

Northwest Vermont Solid Waste Management District

158 MORSE DRIVE, FAIRFAX, VT 05454
802-524-5986 • FAX: 802-524-5987

NOTICE

NORTHWEST VERMONT SOLID WASTE DISTRICT BOARD OF SUPERVISORS MEETING

DATE: February 11, 2025

TIME: 5:00 PM

LOCATION: CITY HALL COUNCIL CHAMBERS, ST. ALBANS, VT AND
VIA ZOOM: <https://us02web.zoom.us/j/4456759564>

1. Adjustments to the Agenda
2. Welcome, introductions, opening remarks –Chair
3. Opportunity for Public Comment
4. Approval of Minutes: December 9, 2024
5. STAFF REPORTS
 - 1) Executive Director's Report
 - 2) Financial Report
6. New Business:
 - a. Bond Resolution and Paperwork
 - b. BUILDING- Expansion Project Updates
 - c. OPERATIONS- Alburgh Transfer Station- Updates and Observations
7. Other Business/Announcements
8. Adjourn

Pizza will be provided.

MEMBER COMMUNITIES

ALBURGH • BAKERSFIELD • BERKSHIRE • ENOSBURG • FAIRFIELD • FLETCHER • FRANKLIN • GEORGIA • GRAND ISLE
HIGHGATE • ISLE LA MOTTE • MONTGOMERY • NORTH HERO • RICHFORD • ST. ALBANS CITY • ST. ALBANS TOWN
SHELDON • SOUTH HERO • SWANTON

Minutes

NWSWD Board of Supervisors Meeting

December 9, 2024

The Board of Supervisors of the Northwest Vermont Solid Waste Management District held their regularly scheduled board meeting and the Public Hearing for the Draft FY26 Administrative Budget on December 9, 2024, via zoom and at the Georgia Recycling Center at 4PM.

Supervisors Present:

Buermann, Bob – So. Hero – zoom
Blake, Jared – Franklin - zoom
Doremus, Mark – Bakersfield - zoom
Getty, Jennifer – Fletcher - zoom
Kade, Barry – Montgomery - zoom

Lambert, Paul – Georgia - zoom
Richards, Jim - No. Hero – zoom
St. Francis, April – Highgate
Sylvester, Mary – Berkshire - zoom
Tibbits, Jaime – Fairfield - zoom

Supervisors Absent:

Micheli, Carlo – Swanton – zoom
Shepard, Kristin – Richford - zoom
Duchaine, Russel – Alburgh
Voegel, Al - St. Albans Town - zoom

Others Present:

John Leddy, Executive Director
Pam Bolster, Finance

Full Board Meeting

Chair Jaime Tibbits called the meeting to order at 4:00 PM. .

- 1) **Agenda Review-Additions/Deletions:** Mr. Richards suggested moving 4b in front of 4a, all were in agreement. John Leddy asked to move New Business in front of staff reports to ensure quorum for a vote. All in agreement.
- 2) **Approval of Minutes for October 2, October 29, and November 14, 2024.** Paul Lambert made a motion to approve the minutes as written. Bob Buermann seconded the motion. All were in agreement and the motion passed. April St. Francis abstained from the November 14, 2024 approval. Jared Blake abstained from approval of all.
- 3) **New Business:**
 - a. **VOTE: Shall the Board adopt the draft FY26 District municipal assessment at \$1.40 per capita based on the most recent census data with a due date of November 15, 2025 and direct the District Treasurer to issue warrants to member municipalities ?** Discussion ensued of the appropriations of the municipal assessment within our budget. To be further discussed. Mr. Kade made a motion to approve the District Municipal Assessment at \$1.40 per capita. All were in favor and the motion passed. A roll call was done – Jared Blake-aye, Bob Buermann-aye, Mark Doremus-aye, Barry Kade-aye, Paul Lambert-aye, Jim Richards-aye, April St. Francis-aye, Mary Sylvester-aye, Jaime Tibbits-aye.

- b. VOTE: Shall the Board adopt the draft FY26 District Administrative Budget (enclosed) as warned or amended ?** Ms. Tibbits opened the topic for discussion. Discussion ensued including Surcharge and Healthcare. All price variations were explored. In relation to insurance it was suggested by Jim Richards that a survey be conducted of all insured employees for their input in relation to insurance. Pam Bolster noted that though a survey of all insured employees was not done, some were asked for their input. After discussion, Jaime Tibbits suggesting going with Blue Cross Blue Shield and the Higher Surcharge. Discussion ensued in relation to the surcharge. The board decided after reviewing the healthcare choices (blue cross blue shield vs mvp) and the surcharge choices presented of \$26.50 per ton vs \$27.00 per ton. Comparisons to similar districts. Bob Buerman made a motion to remain with Blue Cross Blue Shield and the lower surcharge of \$26.50. Jim Richards seconded the motion. Total Budget Income of 2,288,132.00, Expense of \$2,266,353.00, leaving the District with a projected surplus of \$21,778.28. Jaime Tibbits asked for a roll call. Jared Blake-aye, Bob Buermann-aye, Mark Doremus-aye, Jennifer Getty-aye, Barry Kade-aye, Paul Lambert-aye, Jim Richards-aye, April St. Francis-aye, Mary Sylvester-aye, Jaime Tibbits-aye.

4) Staff Reports:

a) Directors Report:

Construction has started on the expansion project. Operations have seen a little difficulty but will be fully operational within a few weeks.

The District began operating the Alburgh Transfer Station this past week and noted some details in relation to materials still on site. Operations have been smooth and though there was some apprehension with customers but seem to have quickly realized the benefits. Opportunities for outreach and education have been identified and acted on. Discussion.

b) Finance Report:

Pam Bolster noted the following:

- The purchase a used Backhoe from the FY25 budget, necessary equipment.
- Bond application is being worked on and is due on December 18.
- She noted the audit dates in mid January.
- In relation to the Alburgh transition, Tony the finance assistant worked hard to set up the Square payment system and did a great job ensuring a smooth transition.

5) Other Business:

6) Public Hearing & Public Comments: No Attendees – Public Hearing Closed at 4:45PM.

7) Other Business/Announcements: None

Board Adjourned at 5:10PM

Northwest Vermont Solid Waste Management District

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Director's Report 2-7-2025

Since we last met in December, District staff have finished pulling together a summary of our activity in 2024 with surprising and encouraging results. This summary was the basis of our 2024 Supervisor's report which went out at the beginning of January to all town offices for inclusion in their Annual Reports. If you haven't read the report yet it's attached here and look for it in your town's report. As things have been very busy around here recently, we didn't send the report out to supervisors for your individual input, in the interest of expediting the process. I apologize for removing this step but as towns move up their deadlines for inclusion in the town report, we needed to push it through.

