Expenses	67.58
Direct Services	
Trash Disposal	4,255.30
Drop Off Site Expenses	132.68
Recycling	2,537.15
Total Direct Services	6,925.13
Total Expense	15,265.13
Net Ordinary Income	706.62
Net Income	706.62

Northwest Vermont Solid Waste Mgt District
Georgia Drop Off Site Profit & Loss
March 2024

	Mar 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	885.68
Haz Waste Fees	2,141.00
Miscellaneous Income	7.00
Recycling Income	3,171.00
Sale of Recyclables	571.53
Trash Income	14,061.00
Total Income	20,837.21
Gross Profit	20,837.21
Expense	
Personnel Expenses	
ER Taxes	882.02
Gross Wages	9,046.39
Total Personnel Expenses	9,928.41
Direct Services	
Trash Disposal	4,541.59
Drop Off Site Expenses	123.99
Recycling	2,564.80
Total Direct Services	7,230.38
Total Expense	17,158.79
Net Ordinary Income	3,678.42
Net Income	3,678.42

Northwest Vermont Solid Waste Mgt District
Georgia Drop Off Site Profit & Loss
 April 1 - 29, 2024

	Apr 1 - 29, 24
Ordinary Income/Expense	
Income	
Computer/Electronic Recy Income	958.48
Haz Waste Fees	744.50
Miscellaneous Income	2.00
Recycling Income	9,397.78
Sale of Recyclables	1,167.50
Trash Income	12,937.00
Recycle Bin Sales	72.00
Total Income	25,279.26
Cost of Goods Sold	
Cost of Goods Sold	81.18
Total COGS	81.18
Gross Profit	25,198.08
Expense	
Personnel Expenses	
ER Taxes	757.42
Gross Wages	7,768.31
Total Personnel Expenses	8,525.73
Direct Services	
Trash Disposal	1,569.33
Recycling	2,652.00
Total Direct Services	4,221.33
Total Expense	12,747.06
Net Ordinary Income	12,451.02
Net Income	12,451.02

Northwest Vermont Solid Waste Mgt District
Georgia Drop Off Site Profit & Loss
 July 2023 through June 2024

	Jul '23 - Jun 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Brush Collection	195.00
Total Compost Collection	195.00
Computer/Electronic Recy Income	11,586.57
Haz Waste Fees	15,386.25
Miscellaneous Income	555.00
Recycling Income	55,672.46
Sale of Recyclables	14,533.87
Trash Income	144,471.43
Composter Sales	350.00
Recycle Bin Sales	174.00
Total Income	242,924.58
Cost of Goods Sold	
Cost of Goods Sold	196.16
Total COGS	196.16
Gross Profit	242,728.42
Expense	
Administration Expenses	
Utilities	117.92
Total Administration Expenses	117.92
Personnel Expenses	
ER Taxes	7,492.77
Gross Wages	76,838.32
Total Personnel Expenses	84,331.09
Facilities/Equipment Expenses	
Mobile Equipment Maint/Repairs	11.99
New Equipment	39.96
Equipment Supplies/Maintenance	104.24
Facilities/Equipment Expenses - Other	67.58
Total Facilities/Equipment Expenses	223.77
Direct Services	
Trash Disposal	48,837.98
Drop Off Site Expenses	2,436.14
Recycling	46,704.25
Computer/Electronic Collection	1,549.64
Education Outreach	454.08
Total Direct Services	99,982.09
Cost of Composters Sold	347.62
Total Expense	185,002.49
Net Ordinary Income	57,725.93
Net Income	57,725.93

Northwest Vermont Solid Waste Mgt District
Montgomery Profit & Loss
February 2024

	Feb 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	129.40
Haz Waste Fees	5.00
Recycling Income	70.00
Trash Income	3,622.00
Total Income	3,826.40
Gross Profit	3,826.40
Expense	
Administration Expenses	
Utilities	46.28
Total Administration Expenses	46.28
Personnel Expenses	
ER Taxes	123.09
Gross Wages	1,262.32
Total Personnel Expenses	1,385.41
Facilities/Equipment Expenses	12.29
Direct Services	
Trash Disposal	1,104.66
Drop Off Site Expenses	121.47
Recycling	741.14
Total Direct Services	1,967.27
Total Expense	3,411.25
Net Ordinary Income	415.15
Net Income	415.15