In Alburgh, the NWSWD has been operating the transfer station for two months now. We have enjoyed getting to know the residents who use the site and Simon, the cat who lives at the site. The initial few weeks saw a few residents who were weary of change and what it would mean for the site. After explaining our pricing system, explaining changes and new systems, and some tips like, "if you recycle more you will pay less" we found that their view of the arrangement changed significantly! In fact, we have been very successful in getting residents to divert waste from the landfill by composting more and recycling more. We have also been successful in getting cardboard separated from other recycling. Both of these simple actions will have a positive effect on our operating costs. We already have had to pull the trash and recycling (mixed containers) dumpsters half as frequently as we anticipated and hopefully this trend continues! We have also been getting signage in place, figuring out storage, and

Staff have been discussing out of District use at our facilities and programs and have outlined a plan we would like roll out this spring. We will be issuing stickers to all district residents who use our facilities for free. We will be selling access to non-district residents. There are some finer points that I will describe at the meeting, however we would likely charge \$70 for annual access to resident from outside the district, and \$15 for one time access.

The renovation of the Georgia Recycling facility has progressed on schedule through the beginning of the new year. Foundations have been poured and as I type this steel is going into place. The management of construction alongside our operations has been challenging and has made the site feel extremely small. However, the contractors have been extremely great to work with and their goal has been to keep us on schedule, which I appreciate.

Each month we receive a monthly pay application from our contractors, ReArch. I have attached reports written by our construction consultant Jim Lintereur for all pay applications received to date. These reports verify the work done and approve payment. I have also attached the project schedule for your enjoyment.

As always, thanks for your commitment to what we do and know that I value your input and contributions to our mission.

Onward - John

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Northwest Vermont Solid Waste Mgt District

Profit & Loss Budget vs. Actual

July 2024 through January 2025

2:23 PM
02/07/25
Accrual Basis

	Jul '24 - Jan 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Compost Collection				
Commercial Route Compost	79,230.00	159,500.00	-80,270.00	49.7%
Brush Collection	607.00	500.00	107.00	121.4%
Residential Route Composting	18,691.91	40,000.00	-21,308.09	46.7%
Compost Collection - Other	35.00			
Total Compost Collection	98,563.91	200,000.00	-101,436.09	49.3%
Computer/Electronic Recy Income				
Grants	8,051.43	24,000.00	-15,948.57	33.5%
Pesticide Grant	0.00	7,942.00	-7,942.00	0.0%
SWIP Grant	0.00	47,035.00	-47,035.00	0.0%
Total Grants	0.00	54,977.00	-54,977.00	0.0%
Hauler Licensing	1,570.00	1,600.00	-30.00	98.1%
Haz Waste Fees	13,196.46	28,000.00	-14,803.54	47.1%
Interest Income	1,345.16	5,300.00	-3,954.84	25.4%
Miscellaneous Income	-753.78	500.00	-1,253.78	-150.8%
Municipal Assessments	67,892.50	67,892.00	0.50	100.0%
Recycling Income	65,009.37	100,000.00	-34,990.63	65.0%
Sale of Recyclables	27,359.71	44,000.00	-16,640.29	62.2%
Trash Income	266,186.11	372,000.00	-105,813.89	71.6%
Surcharge Income	563,333.60	962,690.00	-399,356.40	58.5%
Composter Sales	60.00	2,000.00	-1,940.00	3.0%
Recycle Bin Sales	283.00	350.00	-67.00	80.9%
Minor A/R and A/P Charge-Off	-1.06			
Total Income	1,112,096.41	1,863,309.00	-751,212.59	59.7%
Cost of Goods Sold				
Cost of Goods Sold	1,267.49			
Total COGS	1,267.49			
Gross Profit	1,110,828.92	1,863,309.00	-752,480.08	59.6%
Expense				
Payroll Expenses	941.37			
Administration Expenses				
Advertising	2,246.35	3,000.00	-753.65	74.9%
Bank Service Charges				
Credit Card Processing	2,344.94	4,500.00	-2,155.06	52.1%
Total Bank Service Charges	2,344.94	4,500.00	-2,155.06	52.1%
Copier Lease	1,118.36	2,000.00	-881.64	55.9%
Dues	19,115.62	10,000.00	9,115.62	191.2%

Northwest Vermont Solid Waste Mgt District

Profit & Loss Budget vs. Actual

July 2024 through January 2025

2:23 PM
02/07/25
Accrual Basis

	Jul '24 - Jan 25	Budget	\$ Over Budget	% of Budget
Insurance	36,008.00	74,000.00	-37,992.00	48.7%
Misc.	739.78	2,500.00	-1,760.22	29.6%
Office Equipment	3,099.27	6,500.00	-3,400.73	47.7%
Office Supplies	1,680.02	4,000.00	-2,319.98	42.0%
Postage and Delivery	0.00	1,700.00	-1,700.00	0.0%
Training/Development	300.86	5,000.00	-4,699.14	6.0%
Utilities				
Telephone	2,002.86			
Utilities - Other	8,147.10	15,500.00	-7,352.90	52.6%
Total Utilities	10,149.96	15,500.00	-5,350.04	65.5%
Payroll Clearance	-10,372.96			
Total Administration Expenses	66,430.20	128,700.00	-62,269.80	51.6%
Personnel Expenses				
Benefits				
ER 457 Cont	15,270.60	65,454.00	-50,183.40	23.3%
Benefits - Other	170,570.85	227,474.00	-56,903.15	75.0%
Total Benefits	185,841.45	292,928.00	-107,086.55	63.4%
ER Taxes	32,858.31	33,861.91	-1,003.60	97.0%
Gross Wages	410,159.01	811,842.00	-401,682.99	50.5%
Payroll Processing	3,350.86	4,900.00	-1,549.14	68.4%
Total Personnel Expenses	632,209.63	1,143,531.91	-511,322.28	55.3%
Board of Supervisors				
VMBB Series 2024-1	19,047.50	38,070.00	-19,022.50	50.0%
Board Meetings/Retreats	94.67	500.00	-405.33	18.9%
Legal/Accounting	14,550.00	14,700.00	-150.00	99.0%
Property Taxes	11,305.30	10,000.00	1,305.30	113.1%
Sheldon Land Note-Contingency	0.00	3,000.00	-3,000.00	0.0%
VMBB Bond Expense Series 2007-1	1,175.50			
Total Board of Supervisors	46,172.97	66,270.00	-20,097.03	69.7%
Facilities/Equipment Expenses				
Mobile Equipment Maint/Repairs	30,920.34	30,000.00	920.34	103.1%
Capital Maintenance	0.00	45,944.00	-45,944.00	0.0%
New Equipment	279.00	1,000.00	-721.00	27.9%
Building Improvements	169.59	1,000.00	-830.41	17.0%
Building Maintenance / Repairs	755.02	6,000.00	-5,244.98	12.6%
Equipment Supplies/Maintenance	33,036.48	10,000.00	23,036.48	330.4%
Janitorial				
Mobile Equipment Fuel	4,467.04	58,000.00	-29,603.47	49.0%
Plowing/Mowing	1,540.00	3,000.00	-1,460.00	51.3%
Warehouse Supplies	2,825.54	5,000.00	-2,174.46	56.5%