Northwest Vermont Solid Waste Mgt District
Montgomery Profit & Loss
 July 2023 through June 2024

	Jul '23 - Jun 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	978.78
Haz Waste Fees	25.00
Recycling Income	2,565.38
Sale of Recyclables	2,750.81
Trash Income	48,079.82
Composter Sales	50.00
Recycle Bin Sales	6.00
Total Income	54,455.79
Cost of Goods Sold	
Cost of Goods Sold	6.76
Total COGS	6.76
Gross Profit	54,449.03
Expense	
Administration Expenses	
Utilities	289.57
Total Administration Expenses	289.57
Personnel Expenses	
ER Taxes	1,318.45
Gross Wages	13,522.45
Total Personnel Expenses	14,840.90
Facilities/Equipment Expenses	
Equipment Supplies/Maintenance	50.98
Facilities/Equipment Expenses - Other	12.29
Total Facilities/Equipment Expenses	63.27
Direct Services	
Trash Disposal	11,690.36
Drop Off Site Expenses	1,934.49
Recycling	5,500.48
Computer/Electronic Collection	205.60
Total Direct Services	19,330.93
Cost of Composters Sold	49.66
Total Expense	34,574.33
Net Ordinary Income	19,874.70
Net Income	19,874.70

Northwest Vermont Solid Waste Mgt District

Montgomery Profit & Loss

April 1 - 29, 2024

	<u>Apr 1 - 29, 24</u>
Ordinary Income/Expense	
Income	
Haz Waste Fees	5.00
Recycling Income	201.00
Trash Income	3,552.00
Total Income	<u>3,758.00</u>
Gross Profit	3,758.00
Expense	
Administration Expenses	
Utilities	33.17
Total Administration Expenses	33.17
Personnel Expenses	
ER Taxes	123.49
Gross Wages	1,266.70
Total Personnel Expenses	1,390.19
Direct Services	
Trash Disposal	263.54
Drop Off Site Expenses	67.34
Recycling	87.00
Total Direct Services	<u>417.88</u>
Total Expense	<u>1,841.24</u>
Net Ordinary Income	<u>1,916.76</u>
Net Income	<u><u>1,916.76</u></u>

Northwest Vermont Solid Waste Mgt District
Montgomery Profit & Loss
March 2024

	Mar 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	30.00
Haz Waste Fees	5.00
Recycling Income	93.00
Trash Income	4,300.00
Total Income	4,428.00
Gross Profit	4,428.00
Expense	
Administration Expenses	
Utilities	39.50
Total Administration Expenses	39.50
Personnel Expenses	
ER Taxes	150.61
Gross Wages	1,544.80
Total Personnel Expenses	1,695.41
Direct Services	
Trash Disposal	859.58
Drop Off Site Expenses	191.86
Recycling	380.09
Total Direct Services	1,431.53
Total Expense	3,166.44
Net Ordinary Income	1,261.56
Net Income	1,261.56

Northwest Vermont Solid Waste Mgt District

No. Hero Profit & Loss

February 2024

	<u>Feb 24</u>
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	141.72
Haz Waste Fees	1.00
Recycling Income	109.00
Trash Income	2,271.00
Total Income	<u>2,522.72</u>
Gross Profit	2,522.72
Expense	
Personnel Expenses	
ER Taxes	124.10
Gross Wages	1,272.79
Total Personnel Expenses	1,396.89
Facilities/Equipment Expenses	24.58
Direct Services	
Trash Disposal	1,508.37
Drop Off Site Expenses	167.12
Recycling	486.45
Total Direct Services	<u>2,161.94</u>
Total Expense	<u>3,583.41</u>
Net Ordinary Income	<u>-1,060.69</u>
Net Income	<u><u>-1,060.69</u></u>