Northwest Vermont Solid Waste Mgt District

Profit & Loss Budget vs. Actual

July 2024 through January 2025

2:23 PM
02/07/25
Accrual Basis

	Jul '24 - Jan 25	Budget	\$ Over Budget	% of Budget
Total Facilities/Equipment Expenses	102,389.54	159,944.00	-57,554.46	64.0%
Direct Services				
Trash Disposal	87,287.32	107,216.00	-19,928.68	81.4%
Enforcement	0.00	1,000.00	-1,000.00	0.0%
Community Assistance	0.00	1,000.00	-1,000.00	0.0%
Drop Off Site Expenses	11,004.00	12,000.00	-996.00	91.7%
Composting				
Brush Collection	1,200.00			
Commercial Route Compost	39,105.00			
Composting - Other	16,904.11	95,000.00	-78,095.89	17.8%
Total Composting	57,209.11	95,000.00	-37,790.89	60.2%
Recycling	54,876.18	72,000.00	-17,123.82	76.2%
Computer/Electronic Collection	1,000.68	3,800.00	-2,799.32	26.3%
Education Outreach	1,831.09	12,000.00	-10,168.91	15.3%
Hazardous Waste	32,894.18	35,000.00	-2,105.82	94.0%
Total Direct Services	246,102.56	339,016.00	-92,913.44	72.6%
Cost of Composters Sold	99.32			
Total Expense	1,094,345.59	1,837,461.91	-743,116.32	59.6%
Net Ordinary Income	16,483.33	25,847.09	-9,363.76	63.8%
Net Income	16,483.33	25,847.09	-9,363.76	63.8%

Northwest Vermont Solid Waste Mgt District

Receipts

December 2024

2:26 PM

02/07/25

Cash Basis

Dec 24

Alburgh Elementary	102.50
Alburgh, Town of	1,718.64
All Cycle-Williston	29,533.18
All Cycle - Highgate	118,237.08
All Metals Recycling	1,019.20
Bakersfield Elementary/Middle School	452.50
Bakersfield, Town of	1,654.90
Belfry Restaurant	305.00
Berkshire Elementary	125.00
Beth-El Court Association	136.00
BFA-St. Albans City (c)	113.00
Brookside Condos 2	68.00
Call To Recycle	2,868.73
Casella-Montpelier	1,356.63
Cherry Tree Court Apartments	68.00
Drake, The	68.00
Drop Off Sites	49,113.53
Duffy's	5,201.52
Enosburg Elementary School (c)	532.50
Enosburg Falls Middle School (c)	457.50
Fairfield Center School (c)	158.00
Fletcher Town School District	100.00
Four Winds - Cathedral Square	98.00
Franklin County Rehab	476.00
Franklin Elementary (c)	160.00
Frost Beer	45.00
Georgia Market - c	115.00
Georgia Town School District (c)	407.50
Georgia, Town of	817.00
Good Point Recycling, American Retroworks	1,122.13
Grand Isle, Town of	233.07
Grice Brook Gardens	220.00
Hawks Nest Housing	228.00
Heritage Lane Apartments	151.00
Highgate Elementary	310.00
Hodgdon Bros & Sons Inc	163.20
Huntington Estates HOA	158.50
Jeff's Seafood	363.00
Kaiju Kitchen	85.00
Maple City Diner	520.50
Maple Run School District Central Office	54.00
Mill River Brewing	248.00
Mimmo's-c	167.50
Montgomery Elementary School	212.50
MVU	293.00
Myers	9,281.01
NCTC	75.50
Northwest Counseling & Support Services	289.00
Northwest Medical Center/Hospitality (c)	532.50
Perrigo	54.00
Pet Food Warehouse	82.50

Northwest Vermont Solid Waste Mgt District

Receipts

December 2024

2:26 PM

02/07/25

Cash Basis

	Dec 24
Richford Elementary School	537.00
Rock Tenn	4,139.70
Sheldon School (c)	603.00
Simon's Island Beverage	80.00
St. Albans City School (c)	644.00
Superior Technical Ceramics	85.00
Susan LeClair Catering	102.00
Swanton Elementary School-customer	323.00
Swanton, Town of	8,711.30
Sylvesters Rubbish Removal, LLC	6,439.77
Thai House	85.00
Traveled Cup - c	233.50
Tuttle's Trucking-Customer	8,024.11
Vermont Beer Shepherd	60.00
Villa, The	85.00
Warner Home	136.00
No name	400.00
TOTAL	261,040.20

Northwest Vermont Solid Waste Mgt District

Receipts

January 2025

2:27 PM

02/07/25

Cash Basis

Jan 25

Alburgh, Town of	1,519.34
All Cycle-Williston	12,535.33
All Cycle - Highgate	27,654.84
All Metals Recycling	1,361.90
Bakersfield Elementary/Middle School	150.00
Bayside Pavilion	153.00
Berkshire Elementary	95.00
Beth-El Court Association	85.00
BFA-St. Albans City (c)	56.50
Casella-Montpelier	382.51
Casella Construction	40.00
Cherry Tree Court Apartments	143.50
Chevalier Drilling Company, Inc	99.00
DC Plastiques	590.52
Drop Off Sites	43,203.22
Duffy's	10,060.57
Eco Garden Compost	10.00
Enosburg Elementary School (c)	147.50
Enosburg Falls Middle School (c)	132.50
Fairfield Center School (c)	64.00
Fletcher Town School District	80.00
Four Winds - Cathedral Square	233.50
Franklin Elementary (c)	95.00
Georgia Market - c	141.00
Georgia Town School District (c)	571.00
Georgia, Town of	44.00
Good Point Recycling, American Retroworks	700.20
Grand Isle, Town of	537.54
Greater Upper Valley Solid Waste Mgmt Dis	0.00
Grice Brook Gardens	331.00
Hawks Nest Housing	83.00
Highgate Elementary	188.00
Hodgdon Bros & Sons Inc	140.00
Holy Angels Apartments	85.00
Jeff's Seafood	180.50
Kaiju Kitchen	136.00
Knightes, David	5.00
Los Jefes	85.00
Main Street Market	925.00
Maple City Diner	518.50
Maple Run School District Central Office	54.00
Milton Town School District	157.00
Mimmo's-c	326.00
Montgomery Elementary School	377.50
MVU	426.50
Myers	17,183.34
NCTC	85.00
Northwest Counseling & Support Services	153.00
Northwest Medical Center/Hospitality (c)	411.50
Perrigo	365.00
Pet Food Warehouse	60.00