	<u>Mar 24</u>
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	2.00
Haz Waste Fees	0.00
Recycling Income	362.00
Trash Income	2,275.00
Total Income	<u>2,639.00</u>
Gross Profit	2,639.00
Expense	
Personnel Expenses	
ER Taxes	147.58
Gross Wages	1,513.60
Total Personnel Expenses	1,661.18
Direct Services	
Trash Disposal	862.44
Drop Off Site Expenses	123.99
Recycling	134.80
Total Direct Services	<u>1,121.23</u>
Total Expense	<u>2,782.41</u>
Net Ordinary Income	-143.41
Net Income	<u><u>-143.41</u></u>

	<u>Apr 1 - 29, 24</u>
Ordinary Income/Expense	
Income	
Computer/Electronic Recy Income	21.00
Haz Waste Fees	0.00
Recycling Income	318.00
Trash Income	1,914.00
Total Income	<u>2,253.00</u>
Gross Profit	2,253.00
Expense	
Personnel Expenses	
ER Taxes	130.81
Gross Wages	1,341.60
Total Personnel Expenses	1,472.41
Direct Services	
Trash Disposal	226.73
Total Direct Services	<u>226.73</u>
Total Expense	<u>1,699.14</u>
Net Ordinary Income	<u>553.86</u>
Net Income	<u><u>553.86</u></u>

Northwest Vermont Solid Waste Mgt District
No. Hero Profit & Loss
July 2023 through June 2024

	Jul '23 - Jun 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Brush Collection	237.00
Total Compost Collection	237.00
Computer/Electronic Recy Income	562.12
Haz Waste Fees	16.00
Recycling Income	5,574.80
Sale of Recyclables	1,554.47
Trash Income	31,436.00
Recycle Bin Sales	24.00
Total Income	39,404.39
Cost of Goods Sold	
Cost of Goods Sold	27.05
Total COGS	27.05
Gross Profit	39,377.34
Expense	
Personnel Expenses	
ER Taxes	1,270.32
Gross Wages	13,028.99
Total Personnel Expenses	14,299.31
Facilities/Equipment Expenses	
New Equipment	39.96
Equipment Supplies/Maintenance	171.93
Facilities/Equipment Expenses - Other	24.58
Total Facilities/Equipment Expenses	236.47
Direct Services	
Trash Disposal	12,695.09
Drop Off Site Expenses	2,328.44
Recycling	6,370.60
Computer/Electronic Collection	203.20
Total Direct Services	21,597.33
Total Expense	36,133.11
Net Ordinary Income	3,244.23
Net Income	3,244.23

Northwest Vermont Solid Waste Mgt District
St. Albans Profit & Loss
February 2024

	<u>Feb 24</u>
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	<u>0.00</u>
Total Compost Collection	0.00
Trash Income	<u>2,718.00</u>
Total Income	<u>2,718.00</u>
Gross Profit	2,718.00
Expense	
Personnel Expenses	
ER Taxes	37.76
Gross Wages	<u>387.12</u>
Total Personnel Expenses	424.88
Facilities/Equipment Expenses	12.29
Direct Services	
Trash Disposal	914.10
Drop Off Site Expenses	136.57
Recycling	<u>121.55</u>
Total Direct Services	<u>1,172.22</u>
Total Expense	<u>1,609.39</u>
Net Ordinary Income	<u>1,108.61</u>
Net Income	<u><u>1,108.61</u></u>

Northwest Vermont Solid Waste Mgt District
St. Albans Profit & Loss
March 2024

	<u>Mar 24</u>
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Trash Income	3,173.00
Total Income	3,173.00
Gross Profit	3,173.00
Expense	
Personnel Expenses	
ER Taxes	47.20
Gross Wages	483.90
Total Personnel Expenses	531.10
Direct Services	
Trash Disposal	888.27
Drop Off Site Expenses	123.99
Recycling	66.30
Total Direct Services	1,078.56
Total Expense	1,609.66
Net Ordinary Income	1,563.34
Net Income	<u>1,563.34</u>

Northwest Vermont Solid Waste Mgt District

St. Albans Profit & Loss

April 1 - 29, 2024

	<u>Apr 1 - 29, 24</u>
Ordinary Income/Expense	
Income	
Trash Income	2,435.00
Total Income	<u>2,435.00</u>
Gross Profit	2,435.00
Expense	
Personnel Expenses	
ER Taxes	37.76
Gross Wages	387.12
Total Personnel Expenses	424.88
Direct Services	
Trash Disposal	291.31
Drop Off Site Expenses	31.16
Total Direct Services	<u>322.47</u>
Total Expense	<u>747.35</u>
Net Ordinary Income	<u>1,687.65</u>
Net Income	<u><u>1,687.65</u></u>

St. Albans Profit & Loss

July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Sale of Recyclables	1,134.22
Trash Income	32,384.00
Total Income	33,518.22
Gross Profit	33,518.22
Expense	
Personnel Expenses	
ER Taxes	405.92
Gross Wages	4,161.54
Total Personnel Expenses	4,567.46
Facilities/Equipment Expenses	12.29
Direct Services	
Trash Disposal	9,244.85
Drop Off Site Expenses	1,782.45
Recycling	1,313.25
Total Direct Services	12,340.55
Total Expense	16,920.30
Net Ordinary Income	16,597.92
Net Income	<u>16,597.92</u>

April 3, 2024 NWSWD Finance Report

Welcome to the final quarter of the NWSWD FY24 ! This year has flown by incredibly fast.

Though our P&L shows a current deficiency to date please bear in mind that not all income is in, this includes this past weekend's drop off receipts, commercial compost invoicing for March, and the March surcharges. With these additions and the few expenses still outstanding we are in the "good" range and I have no major worries.

Income: We lost a drop off site income day due to weather in March but hope that this past last weekend of March makes up to some extent for that. Both surcharge and drop off site income are slightly down but with this new season should bring the needed growth.

Expenses: Truck and equipment repairs have been high over the last few months, fuel as well has been higher than anticipated. New office computers were purchased, one for the new employee and two for upgrades to existing systems. Wage is down for the year but helps in the areas we are over.

We've received some hefty disposal increases recently from All Cycle/Casellas which we have already planned adjustments in pricing for, as well as an 18% increase from US Ecology who disposes of our HHW waste. We'll be reviewing this increase to ensure the appropriate HHW pricing adjustments are made.

In other finance and administrative news:

The new bond closing occurred on 3.13.2024. We have authorized US Bank to place the funds, 1M in a money market. The funds have been entered into the finance program and it is completely set up in that system.

I received a call from Denise Tuttle of Tuttle's Trucking last week to let me know that she has sold the business and is retiring. She is so excited ! It was sold to Matt Swan of First Response Labor (already licensed with the District) with the closing occurring on 4.1.2024. He will retain the Tuttle's name and the Tuttle's contact phone number. We're preparing the appropriate District information to license him for his new Tuttle's business and will be speaking with him within the next week to finalize District paperwork.

The new finance assistant Tony Miller is working out very well and making great strides in his understanding of the NWSWD and its finances. He is intelligent with some great ideas, is detail minded, and has a good understanding of Quick Books. He has made some layout changes to the invoicing template used for composting and came up with a great idea for a notification box on the invoice to notify customers of things like HHW events or other important District happenings. In his short time with the District he has been trained in most aspects of the District's invoicing and account receivable processes. He has a solid understanding of AR and has taken collections by the horns, being instrumental in the collection of many past due residential composting invoices as well as some commercial. He is at ease with customer contact. We will continue working on cleaning up commercial compost past due accounts next. I'll do a thorough review of his collection efforts at the June meeting.