Northwest Vermont Solid Waste Mgt District
Receipts
January 2025

2:27 PM
02/07/25
Cash Basis

	Jan 25
Richford Elementary School	148.00
Richford High School	235.00
Routhier, Adam	0.00
Sheldon School (c)	195.50
Simon's Island Beverage	160.00
St. Albans City School (c)	546.50
St. Albans Town School	524.00
St. Albans, City	30.00
Stewarts Shops Corp	366.50
Superior Technical Ceramics	68.00
Swanton Elementary School-customer	616.00
Sylvesters Rubbish Removal, LLC	7,336.35
Thai House	66.00
Traveled Cup - c	145.00
Tuttle's Trucking-Customer	8,555.27
Villa, The	68.00
No name	-100.00
TOTAL	142,122.43

Payments

December 2024

	Dec 24
All Cycle - Highgate Transfer	-8,558.97
Amazon.com	-109.97
Beaulieu, Mark	-13.40
Bessette, Brenden	-48.24
Blue Cross and Blue Shield of VT	-40,515.71
Bobby T's Commercial Cleaning Services	-575.00
Bourne's Energy	-49.55
BP Autoworks	-125.00
C Brown Inc	-100.02
Casella-Hyde Park Transfer Station	-2,882.69
Champlain Door Systems	-36.68
Chapman, Dale	-143.59
Charlebois Truck Parts, Inc	-20.10
Chittenden Solid Waste District	-1,714.50
Cross Engineering	-4,895.00
De Lage Landen Financial Services, Inc.	-180.39
Dollar General	-19.12
Drummac Wind River Environmental	-600.00
Foley Services	-25.72
Front Porch Forum	-1,338.00
Geo S. Wood	-2,980.00
Georgia Auto Parts	-556.94
Good Point	-2,880.68
Graziano, Anthony M	0.00
Green's Ace Hardware	-19.18
Green Mountain Power	-505.22
Hathaway, Brent	-47.91
Hudak Farms	-9,768.00
Indeed	-542.43
Infinity Trust VSP	-226.96
Interstate Refrigerant Recovery, Inc	-513.00
J&L Hardware, Inc.	-98.59
K-N-S Tire Recycling	-1,747.00
Kaseweter, Mikhala	-25.86
King, Butch	-24.79
Kym Industries	-136.24
Lucky's Truck & Trailer Sales, Inc.	-2,913.55
Maple, Tim	-26.80
Miller, Tony	-123.01
Misc	-14,317.78
O'brien, Matt	-22.11
PayData	-62,597.17
R.L. Vallee, Inc.	-3,488.27
R.R. Charlebois Inc.	-86.94
Seward, Ben	-43.55
Sleep Well Recycling	-1,820.00
Sticks & Stuff	-162.27
TCI	-650.00
Vermont Compactor Service	-16,404.00
Vermont Electric Coop	-37.59
VT Gas Systems	-370.15
W.B. Mason	-119.90
TOTAL	-185,207.54

Northwest Vermont Solid Waste Mgt District

Payments

January 2025

	Jan 25
All Cycle - Highgate Transfer	-10,974.12
Allegiance/Clarks Truck Center	-62.54
Amazon.com	-613.01
Blair's Trucking - vendor	-400.00
Bolster, Pam	-101.57
Bourne's Energy	-32.40
Casella-Hyde Park Transfer Station	-2,657.35
CEJJ, INC.	-281.75
Champlain Door Systems	-175.00
Champlain Valley Equipment	-1,879.32
Chapman, Dale	-447.98
Cintas	-33.54
Cota Propane and Tank Service	-54.67
Dollar General	-11.87
Foley Services	-72.08
Franklin County NY Landfill	-1,665.20
Georgia Auto Parts	-270.72
Graziano, Anthony M	-34.84
Green Mountain Power	-813.60
Hathaway, Brent	-7.70
Hudak Farms	-5,766.00
Infinity Trust VSP	-226.97
J&L Hardware, Inc.	-97.08
K-N-S Tire Recycling	-1,521.00
Kaseweter, Mikhaila	-158.40
King, Butch	-215.74
LiftGateMe	-224.71
Lowe's	-169.59
Lucky's Truck & Trailer Sales, Inc.	-1,642.22
Madison National Life	-213.02
Maple, Tim	-128.10
Mimmo's	-78.35
Misc	-6,572.65
Myers Recycling Center	-1,142.70
Northeast Delta Dental	-776.53
O'brien, Matt	-14.00
PayData	-48,122.01
Pfeil Sawmill	-480.00
Plant, Shannon	-23.10
R.L. Vallee, Inc.	-4,242.84
RHR Smith & Company	-4,350.00
Sleep Well Recycling	-540.00
Sticks & Stuff	-91.08
TCI	-439.00
VIS Construction Consultants	-1,900.00
W.B. Mason	-988.33
TOTAL	-100,712.68

Northwest Vermont Solid Waste Mgt District
Alburgh Drop Off Site Profit & Loss
December 2024

	Dec 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Brush Collection	20.00
Total Compost Collection	20.00
Computer/Electronic Recy Income	32.00
Haz Waste Fees	0.00
Miscellaneous Income	-61.02
Recycling Income	1,638.60
Sale of Recyclables	163.20
Trash Income	11,086.00
Total Income	12,878.78
Gross Profit	12,878.78
Expense	
Administration Expenses	
Misc.	38.19
Training/Development	171.86
Total Administration Expenses	210.05
Personnel Expenses	
ER Taxes	431.66
Gross Wages	4,427.19
Total Personnel Expenses	4,858.85
Direct Services	
Trash Disposal	3,025.22
Drop Off Site Expenses	1,263.13
Recycling	1,278.12
Total Direct Services	5,566.47
Total Expense	10,804.96
Net Ordinary Income	2,073.82
Net Income	2,073.82

Northwest Vermont Solid Waste Mgt District
Alburgh Drop Off Site Profit & Loss
January 2025

	Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Brush Collection	100.00
	<hr/>
Total Compost Collection	100.00
Computer/Electronic Recy Income	18.00
Miscellaneous Income	-77.28
Recycling Income	725.00
Sale of Recyclables	18.40
Trash Income	10,643.00
	<hr/>
Total Income	11,427.12
Gross Profit	11,427.12
Expense	
Administration Expenses	
Utilities	
Telephone	196.54
Utilities - Other	399.89
	<hr/>
Total Utilities	596.43
Total Administration Expenses	596.43
Personnel Expenses	
ER Taxes	362.52
Gross Wages	3,718.13
	<hr/>
Total Personnel Expenses	4,080.65
Direct Services	
Trash Disposal	1,234.10
Drop Off Site Expenses	701.87
	<hr/>
Total Direct Services	1,935.97
Total Expense	6,613.05
	<hr/>
Net Ordinary Income	4,814.07
	<hr/>
Net Income	4,814.07

Northwest Vermont Solid Waste Mgt District

Bakersfield Profit & Loss

December 2024

	Dec 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	35.17
Recycling Income	0.00
Sale of Recyclables	256.35
Trash Income	3,733.00
Total Income	4,024.52
Gross Profit	4,024.52
Expense	
Personnel Expenses	
ER Taxes	95.22
Gross Wages	976.50
Total Personnel Expenses	1,071.72
Direct Services	
Trash Disposal	1,110.67
Drop Off Site Expenses	158.21
Recycling	438.57
Total Direct Services	1,707.45
Total Expense	2,779.17
Net Ordinary Income	1,245.35
Net Income	1,245.35

Northwest Vermont Solid Waste Mgt District

Bakersfield Profit & Loss

January 2025

	Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	18.00
Recycling Income	0.00
Trash Income	3,509.00
Total Income	3,527.00
Gross Profit	3,527.00
Expense	
Personnel Expenses	
ER Taxes	59.84
Gross Wages	613.80
Total Personnel Expenses	673.64
Direct Services	
Trash Disposal	1,597.41
Drop Off Site Expenses	198.18
Recycling	312.19
Total Direct Services	2,107.78
Total Expense	2,781.42
Net Ordinary Income	745.58
Net Income	745.58

Northwest Vermont Solid Waste Mgt District

Bakersfield Profit & Loss

July 2024 through January 2025

	Jul '24 - Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	378.11
Haz Waste Fees	0.00
Recycling Income	120.00
Sale of Recyclables	1,612.93
Trash Income	26,001.75
Recycle Bin Sales	16.00
Total Income	28,128.79
Cost of Goods Sold	
Cost of Goods Sold	108.23
Total COGS	108.23
Gross Profit	28,020.56
Expense	
Personnel Expenses	
ER Taxes	639.95
Gross Wages	6,562.86
Total Personnel Expenses	7,202.81
Direct Services	
Trash Disposal	9,035.85
Drop Off Site Expenses	4,200.79
Recycling	2,217.08
Total Direct Services	15,453.72
Total Expense	22,656.53
Net Ordinary Income	5,364.03
Net Income	5,364.03

Northwest Vermont Solid Waste Mgt District
Georgia Drop Off Site Profit & Loss
December 2024

	Dec 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	410.44
Haz Waste Fees	715.40
Miscellaneous Income	0.00
Recycling Income	3,954.60
Sale of Recyclables	1,448.13
Trash Income	16,569.00
Total Income	23,097.57
Gross Profit	23,097.57
Expense	
Personnel Expenses	
ER Taxes	760.29
Gross Wages	7,797.85
Total Personnel Expenses	8,558.14
Direct Services	
Trash Disposal	5,393.96
Drop Off Site Expenses	315.74
Recycling	2,858.80
Total Direct Services	8,568.50
Total Expense	17,126.64
Net Ordinary Income	5,970.93
Net Income	5,970.93

Northwest Vermont Solid Waste Mgt District
Georgia Drop Off Site Profit & Loss
January 2025

	Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	1,234.08
Haz Waste Fees	794.50
Miscellaneous Income	0.00
Recycling Income	3,609.50
Sale of Recyclables	347.20
Trash Income	13,926.00
Total Income	19,911.28
Gross Profit	19,911.28
Expense	
Personnel Expenses	
ER Taxes	550.53
Gross Wages	5,646.35
Total Personnel Expenses	6,196.88
Facilities/Equipment Expenses	
Equipment Supplies/Maintenance	353.94
Total Facilities/Equipment Expenses	353.94
Direct Services	
Trash Disposal	5,929.37
Drop Off Site Expenses	185.51
Recycling	3,833.15
Total Direct Services	9,948.03
Total Expense	16,498.85
Net Ordinary Income	3,412.43
Net Income	3,412.43

Northwest Vermont Solid Waste Mgt District
Georgia Drop Off Site Profit & Loss
 July 2024 through January 2025

	Jul '24 - Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Brush Collection	98.00
Total Compost Collection	98.00
Computer/Electronic Recy Income	6,695.30
Haz Waste Fees	11,794.96
Miscellaneous Income	-404.00
Recycling Income	52,744.52
Sale of Recyclables	13,099.37
Trash Income	124,077.40
Composter Sales	50.00
Recycle Bin Sales	211.00
Total Income	208,366.55
Cost of Goods Sold	
Cost of Goods Sold	825.23
Total COGS	825.23
Gross Profit	207,541.32
Expense	
Personnel Expenses	
ER Taxes	5,907.68
Gross Wages	60,591.62
Total Personnel Expenses	66,499.30
Facilities/Equipment Expenses	
Equipment Supplies/Maintenance	353.94
Total Facilities/Equipment Expenses	353.94
Direct Services	
Trash Disposal	42,890.13
Drop Off Site Expenses	1,400.17
Recycling	36,433.30
Computer/Electronic Collection	784.24
Total Direct Services	81,507.84
Cost of Composters Sold	49.66
Total Expense	148,410.74
Net Ordinary Income	59,130.58
Net Income	59,130.58