We've recorded the initial duties for his position on paper, have developed collection letters for past due accounts, have recorded in detail the process (though not all reviewed and hashed out) of all his duties,

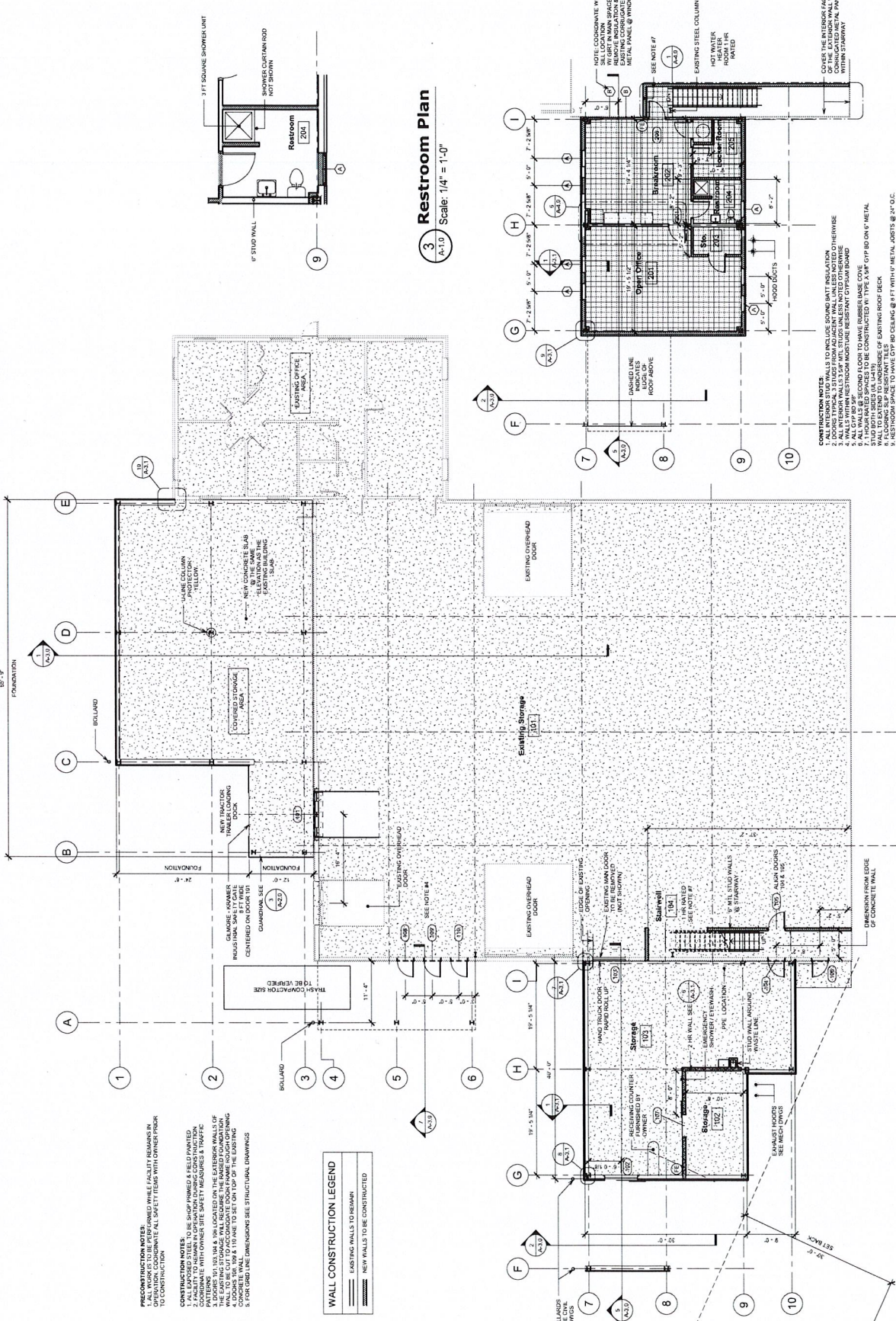
and will continue to expand his duties as warranted. Though training has been intensive in between all other normal daily operations, we've begun the initiation into other areas of Finance, ie: payroll processing, data collection, and other related procedures.