Northwest Vermont Solid Waste Mgt District

Montgomery Profit & Loss

December 2024

	Dec 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	99.02
Haz Waste Fees	3.00
Recycling Income	275.00
Sale of Recyclables	550.30
Trash Income	4,612.55
Total Income	5,539.87
Gross Profit	5,539.87
Expense	
Administration Expenses	
Utilities	37.59
Total Administration Expenses	37.59
Personnel Expenses	
ER Taxes	129.91
Gross Wages	1,332.39
Total Personnel Expenses	1,462.30
Direct Services	
Trash Disposal	1,439.62
Drop Off Site Expenses	126.05
Recycling	325.75
Total Direct Services	1,891.42
Total Expense	3,391.31
Net Ordinary Income	2,148.56
Net Income	2,148.56

Northwest Vermont Solid Waste Mgt District
Montgomery Profit & Loss
January 2025

	Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	5.00
Recycling Income	47.00
Trash Income	4,809.00
Total Income	4,861.00
Gross Profit	4,861.00
Expense	
Administration Expenses	
Utilities	43.54
Total Administration Expenses	43.54
Personnel Expenses	
ER Taxes	97.14
Gross Wages	996.29
Total Personnel Expenses	1,093.43
Direct Services	
Trash Disposal	1,404.49
Drop Off Site Expenses	187.32
Recycling	649.26
Total Direct Services	2,241.07
Total Expense	3,378.04
Net Ordinary Income	1,482.96
Net Income	1,482.96

Northwest Vermont Solid Waste Mgt District

Montgomery Profit & Loss

July 2024 through January 2025

	Jul '24 - Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	465.58
Haz Waste Fees	47.00
Recycling Income	2,499.00
Sale of Recyclables	3,352.23
Trash Income	38,759.76
Recycle Bin Sales	2.00
Total Income	45,125.57
Cost of Goods Sold	
Cost of Goods Sold	13.53
Total COGS	13.53
Gross Profit	45,112.04
Expense	
Administration Expenses	
Utilities	177.42
Total Administration Expenses	177.42
Personnel Expenses	
ER Taxes	899.73
Gross Wages	9,227.75
Total Personnel Expenses	10,127.48
Facilities/Equipment Expenses	
Equipment Supplies/Maintenance	29.10
Total Facilities/Equipment Expenses	29.10
Direct Services	
Trash Disposal	9,532.96
Drop Off Site Expenses	981.12
Recycling	4,667.21
Computer/Electronic Collection	141.28
Total Direct Services	15,322.57
Total Expense	25,656.57
Net Ordinary Income	19,455.47
Net Income	19,455.47

Northwest Vermont Solid Waste Mgt District

No. Hero Profit & Loss

December 2024

	Dec 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	19.00
Haz Waste Fees	0.00
Recycling Income	764.00
Sale of Recyclables	269.33
Trash Income	2,912.00
Total Income	3,964.33
Gross Profit	3,964.33
Expense	
Personnel Expenses	
ER Taxes	119.65
Gross Wages	1,227.10
Total Personnel Expenses	1,346.75
Direct Services	
Trash Disposal	1,248.39
Drop Off Site Expenses	115.70
Recycling	627.00
Total Direct Services	1,991.09
Total Expense	3,337.84
Net Ordinary Income	626.49
Net Income	626.49

Northwest Vermont Solid Waste Mgt District

No. Hero Profit & Loss

January 2025

	Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	16.00
Haz Waste Fees	0.00
Recycling Income	244.00
Trash Income	2,207.00
Total Income	2,467.00
Gross Profit	2,467.00
Expense	
Personnel Expenses	
ER Taxes	98.26
Gross Wages	1,007.74
Total Personnel Expenses	1,106.00
Direct Services	
Trash Disposal	924.14
Drop Off Site Expenses	231.49
Recycling	574.20
Total Direct Services	1,729.83
Total Expense	2,835.83
Net Ordinary Income	-368.83
Net Income	-368.83

Northwest Vermont Solid Waste Mgt District

No. Hero Profit & Loss

July 2024 through January 2025

	Jul '24 - Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Brush Collection	389.00
Total Compost Collection	389.00
Computer/Electronic Recy Income	452.44
Haz Waste Fees	14.00
Recycling Income	7,236.00
Sale of Recyclables	1,929.57
Trash Income	24,943.00
Recycle Bin Sales	54.00
Total Income	35,018.01
Cost of Goods Sold	
Cost of Goods Sold	250.29
Total COGS	250.29
Gross Profit	34,767.72
Expense	
Personnel Expenses	
ER Taxes	959.68
Gross Wages	9,841.88
Total Personnel Expenses	10,801.56
Direct Services	
Trash Disposal	9,974.40
Drop Off Site Expenses	1,297.01
Recycling	8,576.10
Computer/Electronic Collection	75.16
Total Direct Services	19,922.67
Total Expense	30,724.23
Net Ordinary Income	4,043.49
Net Income	4,043.49

Northwest Vermont Solid Waste Mgt District

St. Albans Profit & Loss

December 2024

	Dec 24
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	10.00
Haz Waste Fees	20.00
Miscellaneous Income	0.00
Recycling Income	0.00
Sale of Recyclables	191.69
Trash Income	3,968.00
Total Income	4,189.69
Gross Profit	4,189.69
Expense	
Personnel Expenses	
ER Taxes	37.76
Gross Wages	387.12
Total Personnel Expenses	424.88
Direct Services	
Trash Disposal	1,020.29
Drop Off Site Expenses	99.26
Recycling	157.50
Total Direct Services	1,277.05
Total Expense	1,701.93
Net Ordinary Income	2,487.76
Net Income	2,487.76

St. Albans Profit & Loss

January 2025

	Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Trash Income	3,756.00
Total Income	3,756.00
Gross Profit	3,756.00
Expense	
Personnel Expenses	
ER Taxes	28.32
Gross Wages	290.34
Total Personnel Expenses	318.66
Direct Services	
Trash Disposal	1,209.72
Drop Off Site Expenses	148.47
Total Direct Services	1,358.19
Total Expense	1,676.85
Net Ordinary Income	2,079.15
Net Income	2,079.15

	Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Trash Income	3,756.00
Total Income	3,756.00
Gross Profit	3,756.00
Expense	
Personnel Expenses	
ER Taxes	28.32
Gross Wages	290.34
Total Personnel Expenses	318.66
Direct Services	
Trash Disposal	1,209.72
Drop Off Site Expenses	148.47
Total Direct Services	1,358.19
Total Expense	1,676.85
Net Ordinary Income	2,079.15
Net Income	2,079.15