Though while still training I am finding that this addition is freeing up the much time needed for me to begin to implement projects and improvements that have long been on the back burner, and to clean up other customer or system issues that have been there too. He is and will be a valuable addition to District staff.

Wishing all a Wonderful Month ! Happy and Safe Eclipse Viewing !!!

Pam

Rev. No.	Date	Description



PRECONSTRUCTION NOTES:
 1. ALL WORK TO BE PERFORMED WHILE FACILITY REMAINS IN OPERATION.
 2. ALL EXISTING WALLS TO REMAIN UNLESS NOTED OTHERWISE.
 3. ALL NEW WALLS TO BE CONSTRUCTED WITH 2x4 STUDS WITH 1/2" GYPSUM BOARD.

CONSTRUCTION NOTES:
 1. ALL EXPOSED STEEL TO BE SHIP PROW & FIELD PAINTED.
 2. DOORS TO BE 1 1/2" MIN. THICK, 1 1/2" MIN. CLEARANCE, AND TO BE LOCATED ON THE EXTERIOR WALLS OF THE BUILDING.
 3. DOORS TO BE 1 1/2" MIN. THICK, 1 1/2" MIN. CLEARANCE, AND TO BE LOCATED ON THE EXTERIOR WALLS OF THE BUILDING.
 4. DOORS TO BE 1 1/2" MIN. THICK, 1 1/2" MIN. CLEARANCE, AND TO BE LOCATED ON THE EXTERIOR WALLS OF THE BUILDING.
 5. FOR GRID LINE DIMENSIONS SEE STRUCTURAL DRAWINGS.

WALL CONSTRUCTION LEGEND

(Dashed Line)	EXISTING WALLS TO REMAIN
(Solid Line)	NEW WALLS TO BE CONSTRUCTED

1
 A-1.0
 Scale: 1/8" = 1'-0"

2
 A-1.0
 Scale: 1/8" = 1'-0"

3
 A-1.0
 Scale: 1/4" = 1'-0"

CONSTRUCTION NOTES:
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 7. DOORS TO BE 1 1/2" MIN. THICK, 1 1/2" MIN. CLEARANCE, AND TO BE LOCATED ON THE EXTERIOR WALLS OF THE BUILDING.
 8. DOORS TO BE 1 1/2" MIN. THICK, 1 1/2" MIN. CLEARANCE, AND TO BE LOCATED ON THE EXTERIOR WALLS OF THE BUILDING.
 9. DOORS TO BE 1 1/2" MIN. THICK, 1 1/2" MIN. CLEARANCE, AND TO BE LOCATED ON THE EXTERIOR WALLS OF THE BUILDING.
 10. DOORS TO BE 1 1/2" MIN. THICK, 1 1/2" MIN. CLEARANCE, AND TO BE LOCATED ON THE EXTERIOR WALLS OF THE BUILDING.

Areas of Focus for Board Committee's

Each Committee should be made up of at least 3 members.

Executive Committee (shall be made up of members from other committees):

The Executive Committee sets goals and objectives for the District as a whole for review by the full Board and appropriate committees. The Committee sets policies giving jurisdiction for appeal processes, and reviews the performance of the Executive Director. The committee acts to approve actions for which full board review is either not feasible or unnecessary.

Operations/Finance Committee:

The Operations/Finance Committee provides oversight of the recycling facility, drop-off sites, transfer stations, collection events, and acts as the safety committee, planning and recommending to the full Board, procedures, policies, equipment, and financial aspects of the District's Operations. The committee also tracks expenditures and revenues, plans and oversees budget development and recommends to the full board implementation plans on how to maximize the District's financial position.

Administration/Personnel Committee:

The Administration/Personnel Committee reviews, develops and assists in implementing administrative policy and personnel policy for the district.

Charter / Ordinance Committee:

The Charter/Ordinance Committee reviews the District Charter and Ordinances suggesting and implementing changes to the full board. Also, establishes procedures and policies to enforce the ordinances.