Northwest Vermont Solid Waste Mgt District

St. Albans Profit & Loss

July 2024 through January 2025

	Jul '24 - Jan 25
Ordinary Income/Expense	
Income	
Compost Collection	
Commercial Route Compost	0.00
Total Compost Collection	0.00
Computer/Electronic Recy Income	10.00
Haz Waste Fees	20.00
Miscellaneous Income	0.00
Recycling Income	0.00
Sale of Recyclables	1,205.61
Trash Income	29,668.00
Total Income	30,903.61
Gross Profit	30,903.61
Expense	
Personnel Expenses	
ER Taxes	278.44
Gross Wages	2,855.02
Total Personnel Expenses	3,133.46
Direct Services	
Trash Disposal	7,642.87
Drop Off Site Expenses	887.09
Recycling	959.40
Total Direct Services	9,489.36
Total Expense	12,622.82
Net Ordinary Income	18,280.79
Net Income	18,280.79

Northwest Vermont Solid Waste Management District

158 Morse Drive, Fairfax, VT, 05454
802.524.5986 | nswsd.org | info@nswsd.org

2024 SUPERVISORS REPORT

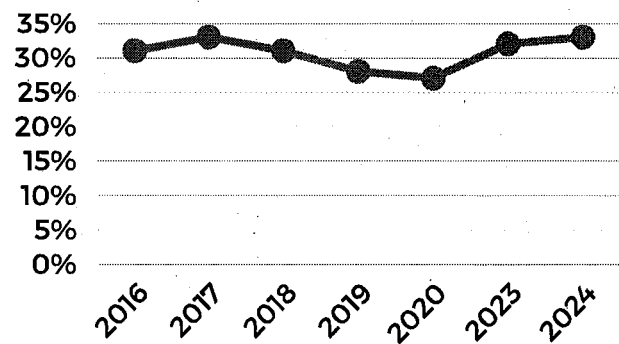
NWSWD is a legislatively chartered Municipal Corporation charged with planning, implementing, and regulating waste management strategies for our 19 member communities. The District's mission is to provide for the efficient, economical, and environmentally-sound reduction, reuse, recycling, and disposal of solid waste. Some of our 2024 highlights include:

- Services used over 54,000 times
- Increased diversion rate to 33%
- Composted 750+ tons of food scraps
- Collected 46 tons of HHW material from 2,967 residents & 55 businesses
- Expanded online presence to reach over 50,000 people on social media
- Provided outreach to more than 50 businesses and 10 schools



NWSWD updated all facility signage this year, including at the Alburgh Transfer Station, which is under NWSWD management as of December. We also began the long-awaited construction project at our Georgia Recycling Facility. These updates and expansions will improve public drop-off to make it more efficient and safe!

District Diversion Rate, 2016-2024



Facebook

Northwest Vermont Solid Waste Management District

Instagram

@northwest.vt.zerowaste

Newsletter sign-up via nswsd.org

858 TONS
LANDFILLED



1,807 TONS
RECYCLED





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COMPREHENSIVE PROJECT MANAGEMENT | ESTIMATING AND SCHEDULING

December 11, 2024

John Leddy
158 Morse Drive
Georgia VT

RE: NWVTSWMD Expansion ReArch Pay Application #1
Dated 12/11/2024

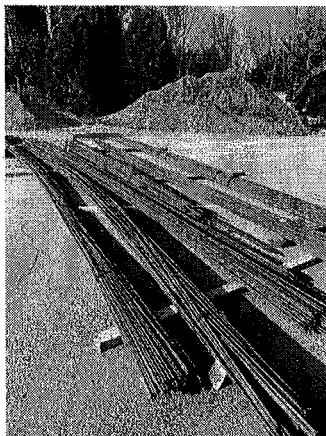
Dear Mr Leddy:

I visited the site numerous times from October 30 through December 1 and the site was active each day. The job site was neat and workmanlike and the work met or exceeded industry standards.

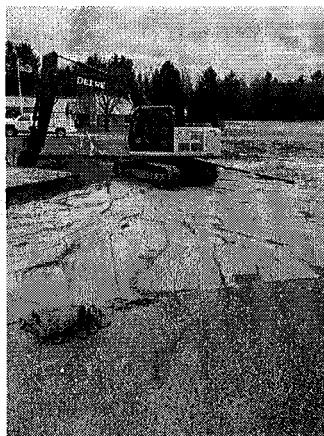
Work in place:

- The main power line had been broken due to a misleading clearance from Digsafe. The power line was temporarily repaired and several days later the power line and conduit was replaced.
- The new sewer line was installed and connected to the septic field
- The new road and new parking lot on the east side of the building was roughed in
- The foundation for the addition on the southern side of the building has been excavated
- The footings for the addition on the southern side of the building have been poured
- All concrete has been tested and approved by Optimum testing
- The rebar for the entire project is stored on site

Photo Documentation:



Rebar storage



New road roughed in



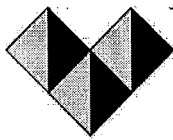
Repaired power line

Office Locations: Williston, Vermont | Lebanon, New Hampshire | Springfield, Vermont

(800) 639-7113

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(802) 639-7113

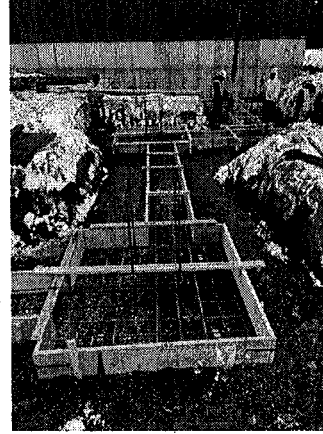
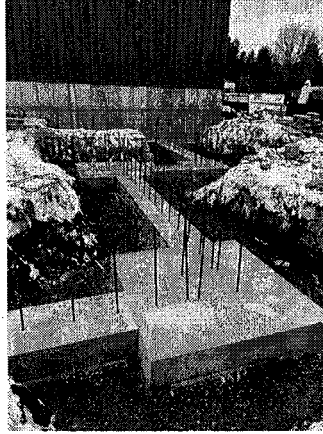
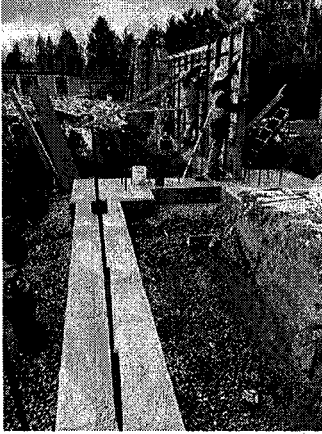


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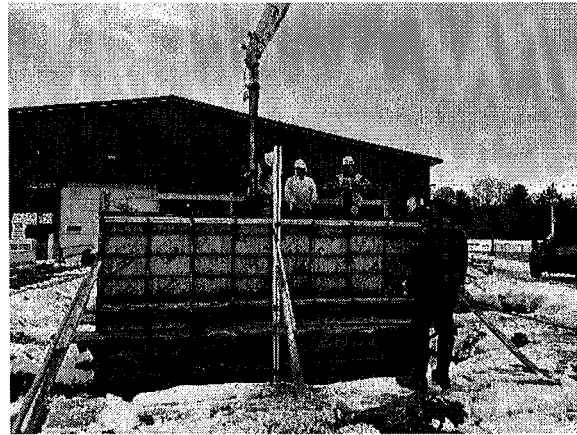
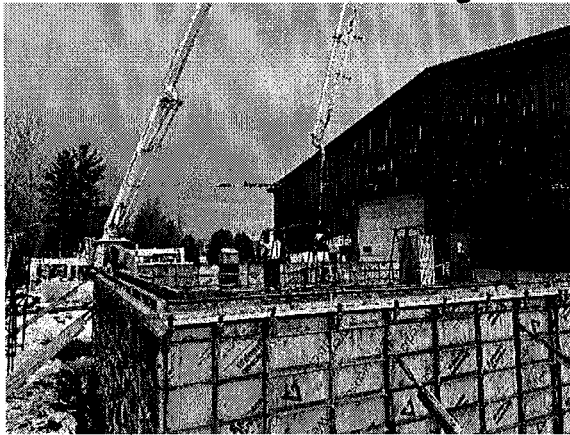
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Footings South addition



Pouring the foundation walls for the southern addition

Review of Pay Application:

I have reviewed NWVTSWMD Expansion ReArch Application for Payment #1 dated 12/11/2024 and attached documentation. I take no exceptions to the percent complete (3.71%) based upon the work completed and materials secured to date.

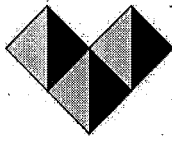
VIS recommends the **\$73,487.73 (Seventy three thousand four hundred eighty seven and 73/100 dollars)** total requested be approved by NWVTSWMD.

Sincerely,

Jim Lintereur

Jim Lintereur,
VIS Construction Consultants

Office Locations:	Williston, Vermont		Lebanon, New Hampshire		Springfield, Vermont
	(800) 639-7113		(800) 639-7113		(802) 639-7113



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January 3, 2025

John Leddy
158 Morse Drive
Georgia VT

RE: NWVTSWMD Expansion ReArch Pay Application #2
Dated 12/31/2024

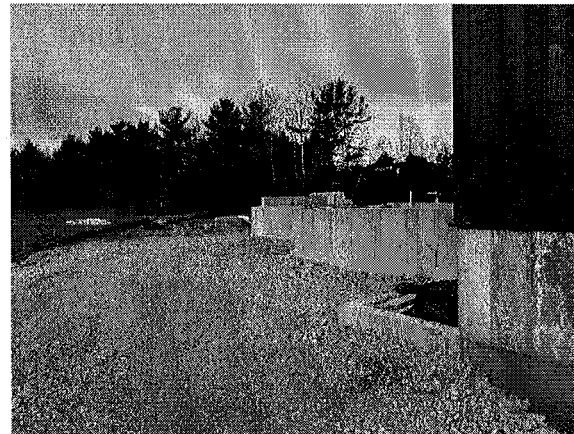
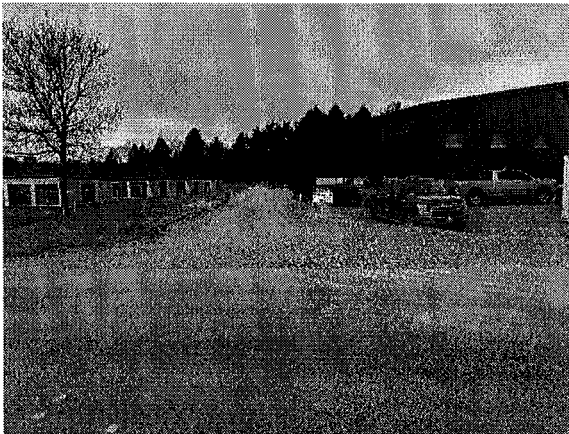
Dear Mr Leddy:

I visited the site numerous times from October 30 through December 1 and the site was active each day. The job site was neat and workmanlike and the work met or exceeded industry standards.

Work in place:

- The new road on the east side of the building has been roughed in and graded
- The foundation walls for the hazardous waste receiving addition have been poured and backfilled giving the district access to the overhead door on the southern side of the existing building
- The footers for the covered storage addition, the covered loading dock and the slab have been poured. The walls for these additions were being poured on Jan 3
- The remainder of this pay application is for materials purchased for future use

Photo Documentation:



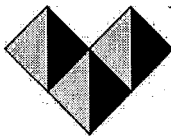
New access road (east side)

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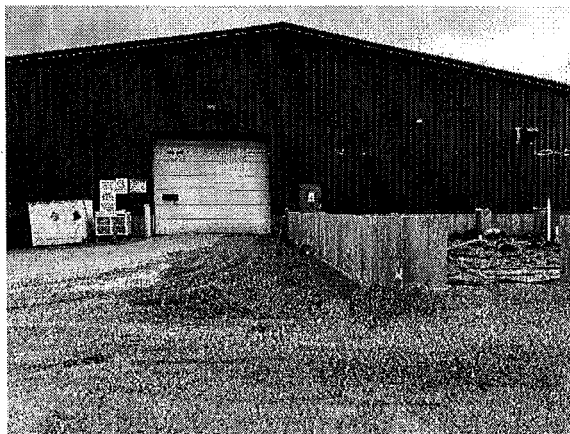
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Hazardous waste collection addition



Access to south side overhead door



Covered storage addition

Review of Pay Application:

I have reviewed NWVTSWMD Expansion ReArch Application for Payment #2 dated 12/31/2024 and attached documentation. I take no exceptions to the percent complete (20.16%) based upon the work completed and materials secured to date.

VIS recommends the **\$315,657.33 (Three hundred fifteen thousand six hundred fifty seven and 33/100 dollars)** total requested be approved by NWVTSWMD.

Sincerely,

Jim Lintereur

Jim Lintereur,
VIS Construction Consultants

Office Locations: Williston, Vermont | Lebanon, New Hampshire | Springfield, Vermont

(800) 639-7113

(800) 639-7113

(802) 639-7113